

Maine
Cumberland **County**
POSITION PAPER FOR AGENDA ITEM

TO:	Cumberland County Commissioners
FROM:	Bill Trufant, Facilities Director
DATE:	February 6, 2025
SUBJECT:	Architecture & Engineering Services

Requested Action:

Authorize the County to enter into an agreement with Thornton Tomasetti to provide Architecture and Engineering Services for upcoming bonded projects.

Background & Purpose of Request:

The County started to plan for future bonding items that will require additional professional services. These items include the County Jail roof and a portion of windows on the 1993 side of the County Courthouse. It is the intent to work in conjunction with an A/E firm to design, coordinate, and provide a full scale project oversight of these projects.

The RFP was sent out with the County receiving two submissions. The responding entities were CHA and Thornton Tomasetti. After reviewing the submissions and determining how it aligns with our needs, the County ultimately chose Thornton Tomasetti. They showed the knowledge, understanding, overall experience, and broke down their fee schedule which works well with County needs.

This action is to allow Thornton Tomasetti to work with the County to begin the process of working on the upcoming bonded projects. The costs for their services will be billed on a percentage basis of the overall costs of both projects. The percentage range for their services will be between 7.4%-7.7%. As shown in their proposal on page 14, they showed an estimated percentage of 7.5% (\$375,000) for a projected project cost of \$5,000,000. They also show how if the project total increases or decreases their fee structure changes along with their costs.

Funding Amount and Source:

The projected fees will be funded by the 2025/2026 General Obligation Bond

Effective Date: 02/6/2025

Attachments:

CHA RFP Submittal
Thornton Tomasetti, Inc RFP Submittal