

# Cumberland County

27 Northport Dr  
Portland, ME 04103



## Agenda - Final

Monday, December 15, 2025

5:30 PM

In person with the option to view online:

[www.cumberlandcountyme.gov/live](http://www.cumberlandcountyme.gov/live)

The Board meets on the third Monday of each month at 5:30pm in the Sebago Lake Room unless otherwise noted.

## Board of Commissioners

*District 3 - Chair Stephen Gorden*

*District 1 - Jean-Marie Caterina*

*District 2 - Tom Tyler*

*District 4 - Patricia Smith*

*District 5 - James Cloutier*

Meeting will be streamed online: [www.cumberlandcounty.org/live](http://www.cumberlandcounty.org/live)

## **CALL TO ORDER**

## **ATTENDANCE**

## **PLEDGE OF ALLEGIANCE**

## **APPROVAL OF THE MINUTES**

[CD 25-031](#) Approval of the minutes, November 17, 2025, meeting of the Board of Commissioners

**Attachments:** [2025.11.17 Minutes Meeting](#)

## **INFORMATIONAL REPORT/PRESENTATIONS**

[CD 25-032](#) Presentation: Greater Portland Council of Governments

[CD 25-033](#) Informational Report - District Attorney Sartoris

[CD 25-034](#) Regional Communications 2025 Newsletter, 2nd, 3rd and 4th Quarter

**Attachments:** [2nd & 3rd Quarterly Newsletter 2025](#)

## **COMMENTS FROM THE PUBLIC**

The Board Chair will limit comments on unrelated agenda items to three (3) minutes per speaker. The public comment period is limited to one (1) hour.

## **CONSENT AGENDA**

[25-123](#) Sheriff's Office Commissions October 16th - December 10th 2025

**Attachments:** [Oct-Dec 2025 Commissions](#)

**NEW BUSINESS**[25-124](#)

Adopt the Following Amendments to the Cumberland County Administrative Regulations and Policies: Repeal and Replace #5 "Purchasing Policy," and amend #7 "Surplus Material & Sale of County Property" and #14 "Credit Card Policy."

**Attachments:** [PP - Amendment of Administrative Regulations #5 #7 #14](#)  
[B - Amended Purchasing Policy Clean](#)  
[B - Credit Card Amended Policy Clean](#)  
[B - Surplus Material And Sale of County Property Policy Clean](#)  
[C - Amended Purchasing Policy Redline](#)  
[C - Credit Card Amended Policy Redline](#)  
[C - Surplus Material And Sale of County Property Policy Redline](#)

[25-125](#)

Review and Approval of the Amendments to the Non-Union Personnel Policy, which include Appendix D, the Lactation Policy, and to Article IX, Section 9.4, Earned Paid Leave.

**Attachments:** [PP - Non-union policy Appendix D and Article IX Sec 9.4](#)  
[Lactation Policy - Personnel Policy - December 2025](#)  
[Maine Earned Paid Leave Law - Personnel Policy - December 2025](#)

[25-126](#)

Amendment of the 2024/2025 Budget's General Obligation Bonding Schedule of Projects.

**Attachments:** [PP - Amend 2024-2025 General Obligation Bond Schedule](#)  
[B - 2024-2025 Capital Budget Sheet](#)

[25-127](#)

Approval of the 2026 Calendar Year Board of Commissioners Meeting Schedule

**Attachments:** [PP - 2026 Meeting Schedule](#)  
[2026 Proposed Meeting and Agenda Schedule for County Commissioners](#)

[25-128](#)

Authorize the County Manager to Close County Offices on Friday, December 26, 2025 for All Non-essential Employees and to Adhere to the Respective Collective Bargaining Agreements for that Day.

**Attachments:** [PP - December 26th Closure](#)

[25-129](#)

Approval of the 2026 Board of Commissioners Committee Assignments

**Attachments:** [PP - 2026 Committee Assignments](#)  
[Committee Assignments 2026 Proposed](#)

**COMMENTS FROM THE EXECUTIVE STAFF**

**COMMENTS FROM THE COUNTY MANAGER**

**COMMENTS FROM THE COUNTY COMMISSIONERS**

**Next Meeting: Monday, January 5, 2026**

**ADJOURNMENT**