

Budget Year 2024-25 Managers Budget

Cumberland County Government

142 Federal Street, Portland, Maine 04101 207-871-8380 • cumberlandcounty.org

James H. Gailey, County Manager

December 8, 2023

Dear County Commissioners & Finance Committee,

In accordance with State Statute and County Charter, I present the County Manager's Proposed 2024/2025 General Fund, Jail and Cross Insurance Arena budgets. This budget is the County's second fiscal year budget, one year removed from the transition year. This budget document comprises of three separate budgets, all independently structured slightly different.

Cumberland County

General Fund (2024/2025 Summary)

General Fund Tax Rate Impact:	2024/25	4.86%
Health Insurance Increase estimated:	2024/25	7% POS Plan C 10% PPO Plan 2500
Non-union Cost of Living Wages:	2024/25	3%
Capital GO Bond:	2024/25	\$0.00
Non-Debt Capital:	2024/25	\$376,600
New Positions in General Fund:	2024/25	 1.5 Recruiter (6 months ARPA) HR Admin (funded through surplus in 2023/2024)
New Services:	2024/25	1General Asst. Pd. By Contract \$

2024/2025 Budget Year

The 2024/2025 budget process started in late October with departments. Individual department budget reviews were conducted by Deputy Manager Alex Kimball, Finance Director Theresa Grover and myself in late November. The General Fund budget began at 5.24% increase prior to the budget meetings with departments. As a result of those meetings and further work on the budget, the General Fund budget increase is \$1,287,051.00 or 3.45%. The Jail Budget is up 4%, or \$614,226.00 and the Cross Insurance Arena Budget is down \$90,196.00 or -0.24%. Collectively, the three budgets represent a total increase of 4.86% or \$1,811,081.00 over the 2023/2024 budget.

The 2024/2025 budget theme is people. Coming out of the pandemic, a time when people left the workforce either through retirement or by their own accord to find something different in their lives. Across our region hiring quality employees has been extremely difficult. Maine currently has a 2.4% unemployment rate, with two jobs for every one job seeker readily available to them. Competition and strategy are the names of the game to attract employees to the organization. Over the last two years, staff has worked with the County Commissioners to change our processes and enhance the organization's employment packages either through union contract or the non-union personnel policy. With these changes, the organization assumed cost, cost of doing business and it is reflective in the 2024/2025 budget.

Just recently, the Treasury Department revised its rules that now prohibits staffing costs to be paid for past December of 2024. This is a new Rule handed down, one that impacts the County's strategy on incorporating salaries over four years into the budget (Dec 2026), mirroring the time period the County has the ability to spend ARPA funds. This impacts one full-time position, the County's recruiter, a position that has been contributing a significant contribution to the hiring effort. Two positions in Public Health are impacted, but past budgets have planned for the incorporation of Public Health in to the budget and budgeted funds can cover six months of each position. The remaining ARPA funded position, Compliance & Audit Manager, is allowed to be funded through 2026 as this position oversees the ARPA program.

Cumberland County has seen a tremendous amount of growth in its operations over the last few years. Receiving 57M in ARPA funding has allowed a tremendous amount of work to be done not only internal, but external regionwide. Many opportunities where opened up because of these funds. Priorities that had been shelved for years, were able to be made into reality. All of which is a benefit for the region.

The addition of ten employees in the Public Health Department, a new Department started in the fall of 2021 has been a big undertaking. Nine of the ten employees where hired in 2023. The majority of the Public Health staff are covered under a State of Maine DHHS grant that is just over 1M every year for ten years. This past fall, the County began to offer General Assistance Administration to seven towns on a contractual basis. There are more interested towns in the wings waiting for the County to add capacity. In addition to program development over the last year, the County Commissioners authorized staff to pursue the purchase of a 32,000 SF office building in Portland for the relocation of nine departments to the new site. The entire purchase price and internal fit-up of the building will be paid for through

Revenue Loss ARPA funding. It is anticipated that the office will be occupied towards the end of 2024, early 2025.

Needless to say, there have been a lot of moving parts within this budget.

To track these changes, I have attempted to outline them below:

Addition of an Admin in the Human Resources Office. Commissioner approved in August of 2023.

Deputy Manager of Finance & Administration – now Deputy Manager

Deputy Finance Director – now the Director of Finance

Facilities Maintenance Foreman – eliminated and converted to Maintenance Technician

Electrical Division Foreman – moved to Facilities Deputy Director (6-month trial)

Recruiter – funded for 6 months in the 2024-2025 budget due to ARPA restrictions after Dec 2024.

District Attorney Supervisor vacant position – converted to DA Staff Development & Trial Assistant (TA)

District Attorney Victim Witness Advocate/TA – converted to Victim Witness Advocate (dropped TA)

New Administration Building – Estimate Move in January 2025

This budget brings in the recognition of the County's recent building purchase. The building will qualify for ARPA expenses until such time that we move into the building. The Facilities Department's budget is carrying the costs of the new building, while also showing the reduction in costs associated with the rented space. The current costs associated with the Pearl Street lease:

2024/2025 Budget for Pearl Street building

Yearly Lease	Estimated 6-month Savings	-\$96,000.00
Parking	Estimated 6-month Savings	-\$17,100.00
Utilities	Estimated 6-mont Savings	-\$ 6,200.00

Annual Cost of New Building vs. Current Pearl Street Building

It is estimated to cost \$12,772 a month for running the new building, or \$153,264 a year (*utilities rate changes could swing this number slightly). The current costs of the Deeds/Regional Assessing building are \$231,500 in lease, utility and parking for 15 employees.

New Revenue from 40 spaces in County Parking Garage

+\$79,200 (if all monthly)

40 additional parking spaces in County Garage for monthly and hourly parking

Additional Areas of Increases

In addition to the strategies around hiring and retaining that drive this budget, the County has seen increases in other cost centers throughout the departments. Software subscriptions, cyber-security, phone contracts, photocopiers, training opportunities and patrol vehicles, patrol vehicle fit-up and utilities (mainly natural gas).

Comparison Total Expenditures 2023/2024 to 2024/2025

	Adopted 2023/24	Proposed 2024/25	\$ Difference	% Change
County	\$25,770,118.00	\$27,244,848.00	\$1,474,730.00	5.72%
Jail	\$22,405,905.00	\$20,500,570.00	(\$1,905,335.00)	(8.50%)
Arena	\$3,298,703.00	\$3,208,507.00	(\$90,196.00)	(2.73%)
Overall	\$51,474,726.00	\$50,953,925.00	(\$520,801)	(1.01%)
Enterprise	\$14,034,400.00	\$15,992,484.00	\$1,958,084.00	13.95%
Grants	\$1,761,100.00	\$2,785,100.00	\$1,024,000.00	58.15%
Total Exp	\$67,270,226.00	\$69,731,509.00	\$2,461,283.00	3.66%

Total Needs from Taxes

	Adopted 2023/24	Proposed 2024/25	\$ Change	% Change
County	\$18,613,384.00	\$19,900,435.00	\$1,287,051.00	6.91%
Jail	\$15,355,672.00	\$15,969,898.00	\$614,226.00	4.00%
Arena	\$3,298,703.00	\$3,208,507.00	(\$90,196.00)	(2.73%)
Overall	\$37,267,759.00	\$39,078,840.00	\$1,811,081.00	4.86%

Revenues:

General Fund Revenues is one area we are constantly monitoring and will continue right up to the Commissioners final review and approval in March. The coming year's budget is not as optimistic has we have been in the past. Adjustments to the revenues have been done it prior years and this year's numbers are strong and make budget, but don't offer much room to increase.

The one area staff are proposing to increase revenues is the Parking Garage. This is two-fold. First, we feel that daily revenues can be increased slightly. Secondly, by upwards of 40 staff moving out of the courthouse/garage by next January, those spaces will be optioned to monthly and daily parking, increasing the revenue.

I have raised concern of the Civil Division revenue stream in past year's budgets. Past Civil Division revenues were not meeting expenditures, by a long shot. A recent legislative change to the fee schedule has paid off, allowing today's revenues received by the Civil Division to meet expenditures. This is good news.

Revenue Noteworthy Changes for 2024/25:

Parking Garage Monthly +\$95,000.00 Communications Contracts +\$80,487.00 Sheriff Office Misc Revenue -\$15,000.00

The 2024/2025 budget will have \$200,000.00 of Tax Stabilization Reserve built into the General Fund budget. The Tax Stabilization Reserve is an account that was previously capitalized by the Commissioners and each year reduces its amount of funds going towards off-setting the tax rate impact.

Debt/Capital/Tax Anticipation Note

The 2024/2025 proposed no projects qualifying for a General Obligation Bond.

Non-debt capital for the 2024/25 budget year will be \$376,600.00. Many of the costs area associated with operational costs the County has historically funded annually in the non-debt capital budget. Computers, tasers, ballistic vests, radios and Jail CIP are many of the annual budgeted items. This year, staff is bringing forth the following non-debt CIP projects:

Sheriff's Office

Purchase of 44mm guns

\$44,000.00

- More Availability of Ammo when shortages exist
- Cheaper Ammo
- Costs divided between General Fund Budget and Contract Towns

The budget recognizes increases to interest rates for short term financing (Tax Anticipation Notes); however, with the County's transition to a fiscal year, the County will no longer need to finance 14-15M annually. The coming budget proposing a TAN of 7M, decreasing the TAN Loan by \$70,000.00.

DESCRIPTION	Adopted 2023/24	Proposed 2024/25	Dollar Change	Percent Change
Bonded Debt Principal	\$705,305.00	\$814,638.00	\$109,333.00	15.50%
Bonded Debt Interest	\$153,387.00	\$174,697.00	\$21,310.00	13.89%
Capital Reserve	\$298,100.00	\$376,600.00	\$78,500.00	26.33%
TAN Loan	\$191,000.00	\$121,000.00	(\$70,000.00)	(36.65%)
Total	\$1,347,792.00	\$1,486,935.00	\$139,143.00	10.32%

Grants & Human Services

Each year the County tries to do their part in supporting non-profits throughout the county. A few years ago, the County Commissioners, at the recommendation of staff, moved towards greater accountability and data sharing by partnering with the Thrive2021 Goal allocation process (United Way). Even though we contribute to Thrive2027, some agencies fall outside the qualifications; hence, the County works with those independent organizations on some level of funding. Always a tough decision process.

Description	Adopted 2023/24	Proposed 2024/25	Dollar Change	Change
Public Service & Grants	\$263,000.00	\$268,000.00	\$5,000.00	1.90%
Total	\$263,000.00	\$268,000.00	\$5,000.00	1.90%

Organization	Awarded 2023/24	Proposed 2024/25
CC Extension Association	\$120,000.00	\$125,000.00
Thrive2027	\$100,000.00	\$100,000.00
CC Soil & Water	\$ 18,000.00	\$ 18,000.00
Portland Library	\$ 10,000.00	\$ 10,000.00
Tedford House	\$ 15,000.00	\$ 15,000.00
Total:	\$263,000.00	\$268,000.00

Jail Budget

The 2024/25 Jail budget has increased by the State Statute allowed 4%. This equates to \$614,226.00 of new money in support of the Jail. In the 2023/24 budget, a number of correction officer positions were "unfunded" in order to make budget. The 2024/25 budget continues to "unfund" these positions. The Jail budget is stressed in a variety of ways. The ability to retain staff has hampered the jail rebounding from the pandemic years, even though many new hired staff have been brought onboard. The Jail is averaging around 235 inmates. A contract with York County will be ending in January of 2024, requiring the Jail to open up a female Pod. Federal Inmates have not been housed at the jail for over a year, significantly reducing revenues that help with funding the Jail operation. The County has been working with a consultant to negotiate an increase to the Marshals daily inmate rate from \$130.00 to \$160.00. As of writing this memo, negotiations are still underway. In December of 2023, the Sheriff will be pursuing getting the federal inmates back at the Jail after a long absence. This will not only help the current budget, but the 2024/25 budget as well. It is staff's hopes that we can come to an agreement on a new contract with the Marshals Service so that we may bring back the level of federal inmates as the jail once had.

It should be noted that the Jail Needs from Taxes has been increased to the 4% allowed by law. There is still a lot of work that needs to be done to the Jail budget for it to be ready for final approval. Staff

need to have a better understanding of potential revenues coming from the Marshal Service, fine-tuning of the utilities and continuing to refine the 3% across the board budget increases submitted by the Sheriff.

	Adopted	Proposed	Dollar	Percent
Description	2023/24	2024/25	Change	Change
State Funding	\$3,742,000.00	\$3,398,672.00	(\$343,328.00)	(9.17%)
Federal Boarder	\$2,575,000.00	\$1,130,000.00	(\$1,445,000.00)	(56.11%)
County Boarder	\$0.00	\$0.00	\$0.00	0.00%
Other Revenues	\$35,000.00	\$2,000.00	(\$33,000.00)	(94.28%)
Jail Total Revenues	\$7,050,233.00	\$4,530,672.00	(\$1,821,328.00)	(24.90%)
Use of Fund Balance	\$698,233.00	\$0.00	(\$698,233.00)	(100%)
Jail Expenses	\$22,405,905.00	\$20,500,570.00	(\$1,905,335.00)	(8.50%)
Jail Needs from Taxes	\$15,355,672.00	\$15,969,898.00	\$614,226.00	4.00%

Cross Insurance Arena 2024/2025

The Cross Insurance Arena Board of Trustees typically work through the General Manager's budget during late winter of each year. The Cross Insurance Arena budget is a unique budget, as it does not follow the typical government budgeting process. The Arena's budget is based on projected number of events (ticket sales), suite seating, concessions and sponsorships at the Arena. Shortfalls at the Arena are passed onto the tax rate. The budget requires a significant amount of forecasting and developing the budget in December can be problematic due to timing. The Arena's impact on the General Fund comes through the prior year's General Obligation bonds and Operational funds covering contractual commitments. This year the operations budget will be decreased by \$90,000.00 as the Arena has begun to bounce back from the pandemic.

Description	Adopted 2023/24	Proposed 2024/25	Dollar Change	Percent Change
•	·	·		
Bond Principle and Interest	\$2,129,628.00	\$2,128,462.00	(\$1,166.00)	(0.05%)
Revolving Line of Credit	\$439,076.00	\$432,045.00	(\$7,031.00)	(1.60%)
Operational	\$730,000.00	\$648,000.00	(\$82,000.00)	(11.23%)
Cross Insurance Total	\$3,298,704.00	\$3,208,507.00	(\$90,197.00)	(2.73%)

Conclusion

I would like thank the Departments for their work on development of their individual department budgets. Staff focused on continuing to make the County a viable organization, through understanding new developments in their field of work and paying close attention to the Southern Maine market. In all, I feel confident that the 2024/2025 budget is a responsible and has been developed to bring the County through the next fiscal year.

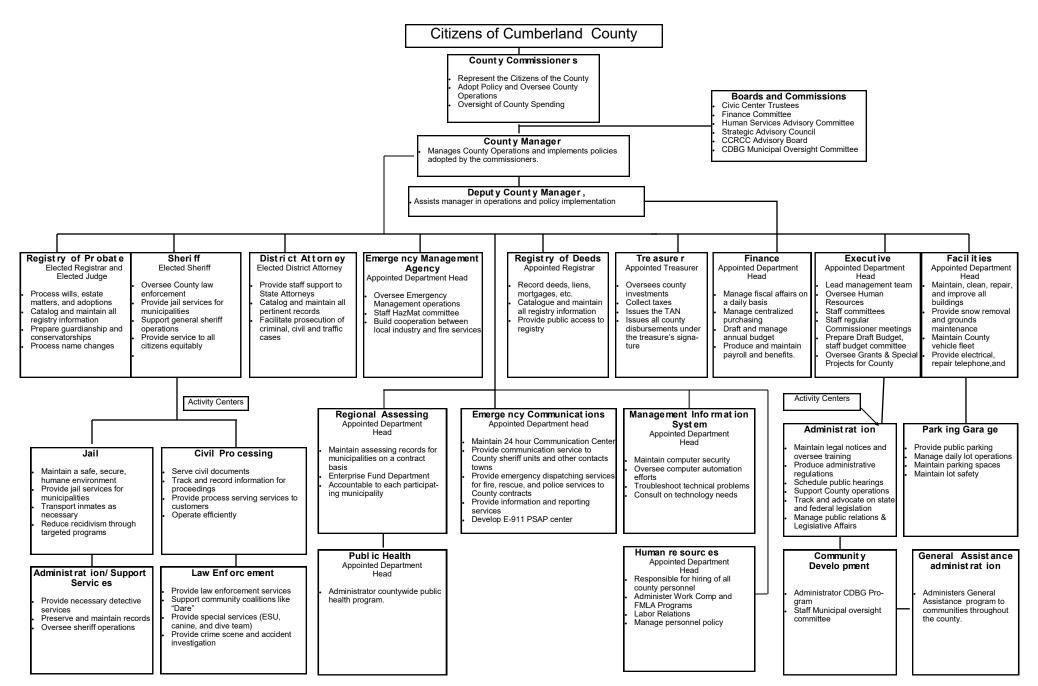
I hope the Commissioners and the Finance Committee see this budget document as responsible budgets, recognizing the current environment we are in. Alex, Theresa and myself look forward to working through the budget with you all.

James H. Gailey

County Manager

	Table of Contents
	County of Cumberland
	24-25 Managers Budget
	Overview
	Overview
1	Table of Contents
2	Org chart
3	Elected & Appointed Officials
4	Finance Committee
5	Budget Timeline
6	How to Read the Budget
	General Fund
10	County Budget and Tax Overview Schedule
12	Cross Insurance Arena
13	Budget reduction record
14	Revenue Summary
15	Tax Distribution Schedule
16	Global Budget
17	Debt Service
18	Enterprise and Grant funds
24	Grants & Social Services
25	Departments Emergency Management Agency
25 31	Emergency Management Agency District Attorney
38	Executive-Administration
42	Information Technology
46	Human Resources
51	Facilities
62	Facilities-Garage
68	Sheriff-Administration
75	Sheriff-Law Enforcement
82	Sheriff- Jail
90	Sheriff- Civil
94	Registry of Deeds
98	Registry of Probate
103	Finance Emergency Communications, CCRCC
107	Emergency Communications- CCRCC Non-Departmental
113	County CIP
113	County CII

FY 2024-25 COUNTY OF CUMBERLAND ORGANIZATION CHART



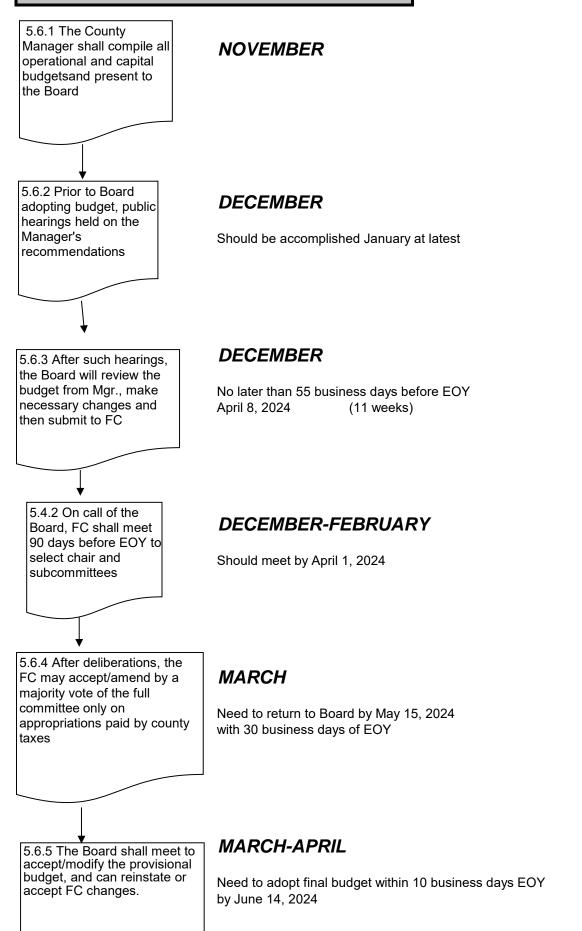
County of Cumberland Elected and Appointed Officials

	2024-25	
District 1	Neil Jamieson	871-8380
District 2	Susan Witonis	871-8380
District 3	Steve Gorden	871-8380
District 4	Patricia Smith	871-8380
District 5	James Cloutier	871-8380
Biotriot		07 1 0000
Elected Officials		
District Attorney	Jacqueline Sartoris	871-8384
Judge of Probate	Paul Aranson	871-8382
Register of Probate	Susan Schwartz	871-8382
Sheriff	Kevin Joyce	774-1444
	,	
Annainted Officials		
Appointed Officials		
County Manager	James Gailey	871-8380
Deputy Manager	Alex Kimball	871-8380
Chief Deputy Sheriff	Brian Pellerin	774-1444
Jail Administrator	Timothy Kortes	774-5939
Finance Director	Theresa Grover	871-8380
Human Resources Director	Amy Jennings	775-6809
Information Technology	Aaron Gilpatric	774-1444
Emergency Comm. Director	Melinda Dyer	893-2810
Comm. Dev. Director	Kristin Styles	871-8380
Emergency Management	Michael Durkin	892-6785
Agency, Director		
Facilities, Director	William Trufant	871-8380
Regional Assessing	Rob Sutherland	699-2475
Register of Deeds	Jessica Spaulding	871-8399
Deputy District Attorney	Angela Cannon	871-8384
Deputy Director CCRCC	Deb Plummer	893-2810
Deputy Director EMA	Aaron Milroy	892-6785
Deputy Register of Deeds	Mandy Reynolds	871-8399
Deputy Register of Probate	Erika Rickards	871-8382
Director of Public Affairs	Travis Kennedy	871-8380
Public Health Director	Liz Blackwell-Moore	871-8380

FINANCE COMMITTEE – Budget Year 2024-5 Winter of 2023-24

Name	Email Address/Phone	Term Expires	Elected
District 1			
Lee Pratt Town of Gorham	lpratt@gorham.me.us 207-318-5046	2023	2021
Paul Tworog Town of Bridgton	Selectmantworog@bridgonmaine.org 207-595-8209	2023	2021
District 2			
Dustin Ward Town of New Gloucester	dward@newgloucester.com 207-926-8271	2023	2021
Vacant			
District 3		L	<u> </u>
Bob Vail Town of Cumberland	Vailgeneral1@aol.com 207-838-4753	2023	2021
Vacant			
District 4			
Vacant		2023	2021
Vacant			
District 5		I	
Vacant		2023	2021
Vacant		2024	2022

TIMELINE FLOWCHART FROM NEW CHARTER



How to read the Budget

The budget is formatted in a way that is designed to give readers quick access to specific information, yet completely and professionally display budget data. Descriptive terms have been substituted for jargon but the document also contains a glossary of useful terms. This section is designed to highlight each section of departmental requests that make the heart of the budget and examples are given in key sections.

Department or Activity Center Sections

Each section begins with an introductory cover page to orient the reader.

Departmental Details

Departments with multiple subsections have been divided into activity center. Each activity center has a separate focus and budget emphasis. The organization chart graphically depicts the various units that combine to create each department.

Department Mission and Objectives

Each departmental section begins by listing the department's mission and associated objectives. Departmental mission statements capture the values held by each department in relation to tasks assigned for completion. Objectives are offered in support of the mission and identify items vital to the function of each department. Performance measures are listed to identify the standard of performance each department uses. Objectives and performance measures are evaluated annually.

Statistics

Where appropriate, departmental statistics are provided as an overview of volume of activity *within* the department.

Additionally, the brief spreadsheet lists the total of personnel and where appropriate identifies elected officials. Detail for these summary pages follow in the Personnel Section of the Budget.

Department Summary Pages

Each department spreadsheet begins with a department or activity center summary. The summary is designed to give a historical perspective to departmental expenditures for personnel, operations and maintenance, and capital.

The spreadsheet header includes the accounting account number for the department displayed which uses a five-digit code. This account number would match designations of account reports from the County's accounting program. Next there is a listing of the department or activity center name to help orient readers. A sample heading follows, and each column heading will be described.

11-101 DEPARTMENT: EMERGENCY MANAGEMENT AGENCY						ACTIVITY CENTER: EMERGENCY MANAGEMENT					
			2023-24	2022	24-25				24-25		
			ADOPTED	ACTUAL	BUDGET		24-25	24-25 FC	FINAL		
A	CCT#	ACCOUNT DESCRIPTION	BUDGET	EXPENSE	REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	PRELIM	BUDGET	BUDGET		

ACCT # - This line lists the County-wide account number that corresponds to the account within which funds are designated. In practice, the various accounts are accounting tools used throughout the year to monitor departmental spending within and between accounts.

ACCOUNT DESCRIPTION – This line contains the descriptive title each account is assigned. Account descriptions are universal so comparisons between departments are made as closely as possible. For example, the **Clothing** – **Uniforms** account in the Jail activity center is similar to the account in the Facilities department even though the uniforms purchased are different.

23-24 ADOPTED BUDGET - The amount approved at the end of the prior year's budget process. This is the amount departments are currently authorized to expend.

2022 ACTUAL - An actual line records the amount expended from each account during the budget year as recorded by the year end audit. 2022 Actual would record expenditures for 2022. This line is included purely for comparative purposes.

24-25 BUDGET REQUEST - The 24-25 request contains the appropriation requested by departments for each line item. This figure represents the department's expert assessment of the resources necessary to operate the department at appropriate service levels and to fulfill legal mandates.

24-25 PRELIM - Requests are scrutinized twice prior to finalizing figures in this column. The County Manager reviews each request and in consultation with department heads offers revisions to departmental requests based on

justification received. The County Manager makes revisions as a result of the overall County budget. Once the County Manager has revised departmental requests, the budget is reviewed with the County Commissioners prior to their consideration of the budget and subsequent review by the Finance Committee.

24-25 FINANCE COMM - Finance Comm represents the allocations recommended by the Finance Committee(FC). The FC reviews the budget and holds public hearings on the budget prior to returning their recommendations to the County Commissioners. The sum of the FC recommendations are contained in this column.

24-25 ADOPTED BUDGET - After careful review and consideration of the FC recommendations and public input, the County Commissioners adopt a final budget. Occasionally the Commissioners alter FC recommendations and the sum of their adopted budget is entered in the approved column. This column will form the basis for the next fiscal budget.

Detail Pages

Following the ACTIVITY CENTER BUDGET SUMMARY pages is a separate spreadsheet listing Line Item Budget Justifications. At first glance these spreadsheets seem identical; however, their purpose is as different as their format is similar. The format is standardized to help readers interpret and compare data; however, additional information is added to the justification spreadsheets. The change is found in the Line Item Budget Request Justification column. Additionally, the justification pages lose two years of historical (actual) data to allow room in the spreadsheet for justifications.

Understanding Line Item Justification

The line item justification is generated by departments to detail the proposed use of each requested account. Lines briefly detail the general use of accounts in ways that highlight needs and help track use. A wealth of data is contained in the line item justifications as departments detail the general use funds are requested to fulfil. The line item request justification column is listed between the 24-25 request made by departments and the column containing the managers recommendation. Often the lines can be compared to deduce the items the manager might recommend departments remove from their requests. Detailed reductions are not made by the County Manager to allow departments maximum latitude in managing their departments within guidelines allowed by approved resources. This is not true of FC recommendations which are often quite specific.

Putting It All Together

With the recently revised budget format readers are offered a complete view of not only the County budget but also the budgeting process. All key steps in the budgeting process are recorded in the spreadsheets as recommendations and are considered and reviewed at various stages. A careful reading will indicate the thoroughness of the review given to the County budget. However, the budget is also a functional document as departments review listings throughout the year and prepare for future budgets. Therefore, the design allows rapid access to vital summary information both for the departmental user and the lay reader not interested in exhaustive comparisons. Finally, the County budget is a living document incorporating changes as the needs of the County change.

DEPARTMENT Emergency Mgmt Agency District Attorney Facilities	BUDGET	2022 ACTUAL	24-25 BUDGET		Manager		24-25 FC	24-25 FINAL	% Increase
District Attorney		EXPENSES	REQUEST	Dollars over 23-24		24-25 MGR	RECOMM	Budget	over 2022
District Attorney	773,675	640,611	762,746	(10,929)		739,746	-	-	-4.399
	2,426,685	1,974,968	2,691,956	265,271	(132,310)	2,559,647	-	_	5.48%
aciiiles	2,655,653	2,611,045	3,032,989	377,336	(198,990)	2,833,998	-	-	6.72%
Registry of Deeds	799,280	704,119	834,365	35,085	i '- 'l	834,365	-	-	4.39%
Registry of Probate	834,602	769,003	895,677	61,075	(2,000)	893,677	-	-	7.08%
Finance	690,200	610,088	580,147	(110,053)	` '	579,147	-	-	-16.09%
Communications	3,808,714	3,448,081	3,877,577	68,863	(26,614)	3,850,963	-	-	1.119
Executive-Admin	882,561	798,964	1,075,884	193,323	(6,000)	1,069,884	-	-	21.229
Facilities-Garage	241,219	293,532	138,316	(102,903)		138,316	-	-	-42.66%
nformation Technology	1,072,464	1,014,799	1,102,330	29,866	-	1,102,330	-	-	2.78%
Human Resources	676,313	565,576	868,874	192,561	(4,735)	864,139	-	-	27.77%
Sheriff-Admin	1,454,231	1,307,767	1,617,188	162,957	(40,000)	1,577,188	-	-	8.46%
Sheriff-Law Enforcement	6,735,301	6,060,575	7,453,021	717,720	(169,200)	7,283,821	-	-	8.14%
Sheriff-Civil	412,428	335,544	416,693	4,265	(123,230)	416,693	-	-	1.03%
Debt Service-Principal	705,305	599,753	814,638	109,333	_	814,638	-	-	15.50%
DebtService- Interest	153,387	124,200	174,697	21,310	-	174,697	_	_	13.89%
Debt Expense - TAN Loans	191,000	84,476	161,000	(30,000)	(40,000)	121,000	-	-	-36.65%
Grants & Human Services	263,000	275,500	288,700	25,700	(20,700)	268,000	-	-	1.90%
Pension Life- Retirees	6,000	11,063	6,000	-	- (1, 11,	6,000	-	_	0.00%
Contingent Account	45,000	15,000	45,000	-	-	45,000	-	_	0.00%
Sal./ Ben./ Term. Pay	435,000	435,000	435,000	-	-	435,000	-	_	0.00%
Jnemployment Insurance	20,000	631	5,000	(15,000)	-	5,000	-	_	-75.00%
Regional Projects and Public	95,000	49,192	95,000	-	† <u> </u>	95,000	-	_	0.00%
Regional Public Health	95,000	-	160,000	65,000	1	160,000	_	_	68.42%
Capital Improvement Res.	298,100	1,265,800	376,600	78,500	1	376,600			26.33%
Japital Improvement Neel	290,100	1,205,600	370,000	76,500	-	376,600	-	-	20.337
Total Expenditure Summary	25,770,118	23,995,286	27,909,397	2,139,280	(664,549)	27,244,848		-	8.30%
Change			2,139,280	2,139,280		1,474,731	(25,770,118)	(25,770,118)	
				24-25 BUDGET		24-25 FC	24-25 FINAL		
Tax Calculation	2021 BUDGET	2022 BUDGET	23-24 BUDGET	REQUEST	24-25 MGR	RECOMM	Budget		
COUNTY									
otal Estimated Expenditures	23,141,940	24,092,634	25,770,118	27,909,397	27,244,848	-	-		
Total Estimated Revenues	(6,504,408)	(6,423,573)		(7,144,414)		(7,144,414)	(7,144,414)		3%
Tax Stabilization Reserve	(200,000)		,			(200,000)	(200,000)		3/
Tax Revenue Required	16,437,532	17,469,061	18,613,384	20,564,984		(7,344,414)			
Net Dollar Change	. 5, 407, 552	1031529		1,951,600		(25,957,797)	(25,957,797)		
Percent from prior year		6.28%				-139.46%	-139.46%		
. ,						1 11			
									pg 10

2021-22 21,517,069 (6,752,000) 14,765,069 14,765,069 Amount fixed by	15,355,672 15,355,672	23-24 22,405,905 (7,050,233) 15,355,672 15,355,672	24-25 20,500,570 (4,530,672) 15,969,898 15,969,898	24-25 MGR 20,500,570 (4,530,672) 15,969,898	24-25 FC RECOMM	24-25 Final Budget		
21,517,069 (6,752,000) 14,765,069 14,765,069 Amount fixed by	22,405,905 (7,050,233) 15,355,672 15,355,672	22,405,905 (7,050,233) 15,355,672	20,500,570 (4,530,672) 15,969,898	20,500,570 (4,530,672)	RECOMIN	Duuget	T	
(6,752,000) 14,765,069 14,765,069 Amount fixed by	(7,050,233) 15,355,672 15,355,672	(7,050,233) 15,355,672	(4,530,672) 15,969,898	(4,530,672)				
14,765,069 14,765,069 Amount fixed by	15,355,672 15,355,672	15,355,672	15,969,898	, , , ,				
14,765,069 Amount fixed by	15,355,672							
Amount fixed by		15,355,672		15,969,898	-	-		
	Statute		614,226	614,226	(15,355,672)	(15,355,672)		
na Budget			014,220	014,220	(13,333,072)	(10,000,012)		
			24-25 BUDGET	24-25 MGR	24-25 FC	24-25 Final		
2021 BUDGET	2022 BUDGET	23-24 BUDGET	REQUEST	RECOMM	RECOMM	Budget		
1,178,966	1,295,793	1,390,241	1,440,000	1,440,000	-	-		
887,020	826,568	739,387	688,462	688,462	-	-		
614,488	464,378	439,075	432,045	432,045	-	-		
750,000	564,271	730,000	648,000	648,000	-	-		
3,430,474	3,151,010	3,298,703	3,208,507	3,208,507	-	-		
	(279,464)	147,693	(90,196)	(90,196)	(3,298,703)	(3,298,703)		
	-8.15%	4.69%	-2.73%	-2.73%				
PRESE	ΙΟΙΤΔΤΙΟ	V						
···	TIATIO				2125 52	24 25 Final		
2021 BUDGET	2022 BUDGET	23-24 BUDGET	24-25 BUDGET REQUEST	24-25 MGR RECOMM	24-25 FC RECOMM	Budget		
, ,	, ,				-	-		
		, , , ,		, , , ,				
	, , , , , , , , , , , , , , , , , , , ,		` ' '	· · · · · · · · · · · · · · · · · · ·	• • • • • • • • • • • • • • • • • • • •			
34,065,186	, ,							
	3.87%	5.32%	6.64%	4.86%	-131.86%	-119.71%		
General Coun	ty Impact		1,951,600				5.24%	Total
Jail Impact	-		614,226				1.65%	
Cross Insuran	ice Arena Im _l	oact	(90,196)				-0.24%	6.64%
General Coun	ty Impact			1,287,051			3.45%	Total
Jail Impact				614,226			1.65%	
•	mpact			(90,196)			-0.24%	4.86%
	1,178,966 887,020 614,488 750,000 3,430,474 PRESEI 2021 BUDGET 47,151,594 (12,886,408) (200,000) 34,065,186 General Counail Impact Cross Insurar General Counail Impact	1,178,966 1,295,793 887,020 826,568 614,488 464,378 750,000 564,271 3,430,474 3,151,010 (279,464) -8.15% PRESENTATIOI 2021 BUDGET 2022 BUDGET 47,151,594 48,760,713 (12,886,408) (13,175,573) (200,000) (200,000) 34,065,186 35,385,140 1,319,954 3.87% General County Impact ail Impact Cross Insurance Arena Imp	1,178,966	2021 BUDGET 2022 BUDGET 23-24 BUDGET 1,178,966 1,295,793 1,390,241 1,440,000	2021 BUDGET 2022 BUDGET 23-24 BUDGET REQUEST RECOMM	2021 BUDGET 2022 BUDGET 23-24 BUDGET REQUEST RECOMM RECOMM	2021 BUDGET 2022 BUDGET 23-24 BUDGET REQUEST RECOMM RE	2021 BUDGET 2022 BUDGET 23-24 BUDGET REQUEST RECOMM RE



Cross Insurance Arena

Enterprise Fund as of 11/30/2017

Cumberland County taxpayers are responsible for the financial operation of the Cross Insurance Arena This page illustrates the dollars that the taxpayers must contibute over last year.

	2022 Actual	23-24 BUDGET	2024-25 BUDGET REQUEST		24-25 FC RECOMM	24-25 FINAL Budget	TAX Impact
From the County Taxes Total Estimated Expenditures Total Estimated Revenues	-	3,298,703	3,208,507		3,208,507	,	
Tax Revenue Required		3,298,703	3,208,507		-	-	-9.32%
Net Dollar Change			(90,196) Increase	\$ 35,385,010		(3,298,703)	

Cross Insurance Arena										
From the County	2022 ADOPTED BUDGET	23-24 ADOPTED BUDGET		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC	24-25 FINAL BUDGET		
CIA \$33M Bond Principal Interest	1,295,793 826,568	1,390,241 739,387			(2024 Debt Payment is \$2.13 M) For CIA expenses ie debt New Civic Center Referendum for Modernization	1,440,000 688,462				
CIA operational Subsidy Non-Debt CIA CIP <u>Prior Debt:</u>	564,271 -	650,000 80,000		50,000	To Fund the Operational Budget from 6/30/2023	598,000 50,000				
CIA Bond Principal CIA Bond Interest	383,473 80,905	378,473 60,602		378,473 53,572	Debt service for Capital needs	378,473 53,572				
Total to Civic Center	r 3,151,010	3,298,703	-	3,208,507		3,208,507	-	-		

INCREASE OVER FY 23-24	\$ (90,196)
FY 24-25 COUNTY ASSESSMENT	\$35,385,010
ADDITION TO THE 23-24 TAXES	-0.25%

	PUBLISHED BUDGET AMOUNT FROM DEPARTMENT Net Assessment for 23-24 Department Request Expenditure Budget 24-25 Revenues for 24-25 Tax Stabilization Net Assessment 24-25 Net Dollar Increase Tax Increase from 23-24	
	Net Assessment for 23-24 Department Request Expenditure Budget 24-25 Revenues for 24-25 Tax Stabilization Net Assessment 24-25 Net Dollar Increase Tax Increase from 23-24	\$37,267,759 \$51,618,474 -\$11,675,086 -\$200,000 \$39,743,389 \$2,475,630
	Net Assessment for 23-24 Department Request Expenditure Budget 24-25 Revenues for 24-25 Tax Stabilization Net Assessment 24-25 Net Dollar Increase Tax Increase from 23-24	\$37,267,759 \$51,618,474 -\$11,675,086 -\$200,000 \$39,743,389 \$2,475,630
	Department Request Expenditure Budget 24-25 Revenues for 24-25 Tax Stabilization Net Assessment 24-25 Net Dollar Increase Tax Increase from 23-24	\$51,618,474 -\$11,675,086 -\$200,000 \$39,743,389 \$2,475,630
	Revenues for 24-25 Tax Stabilization Net Assessment 24-25 Net Dollar Increase Tax Increase from 23-24	-\$11,675,086 -\$200,000 \$39,743,389 \$2,475,630
	Tax Stabilization Net Assessment 24-25 Net Dollar Increase Tax Increase from 23-24	-\$200,000 \$39,743,389 \$2,475,630
	Net Assessment 24-25 Net Dollar Increase Tax Increase from 23-24	\$39,743,389 \$2,475,63 0
	Tax Increase from 23-24	
	Tax Increase from 23-24	
	AD ILISTED BY MANAGER'S RECOMMENDATION	
101	EMA	-\$23,000
102	District Attorney	-\$132,310
103-01	Exec-Administration	-\$6,000
103-02	IT	\$0
103-03	Exec-Garage	\$0
103-04	HR	-\$4,735
105	Facilities	-\$198,990
106-05	Sheriff-Admin	-\$40,000
106-06	Sheriff-LEC	-\$169,200
106-07	Sheriff-Jail (net change in cost to taxpayers)	\$0
	Sheriff-Civil	\$0
	Deeds	\$0
		-\$2,000
109	Finance	-\$1,000
110		-\$26,614
Other	Other	-\$60,700
	Total Mgr Cuts to Expenses	-\$664,549
	Net Increase in the Expenses over 2022 Expenses	\$1,811,081
Summary:	Total Expenditures Manager's Recom.	\$50,953,925
<u> </u>	Total Estimated Revenues	\$ (11,675,086)
	Tax Stabilization	-\$200,000
	Net Budget from Mgr. FY 24-25	\$ 39,078,840
	Dollar Increase over 23-24	\$ 1,811,081
	Net Increase over Last year	4.86%
	102 103-01 103-02 103-03 103-04 105 106-05 106-06 106-07 1006-08 107 108	102 District Attorney 103-01 Exec-Administration 103-02 IT 103-03 Exec-Garage 103-04 HR 105 Facilities 106-05 Sheriff-Admin 106-06 Sheriff-LEC 106-07 Sheriff-Jail (net change in cost to taxpayers) 1006-08 Sheriff-Civil 107 Deeds 108 Probate 109 Finance 110 Communications Other Other Total Mgr Cuts to Expenses Summary: Total Expenditures Manager's Recom. Total Estimated Revenues Tax Stabilization Net Budget from Mgr. FY 24-25 Dollar Increase over 23-24

PROJECTED REVENUE

COUNTY OF CUMBERLAND FISCAL YEAR 24-25

Revenues

Acct #	Source	2020 Actual	2021 Actual	2022 Actual	23-24 Budget	24-25 Budget	25-26 Budget
11-001-4003	Supreme Court Rental	2,400	2,400	2,400	2,400	2,400	2,400
11-001-4004	State Court Rent / Reimbursements						
11-101-4101	Emergency Management Allocation	303,035	313,123	324,795	362,793	360,000	360,000
11-101-4102	AT&T Tower Lease	15,229	16,221	17,441	17,220	17,220	17,220
11-102-4100	District Attorney	110,570	133,074	78,826	165,000	165,000	165,000
11-103-01-4100	Executive	1,042	3,547				
11-103-02-4100	IT	140	1,858	12,000	2,500	2,500	2,500
11-103-03-4100	Garage Operations						
11-103-03-4301	Garage Daily Parking	74,123	121,167	157,991	120,000	185,000	185,000
11-103-03-4302	Garage Monthly Parking	599,474	655,114	751,025	620,000	650,000	650,000
11-104-4401	Treasurer Income (Interest, etc.)						
11-105-4100	Facilities Misc Revenue		14,236	4,023			
11-105-4100	Facilities Salvage		,	,			
11-106-05-4100	Sheriff Misc Revenues	30,300	21,026	19,831	55,000	40,000	40,000
11-110-4100	CCRCC Revenues	1,441,021	1,477,794	1,559,865	1,710,471	1,762,794	1,790,958
11-106-08-4100	Civil Process	171,128	147,217	185,239	221,850	280,000	280,000
11-107-4100	Register of Deeds - Misc. Revenue	1,772	16,182	825	2,500	2,500	2,500
11-107-4701	Register of Deeds - Recording Fees	2,210,211	2,612,207	1,721,910	1,400,000	1,350,000	1,350,000
11-107-4702	Register of Deeds - Transfer Tax	1,484,719	2,090,867	1,931,058	1,200,000	1,450,000	1,450,000
11-107-4703	Register of Deeds - Copies	418,268	278,665	167,754	355,000	155,000	155,000
11-108-4801	Register of Probate - Fees	441,886	660,918	713,005	600,000	600,000	600,000
11-108-4802	Register of Probate - Notices	45,109	53,842	48,748	45,000	45,000	45,000
11-108-4803	Register of Probate - Abstracts	28,210	33,719	30,645	25,000	25,000	25,000
11-108-4804	Register of Probate -Forms	16,344	20,983	22,047	17,000	17,000	17,000
11-108-4805	Register of Probate - Visitor fees	29,963	32,220	38,832	22,000	22,000	22,000
	Passport Processing				13,000	13,000	13,000
	Total Revenues	7,424,944	8,706,381	7,788,260	6,956,734	7,144,414	7,172,578
	Designated Surplus						
	Total Revenues & Surplus	7,424,944	8,706,381	7,788,260	6,956,734	7,144,414	7,172,578
		2020 Actual	2021 Actual	2022 Actual	23-24 Budget	24-25 Budget	25-26 Budget

FY 24-25 COUNTY OF CUMBERLAND-

Using 2023 Final Valuation

The tax distribution schedule describes the amount of tax required from each municipality based on their equalized valuation to provide the revenue necessary for county operations. Previous year information is provided for comparison purposes. The tax calculation table at the bottom of the schedule shows the factors of expenditures revenues, and surplus used to calculate the amount of county property tax assessed on the real and personal property in each municipality.

The State of Maine Valuation for 2024 shows overall County increase of _____ Valuation Growth

Tay Distribution Schedule										
Tax Distribution Schedu	7.52%		0.00%	Ī		ı				
	7.52%		0.00%	Val						
	State 2023		State 2023	Change		Percent Tax				
Town	Valuation	23-24 Tax	Valuation	%	2024-25 Tax	Change				
Baldwin	216,500,000	123,622	216,500,000	0.0%	129,629	4.86%				
Bridgton	1,503,600,000	858,549	1,503,600,000	0.0%	900,271	4.86%				
Brunswick	3,039,200,000	1,735,369	3,039,200,000	0.0%	1,819,702	4.86%				
Cape Elizabeth	2,988,250,000	1,706,277	2,988,250,000	0.0%	1,789,196	4.86%				
Casco	964,900,000	550,953	964,900,000	0.0%	577,728	4.86%				
Chebeague Island	347,850,000	198,621	347,850,000	0.0%	208,273	4.86%				
Cumberland	1,910,200,000	1,090,715	1,910,200,000	0.0%	1,143,720	4.86%				
Falmouth	3,436,450,000	1,962,197	3,436,450,000	0.0%	2,057,553	4.86%				
Freeport	2,307,000,000	1,317,286	2,307,000,000	0.0%	1,381,302	4.86%				
Frye Island	228,000,000	130,187	228,000,000	0.0%	136,514	4.86%				
Gorham	2,482,400,000	1,417,439	2,482,400,000	0.0%	1,486,322	4.86%				
Gray	1,474,800,000	842,104	1,474,800,000	0.0%	883,027	4.86%				
Harpswell	2,264,250,000	1,292,876	2,264,250,000	0.0%	1,355,706	4.86%				
Harrison	702,900,000	401,353	702,900,000	0.0%	420,857	4.86%				
Long Island	226,850,000	129,530	226,850,000	0.0%	135,825	4.86%				
Naples	1,112,100,000	635,004	1,112,100,000	0.0%	665,863	4.86%				
New Gloucester	730,150,000	416,912	730,150,000	0.0%	437,173	4.86%				
North Yarmouth	701,350,000	400,468	701,350,000	0.0%	419,929	4.86%				
Portland	14,790,100,000	8,445,080	14,790,100,000	0.0%	8,855,481	4.86%				
Pownal	346,000,000	197,564	346,000,000	0.0%	207,165	4.86%				
Raymond	1,565,250,000	893,751	1,565,250,000	0.0%	937,184	4.86%				
Scarborough	5,592,350,000	3,193,206	5,592,350,000	0.0%	3,348,385	4.86%				
•				0.0%		4.86%				
Sebago South Portland	624,800,000	356,758	624,800,000		374,095					
	5,847,800,000	3,339,067	5,847,800,000	0.0%	3,501,334	4.86%				
Standish	1,514,400,000	864,715	1,514,400,000	0.0%	906,738	4.86%				
Westbrook	2,986,400,000	1,705,221	2,986,400,000	0.0%	1,788,088	4.86%				
Windham	2,914,100,000	1,663,938	2,914,100,000	0.0%	1,744,799	4.86%				
Yarmouth	2,450,100,000	1,398,996	2,450,100,000	0.0%	1,466,982	4.86%				
Tax Calculation	65,268,050,000 2021	37,267,759	65,268,050,000 23-24	0.00%	39,078,840 24-25	4.86%				
Tax Calculation	2021	2022	23-24		24-25					
Total Estimated Expend	47,151,594	48,760,713	51,474,726		50,953,925					
Total Estimated Expend	(12,886,408)	(13,175,573)	(14,006,967)		(11,675,086)					
Tax Stabilization	(12,000,100)	(10,170,070)	(200,000)		(200,000)					
Tax Revenue Required	34,265,186	35,585,140	37,267,759		39,078,840	4.86%				
	2021	2022	23-24		24-25	1				
Mil Rate	0.000685427	0.000625289	0.0005709954		0.0005987438					
Per \$1,000	0.6854273	0.6252891	0.5709954		0.598743789					
Amount for \$200,000 h	\$ 137.09	\$ 125.06	\$ 114.20		\$ 119.75					
Increase			-		\$ 5.55					
morease	Ψ (U.49)	ψ (12.03)	Ψ (10.00)		ψ 5.55					

COUNTY OVERVIEW:

Revenue and Expenses from all Sources

COUNTY OF CUMBERLAND: BUDGET 24-25 ASSESSMENT

					24-25 BUDGET		24-25 FC	24-25 FINAL
Tax Calculation	Budget 2020	Budget 2021	Budget 2022	Budget 23-24	REQUEST	24-25 PRELIM	Recommend	Budget
Total Estimated Expenditures	44,787,515	47,151,594	48,760,713	51,474,726	51,618,474	50,953,925	-	-
Total Estimated Revenues	(12,646,220)	(12,886,408)	(13,175,573)	(14,006,967)	(11,675,086)	(11,675,086)	(11,675,086)	(7,144,414)
Designated Surplus		-	-	(200,000)	(150,000)	(200,000)	(200,000)	(200,000)
Tax Revenue Required	32,141,295	34,265,186	35,385,140	37,267,759	39,743,389	39,078,840	(11,875,086)	(7,344,414)

6.64% 4.86%

COUNTY OF CUMBERLAND: Enterprise Funds 24-25

Enterprise Funds: (Prior year numbers at present)

The County has contracts to provide services beyond the basic services provided by the County. See the Enterprise section of the budget for details.

Budget		23-24 Budget	24-25 Budget
Total Estimated Expenditures Total Estimated Revenues	Enterprise Enterprise	14,034,400 14,034,400	15,992,484 15,992,484
Tax Revenue Required		\$0.00	\$0.00

COUNTY OF CUMBERLAND: Grants and other Funds 24-25

Grants and Other Funds: (Prior year numbers at present)

The County receives Grants from other Federal agencies for special programs and services.

Funds are also received from inmate commissary funds and from the Department of Corrections for other services

Budget	23-24 Budget	24-25 Budget
Total Estimated Expenditures Total Estimated Revenues	1,761,100 1,761,100	2,785,100 2,785,100
Tax Revenue Required	\$0.00	\$0.00

COUNTY OF CUMBERLAND: Summary Budget from all Sources 24-25

Summary Overview

This is a presentation of all dollars that come into the County, regardless of source.:

Budget Grants
Enterprise Recreational District

Budget	23-24 Budget	24-25 Budget
Total Estimated Expenditures	67,270,226	69,731,509
Total Estimated Revenues	29,802,467	30,452,670
Designated Surplus	200,000	200,000
Tax Revenue Required	\$ 37,267,759	\$ 39,078,841

	NON-D	EPARTMENTAL & DEBT SERVICE									
						23-24	24-25				
ACCT			2020			FINAL	BUDGET	24-25	24-25 FC	24-25 FINAL	
#		DESCRIPTION	ACTUAL	2021 Actual	2022 Actual	BUDGET	REQUEST	PRELIM	BUDGET	BUDGET	
11-120		PRINCIPAL 2012- County CIP Debt	815,000	766,580	599,753	84,759	60,000	60,000			
11-120		2014- County CIP Debt	615,000	700,500	599,755	70,000					
		2016- County CIP Debt				160,000					
		2018- County CIP Debt				201,527					
		MBB 2020 Debt				29,019					
		2022 NEW Debt				160,000					
		TOTAL BOND DEBT SERVICE	815,000	766,580	599,753	705,305	814,638	814,638		_	
		INTEREST	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				,,,,,	, , , , , , , , , , , , , , , , , , , ,			
11-120		2012- County CIP Debt	200,580	178,268	124,200	16,302	14,050	14,050			
		2014- County CIP Debt	,		,	8,475					
		2016- County CIP Debt				21,586	21,117				
		2018- County CIP Debt				53,700					
		MBB 2020 Debt				3,324		2,737			
		2022 NEW Debt				50,000					
		TOTAL BOND DEBT INTEREST	200,580	178,268	124,200	153,387	174,697	174,697	-	-	
		DEBT EXPENSE - LOANS									
11-120		TAN Bank Charge/and Rating Agencies	22,003	20,715	22,655	35,000	35,000	25,000			
11-120		TAN Legal Fees	5,000	3,286	1,913	6,000	6,000	6,000			
11-120		TAN Interest	119,229	15,539	59,908	150,000	120,000	90,000			
		TOTAL DEBT EXPENSE - LOANS		39,540	84,476	191,000	161,000	121,000	-	-	
		NON-DEPARTMENTAL									
11-140		Retiree Life Insurance	7.516	11,172	11,063	6.000	6.000	6,000			
11-140		Unemployment Insurance	56,772	9,276	631	20,000	5,000	5,000			
11-141		Salary / Benefits / Termination Pay	335,000	1,085,000	435,000	435,000	435,000	435,000			
11-141	3301	Galary / Deficition / Termination / ay	333,000	1,000,000	433,000	455,000	433,000	433,000			
11-141	9526	County Capital Improvement Reserve for CIP	1,352,200	1,907,100	1,265,800	298,100	376,600	376,600			
11-141		Civic Center Operational Subsidy	821,931	1,116,179	349,033	650,000	598,000	598,000			
11-141		Contingent Appropriation	47,798	55,319	15,000	45,000	45,000	45,000			
11-141		Referendum and Public Information	57,270	29,464	49,192	95,000	95,000	95,000			
11141	XXXX	Regional Public Health				95,000	160,000	160,000			
		TOTAL NON-DEPARTMENTAL	2,678,488	4,213,510	2,125,719	1,549,100	1,720,600	1,720,600	-	-	
		TOTAL NON DEDADTMENTAL & DEDT CED #05	2.040.000	E 407 000	0.004.440	0.500.700	0.070.005	0.000.005			
		TOTAL NON-DEPARTMENTAL & DEBT SERVICE	3,840,300	5,197,898	2,934,149	2,598,792	2,870,935 272,143	2,830,935 232,143	(2,598,792)	(2,598,792)	

Enterprise Activities-Law Enforcement

	Sheriff's Office Services			2024-25	2024-25
Acct #		PERIOD	EMPLOYEES	REVENUES	EXPENSES
	FULL TIME CONTRACTS				
21203	Town of Harpswell	4/1 to 3/31	3	519,482	519,482
21216	Town of Harpswell-Marine Patrol	4/1 to 3/31	2	250,035	250,035
21204	Town of Harrison (est.)	7/1 to 6/30	1	273,903	273,903
21212	Town of Standish (est.)	7/1 to 6/30	6	1,027,219	1,027,219
21207	SAD #6 (est.)	9/1 to 6/30	1	99,001	99,001
	SAD #15 SRO (est.)	7/1 to 6/30	1	149,203	149,203
	Lake Region SRO (est.)	7/1 to 06/30	1	94,158	94,158
21225	Maine Drug Enforcement (Reimburse)	1/1 to 12/31	1	-	-
	Town of Gray (est.)	7/1 to 6/30	1	233,107	233,107
	TOTAL FULL-TIME CONTRACTS		17	2,646,108	2,646,108
	SUMMER CONTRACTS		Part Time		
	Naples (est.)		1	39,033	39,033
	Frye Island		1	56,475	56,475
21215	Long Island (est.)	Summer	1	27,711	27,711
	Town of Chebeague (est.)	Summer	1	37,801	37,801
	TOTAL SUMMER CONTRACTS		4	121,987	121,987

TOTAL FROM NON-BUDGET ACTIVITIES 2,768,095 2,768,095

Enterprise Activities-Facilities

	1				
	State Court Custodial Program			24-25	24-25
	State Court Custodial Program	PERIOD	EMPLOYEES	24-25 REVENUES	24-25 EXPENSES
21221	State Court Custodial Program Custodian Floor/and maintenance	PERIOD 1/1 to 12/31	EMPLOYEES 6		
21221			6	336,603	336,603
21221	Custodian Floor/and maintenance	1/1 to 12/31		REVENUES	EXPENSES
21221		1/1 to 12/31	6	336,603	336,603

Enterprise Activities- Assessing Department

	Regional Assessing	F	PERIOD	EMPLOYEES	24-25 REVENUES	EX	24-25 (PENSES
21227	Regional Assessing fees paid according	1/1 to 12/31		8	632,346		731,016
	to contracts with participating Municipalities	}					
	Revenues (Estimated breakdown)			Expenses			
				Lead Assessor		\$	116,730
	Town of Falmouth	\$	182,856	Deputy Assesso	or	\$	81,141
	Town of Yarmouth	\$	131,960	Appraiser II		\$	66,144
	Town of Casco	\$	68,798	Appraiser		\$	58,885
	Town of Gorham	\$	172,732	Appraiser		\$	60,070
	Town of North Yarmouth	\$	58,537	Amin Asst. (1.5)		\$	73,546
	Town of Baldwin	\$	17,464	Benefits		\$	164,000
	Total Revenues	\$	632,347	Vision Software		\$	16,000
	County Subsidy	\$	98,669	Assessing Maps	3	\$	16,500
	Net Revenues	\$	731,016	All other		\$	78,000
				Total Costs		\$	731,016

Enterprise Activities-Cross Insurance Arena

	1				
	Cross Insurance Arena		FY 23-24	FY 24-25	
	Description		Budget	Budget	
35235	Revenues from Operations	\$	9,617,385	\$ 11,551,982	
	Cost of Goods Sold	\$	7,494,332	\$ 9,055,548	
	Indirect Expenses	\$	2,635,381	\$ 2,796,222	
	Income/(Deficit)	\$	(512,328)	\$ (299,788)	
	Trustees & Other Expenses	\$	196,400	\$ 198,000	
	Income/(Deficit)	\$	(708,728)	\$ (497,788)	
	ARPA Revenue Loss Funding	\$	-	\$ -	
	County Subsidy	\$	708,728	\$ 497,788	

Total Revenues
Total Expenses

\$ 10,326,113 \$ 12,049,770

GRANTS AND OTHER FUNDING- CDBG Dept

Federally Funded Community Development Block Grant

Kristin Styles, County Community Development Director

1	ĺ	1		
Community Development Block Grant			2024-25	2024-2
and Other Federal programs	PERIOD	EMPLOYEES	REVENUES	EXPENSI
HUD CDBG Program Grant for	7/1 to 6/30	2	1,500,000	1,500,
CDBG-R Recovery Act Funds	1/1 to 12/31			
Homeless Prevention Rapid Recovery Act HPRP	1/1 to 12/31			
Neighborhood Stabilization Program	1/1 to 12/31			
-			1,500,000	1,500

	GRANT FUNDED PROGRAMS			2024-25	2024-25
		PERIOD	EMPLOYEES	REVENUES	EXPENSES
51286	Domestic Violence grant	1/1 to 12/31	0	141,100	141,100
	Maine Prevention Network		10	850,000	850,000
	MAT Grant	1/1 to 12/31	1	145,000	145,000
51381	Cossap Grant	1/1 to 12/31	N/A	149,000	149,000
	TOTAL GRANT FUNDED PROGRAMS		11	1,285,100	1,285,100

COUNTY OF CUMBERLAND FISCAL YEAR 24-25

These organizations receive funding from varied sources and provide services to residents throughout Cumberland County. Each year requests for funding are reviewed and evaluated based on services provided to the County.

11-130	Grants & Social Service Funding							
ACCT#		FINAL	FINAL	FINAL	24-25 GRANT REQUEST	24-25 PRELIM		24-25 FINAL BUDGET
8002	Cumberland County Extension Association	115,000	115,000	120,000	145,700	125,000		
8003	Cumberland County Soil & Water	18,000	18,000	18,000	18,000	18,000		
8005	Portland Public Library	10,000	10,000	10,000	10,000	10,000		
	Casco Bay CAN	16,000	16,000	-	-	-		
	Tedford House - Homeless Shelter Brunswick	15,000	15,000	15,000	15,000	15,000		
	Coastal County Workforce Board	1,000	1,000	-	-	-		
	Thrive2027 - Annual Social Service Contribution	100,000	100,000	100,000	100,000	100,000		
	Total	275,000	275,000	263,000	288,700	268,000	-	-

Cumberland County Extension Association: Programs are focused in major issue areas of agriculture and natural resources; families, health, and nutrition; youth, 4-H, and child development; business and economics; and leadership.

Cumberland County Soil & Water: Provides for the conservation of the soil and water resources of Cumberland County and for the control and prevention of soil erosion.

Portland Public Library: Provides a full range of services to Cumberland County residents to include lending library materials, interlibrary loans, access to computerized data banks, and is a community resource center.

Casco Bay CAN: Casco Bay CAN is a Coalition of dedicated community members representing all 12 Drug-Free Community sectors: businesses, media, schools, youth-serving organizations, law enforcement, parents, youth, religious and fraternal organizations, civic and volunteer groups, healthcare professionals, state and local government, and other organizations involved in reducing youth substance use. The Casco Bay CAN service area is: Cumberland, Falmouth, Freeport, Gray, New Gloucester, North Yarmouth, Yarmouth and Pownal.

Tedford House: Emergency Housing for individuals in the Mid-Coast Region. Operates a number of individual and family shelters. Located in an area not served by Thrive2027

Coastal Counties Workforce: As the administrative entity for our Local Area, CCWI undertakes the administration of all required workforce development responsibilities for our regional programs. CCWI strives to provide access to jobs, skill development and business services vital to the social and economic well-being of our communities.

Thrive2027: Annual contribution of County funds towards Social Service activities throughout the County (exception of Brunswick and Harpswell). Consolidation of multiple County grants into a single contribution to Thrive2027 who earmarks the funding over a number of agencies who are meeting the goals of the region.



Emergency Management

Michael Durkin, Director

Wages for full & part time staff.

The Cumberland County Emergency Management Agency is committed to providing quality services in the protection of all its citizens and their property.

REVENUES	20	21 Actual	20	22 Actual	23	-24 Budget	24-	-25 Budget
EMA Allocation	\$	313,123	\$	324,795	\$	362,793	\$	360,000
AT&T Tower Lease	\$	16,221	\$	17,441	\$	17,220	\$	17,220
Total Revenues	\$	329,344	\$	342,236	\$	380,013	\$	377,220

EXPENSES	2021 Actual		20	22 Actual	23-	-24 Budget	24-25 Budget		
Labor	\$	448,547	\$	510,887	\$	612,049	\$	613,538	
O&M	\$	52,316	\$	66,477	\$	68,626	\$	81,108	
Capital	\$	100,698	\$	86,263	\$	98,000	\$	45,100	
Total Expenses	\$	601,561	\$	663,627	\$	778,675	\$	739,746	

1	Not Coot		000040		004 004	•			000 500
- 1	Net Cost	Þ	2/2,21/	Þ	321,391	Þ	398,662	Þ	362,526

Budget Objectives

Works with 28 communities to provide all-hazards preparedness mitigation, response, and revovery from disaster; coordinates county wide NIMS compliance; manages Department of Homeland Security Grant Programs; coordinates county effort with municipal, state, and federal partners and across Critical Infrastructure Sectors

Grant Funding:

See last page of this section for data on the Grant funded activities of this department

Personnel

EMA Positions	Full Time	Part Time	Grant	
EMA DIRECTOR	1			
DEPUTY EMA DIRECTOR	1			
PLANNER	2			
PROGRAM COORD	1	1		
LEPC PLANNER	1			
FINANCE ASSISTANT		1		
	6	2		

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-101	DEPARTMENT: EMERGENCY MANAGEMENT AGEN	ACTIVITY CENTER: EMERGENCY MANAGEMENT							
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
					_				
	PERSONNEL SERVICES		_	& part time sta					
5120	Wages & Salaries (FT)	339,077	377,563	425,701	379,163	432,690	432,690	-	-
				30,000		30,000	30,000	-	-
5401	Overtime	-	74	-	1,020	1,000	1,000	-	-
5500	Benefits	109,469	133,251	156,348	141,159	149,848	149,848	_	_
	TOTAL PERSONNEL SERVICES	448,547	510,887	612,049	521,343	613,538	613,538		
	TOTAL PERSONNEL SERVICES	440,547	510,667	012,049	521,545	013,336	013,336	-	_
	OPERATIONS AND MAINTENANCE								
6130	Transportation & Lodging	909	1,416	4,500	2,917	4,500	4,500	-	-
6131	Gasoline	444	1,071	2,500	2,328	2,500	2,500	_	-
6231	Base Radio Repair	260	815	1,000	266	1,000	1,000	-	-
6232	Mobile Radio Repair		364	1,000	416	2,500	2,500	_	-
6400	Insurance- Building & Contents	2,637	2,836	4,014	2,977	4,014	4,014	_	-
6401	Insurance- Liability	5,762	6,197	8,770	6,506	8,770	8,770	-	-
6404	Insurance- Radio Equipment	520	560	792	587	792	792	-	-
6500	Office Supplies	1,908	6,274	2,500	2,987	2,000	2,000	-	-
6501	Training Supplies	8,036	1,247	2,500	1,166	1,500	1,500	-	-
6504	Maintenance Supplies					1,000	1,000	-	-
6505	Printing & Engraving	1,984	5,881	2,000	1,026	3,200	3,200	-	-
6506	Postal Expenses	411	347	300	368	-	-	-	-
6508	Dues	415	1,330	1,000	565	1,000	1,000	-	-
6509	Books, Periodicals, & Subscriptions	718	873	-	201	-	-	-	-
6512	Training, Education, & Seminars	225	2,463	6,000	3,242	12,000	12,000	-	-
6513	Leases & Service Agreements	833	3,465	3,500	6,530	8,500	8,500	-	-
6800	Telephone & Communication	7,599	8,363	9,000	8,503	8,182	8,182	-	-
6801	Electricity Utility	7,440	7,846	8,000	288	8,000	5,000	-	-
6802	Gas Utility	2,732	3,446	4,500	4,335	4,500	4,500	-	-
6803	Water Utility	685	780	750	845	750	750	-	-

EMERGENCY MANAGEMENT AGENCY

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6806	Fuel Oil		-	-	-	-	-	-	-
6903	Food & Groceries	937	2,458	2,000	3,966	5,000	5,000	-	-
6904	Institutional Supplies	333	369	500	247	600	600	-	-
6913	Safety Equipment	7,147	5,285	3,500	12,210	2,300	2,300	-	-
6914	Non-Food Items Purchases	380	2,793	-	2,055	1,500	1,500	-	-
6950	Other					-			
	TOTAL O&M	52,316	66,477	68,626	64,531	84,108	81,108	-	-
	CAPITAL OUTLAY								
71701	Homeland Security HazMat/WMD CIP	81,239	94,982	90,000	47,371	60,000	40,000	-	-
7350	Office Equipment	8,809	9,353	3,000	6,434	3,000	3,000	-	-
7355	Computer Hardware	1,496	637	-	932	2,100	2,100	-	-
	TOTAL CAPITAL OUTLAY	91,544	104,971	93,000	54,737	65,100	45,100	-	-
	TOTAL DEPARTMENT	592,407	682,335	773,675	640,611	762,746	739,746	-	-
						(10.929)	(33 929)	(773 675)	(773 675)

(10,929) (33,929) (773,675) (773,675) -1.4% -4.4% -100.0% -100.0%

EMERGENCY MANAGEMENT AGENCY

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-101	DEPARTMENT: EMERGENCY MANAGEMENT AGENCY ACTIVITY CENTER: EMERGENCY MANAGEMENT							
		2023-24 ADOPTED	2022 ACTUAL	24-25 BUDGET		24-25	24-25 FC	24-25 FINAL
ACCT#	ACCOUNT DESCRIPTION	BUDGET	EXPENSE	REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	PRELIM	BUDGET	BUDGET
	PERSONNEL SERVICES							
5120	Wages & Salaries (FT)	425,701	379,163	432,690	Wages for full & part time staff.	432,690		
	Wages & Salaries (PT)	30,000		30,000	Interns & Fire Safety Coordinator	30,000		
5401	Overtime		1,020	1,000		1,000		
5510	Health Insurance	90,129	78,432	80,097		80,097		
5520	Retirement	24,997	22,168	19,710		19,710		
5530	Social Security	32,566	30,597	32,971		32,971		
5540	Workers Comp	1,315	1,075	1,315		1,315		
5560	Deferred Comp	7,341	8,887	15,755		15,755		
5500	Total Employee Benefits	156,348	141,159	149,848	Taxes and benefits for departmental employees.	149,848		
	TOTAL PERSONNEL SERVICES	612,049	521,343	613,538	0.2% TOTAL	613,538	-	-
	OPERATIONS AND MAINTENANCE							
6130	Transportation & Lodging	4,500	2,917	4,500		4,500		
6131	Gasoline	2,500	2,328	2,500	Refuel CCEMA vehicles- **Non-Reimbursable by EMPG**	2,500		
6231	Base Radio Repair	1,000	266	1,000	Repair expenses for radios.	1,000		
6232	Mobile Radio Repair	1,000	416		Increased cost to replace/repair deployable equipment not	2,500		
					previously being maintained as well as UAS equipment.			
0.400	, B. III	4.044	0.077	4.044		4.044		
6400	Insurance- Building & Contents	4,014	2,977	4,014	Agency share of insurance costs.	4,014		
		0.770	0.500			0		
6401	Insurance- Liability	8,770	6,506	8,770	Agency share of insurance costs.	8,770		
0404		700	507	700		700		
6404	Insurance- Radio Equipment	792	587	/92	Agency share Insurance on EMA radio equipment.	792		
6500	Office Summilies	0.500	0.007	0.000	Canada anamahla affica amalias Carra itarra arang da	0.000		
6500	Office Supplies	2,500	2,987		General consumable office supplies. Some items moved to 6914, increased from clothing expenses for deployable teams	2,000		
					moved from 6913.			
I		l l				1	I	I I

EMERGENCY MANAGEMENT AGENCY

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6501	Training Supplies	2,500	1,166	1,500	Decreased as historical items fit better in other categories.	1,500		
6504	Maintenance Supplies	-	-	1,000	New Line Item: Maintenance of deployable assets. Not historically tracked.	1,000		
6505	Printing & Engraving	2,000	1,026	3,200	Expected increase to print in multiple languages.	3,200		
6506	Postal Expenses	300	368	-	\$80 expense rolled into 6500.	-		
6508	Dues	1,000	565	1,000	IAEM dues/professional dues	1,000		
6509	Books, Periodicals, & Subscriptions		201	-	\$150 expense rolled into 6500.	-		
6512	Training, Education, & Seminars	6,000	3,242	12,000	Increase here to reflect training for IMAT and special teams as well as a \$4k conference to be conducted on site.	12,000		
6513	Leases & Service Agreements	3,500	6,530		Copier/Scanner/Fax Lease @ \$2700/y , ZOOM @ \$480/y; and Doodlepoll \$83.40/yr.; Moved some expenses from 6800 and 6514 here: Canva- \$120/y, Clickup- \$1008/y, Slack-\$1125/y, Generator- \$850/y, New expenses: ArcGIS mapping software \$770/y, D4H Incident Management software-\$1500/y	8,500		
6800	Telephone & Communication	9,000	8,503	8,182	Reduced as some expenses more accurately moved to 6513	8,182		
6801	Electricity Utility	8,000	288	8,000	Solar array offset	5,000		
6802	Gas Utility	4,500	4,335	4,500		4,500		
6803	Water Utility	750	845	750		750		

EMERGENCY MANAGEMENT AGENCY

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6806	Fuel Oil			-			-		
6903	Food & Groceries	2,000	3,966		Expenses from T&E, public outreach, etc moved here to better reflect actual expenses. Increased due to increased whole community planning docus.		5,000		
6904	Institutional Supplies	500	247	600	Consummable supplies in the shelter trailer.		600		
6913	Safety Equipment	3,500	12,210	2,300	Decreased as expenses moved to 6500. Remaining items are PPE and equipment for deployed assets and on-site equipment maintenance.		2,300		
6914	Non-Food Items Purchases		2,055	1,500	Other EMA supplies such as propane for trailer, and durable equipment for training and outreach.	-	1,500		
	TOTAL O&M	68,626	64,531	84,108		TOTAL	81,108		
7111	CAPITAL OUTLAY Homeland Security HazMat/WMD CIP	90,000	47,371	,	Reduction due to 3 Hazmat teams rather than 4 in the past		40,000		
7350	Office Equipment	3,000	6,434	3,000	Kept line for outfitting a new EOC.		3,000		
7355	Computer Hardware		932	2,100	Increased to reflect replacement schedule for deployable laptops.		2,100		
									<u> </u>
	TOTAL CAPITAL OUTLAY	93,000	54,737	65,100		TOTAL	45,100	-	-
	TOTAL EMA	773,675	640,611	762,746		TOTAL	739,746	-	-
				(10,929)			(33,929)	(773,675)	(773,675)

(10,929) (33,929) (773,675) (773,675) -1.4% -100.0% -100.0%



Wages for full & part time staff.

The District Attorney is committed to ensuring public safety and promoting public respect for government through the prompt, effective and compassionate prosecution of cases in a manner that advocates for all victims, respects law enforcement agencies, responsibly stewards public resources, and holds offenders accountable while at the same time protecting the constitutional and legal right of the accused.

REVENUES EXPENSES 24-25

	2020 Actual	2021 Actual	2022 Actual	24-25 Budget	Labor	O&M	Capital	TOTAL
DA	\$ 110,570	\$ 133,074	\$ 78,826	\$ 165,000	2,293,04	265,101	1,500	2,559,647

The Office has approx 17 District Attorneys, who are employees of the State, and salary and benefits are paid directly from the State By statute, the County is responsible to pay and provide support to the Office.

Budget Objectives

Personnel

	DISTRICT ATTORNEY	Full Time	Part Time
Prosecutes approx 11,000 cases per year	Business & Communication Coordinator	1	
Coordinates Check Enforcement Program	Executive Assistant	1	
	Intern		6
Coordinates the "Deferred Disposition Program"	Staff Development Specialist	1	
	Paralegal	1	
Coordinates collection and disbursement of approx \$600,000	Legal Administrative Supervisor	1	
each year back to victims.	Receptionist	2	
Has five teams of attorneys dedicated to Adult Felony and	Trial Assistant	11	
Misdemeanor, Juvenile, and Domestic Violence Crimes	Victim Assistant	5	
	Coord of Rehab & diversion program	1	1
	Diversion Clerk	1	
	Restitution Clerk		1
		25	7

11-102	DEPARTMENT: DISTRICT ATTORNEY								
ACCT #	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
			Jackie Sart	toris, DA					
	PERSONNEL SERVICES		Wages for full	& part time sta	aff.				
5120	Wages & Salaries (FT)	1,234,459	1,267,146	1,491,624	1,252,209	1,657,999	1,564,132	-	-
5205	Wages & Salaries (PT)	1,363	9,275	-	-		-	-	-
5210	Seasonal/Temporary/Intern	50,021	57,358	82,300	46,282	82,300	82,300	-	-
3500	Employee Benefits & Taxes	486,318	526,543	609,411	504,305	647,958	646,614		
	TOTAL PERSONNEL SERVICES	1,772,161	1,860,322	2,183,335	1,802,796	2,388,256	2,293,046	-	-
	OPERATIONS AND MAINTENANCE								
6130	Transportation & Lodging	12,282	2,647	28,000	13,829	28,000	28,000	-	-
6301	Professional Services	1,700	1,700	1,800	-	1,800	1,800	-	-
6305	Stenographer-Transcripts	868	1,361	4,000	2,604	4,000	4,000	-	-
6307	Witness Fees & Expenses - DA	4,309	6,621	5,000	25,920	20,000	10,000	-	-
6308	Witness Fees & Expenses - AG	223	-	1,000	-	4,000	1,000	-	-
6309	Laboratory Tests		37	250	-	250	250	-	-
6400	Insurance - Building & Contents (Bath)	1,828	1,966	2,000	2,064	2,500	2,500	-	-
6401	Insurance- Liability	5,462	6,023	6,000	6,273	7,500	7,500	-	-
6500	Office Supplies	7,677	13,678	13,000	8,806	14,300	13,000	-	-
6505	Printing and Engraving	4,823	4,797	10,000	8,000	8,000	8,000	-	-
6506	Postal Expenses	4,135	3,531	4,000	2,578	4,000	4,000	-	-
6507	Advertising	385	1,252	1,000	924	1,000	1,000	-	-
6508	Dues	7,037	6,927	7,500	6,270	7,800	7,800	-	-
6516	Restorative Justice	3,000		40,000		40,000	40,000	-	-
6509	Books, Periodicals, & Subscriptions	12,954	15,212	15,500	16,755	17,250	17,250	-	-
6511	Equipment Rental	268	1,176	1,300	1,029	1,300	1,300	-	-
6512	Training, Education, & Seminars	13,112	10,620	12,000	10,761	12,000	12,000	-	-
6513	Leases & Service Agreements	79,258	41,734	70,000	45,749	106,500	83,701	-	-
6800	Telephone & Communication	13,685	17,862	18,500	16,661	22,000	22,000		
	TOTAL O&M	173,005	137,142	240,850	168,223	302,200	265,101	-	-

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
7325 7355	CAPITAL OUTLAY Furniture & Fixtures Computer Hardware	275	1,835	1,500 -	3,950 -	1,500 -	1,500 -		-
	TOTAL CAPITAL OUTLAY		1,835	1,500	3,950	1,500	1,500	-	-
	TOTAL DEPARTMENT	1,945,441	1,999,299	2,425,685	1,974,968	2,691,956	2,559,647	-	-
						266 271	133 962	(2 425 685)	(2 425 685)

11.0%

5.5%

-100.0%

-100.0%

DISTRICT ATTORNEY

11-102	DEPARTMENT: DISTRICT ATTORNEY							
		2023-24	2022	24-25		24.05	04.05.50	04.05.518141
ACCT#	ACCOUNT DESCRIPTION	ADOPTED BUDGET	ACTUAL EXPENSE	BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	PERSONNEL SERVICES				Jackie Sartoris, DA			
5120	Wages & Salaries (FT)	1,491,624	1,252,209	1,581,767	Wages for full & part time staff.	1,564,132		
					Legal Admin Supervisor to Staff Development/TA			
					FT Victim Witness Advocate (Drop TA)	-		
				76,232	FT Victim Witness Advocate	-		
5205	Wages & Salaries (PT)							
3203	wages & Salalies (i 1)							
5401	Overtime		7,694					
			-		Additional Intern			
5210	Seasonal/Temporary/Intern	82,300	46,282	82,300	Wages for Interns-Largest block of Intern time	82,300		
					and other temporary positions			
5510	Health Insurance	382,992	321,170	405,017		405,017		
5520	Retirement	82,655	67,580	107,863		107,863		
	Social Security	120,405	98,970	120,531		119,187		
5540	Workers Comp	4,684	3,830	4,684		4,684		
5560	Deferred Comp	18,675	12,755	9,863		9,863		
5500	Employee Benefits & Taxes	609,411	504,305	647,958	Taxes and benefits for departmental employees.	646,614		
	TOTAL PERSONNEL SERVICES	2,183,335	1,810,490	2,388,256	9.4% TOTAL	2,293,046	-	-
	OPERATIONS AND MAINTENANCE							
6130	Transportation & Lodging	28,000	13,829	28,000	Departmental travel expenses including those	28,000		
	, , ,				incurred by providing service to satellite courts.	·		
					Transportation to lodging for and meal expenses at			
					conferences. Transportation costs associated with traveling to meetings with State agencies. 2023			
					increased travel as COVID risks decrease -			
					increased costs for lodging			
					(@\$55each)reimbursable expenses			
6301	Professional Services	1,800	_	1.800	Auditor expense - extradition/restitution accounts	1,800		
		1,000		1,000	- In the state of	1,000		

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6305	Stenographer- Transcripts	4,000	2,604	4,000	Court transcripts required for case preparation and appeals.	4,000		
6307	Witness Fees & Expenses- DA	5,000	25,920	20,000	Allocation for legislative requirement.	10,000		
6308	Witness Fees & Expenses- AG	1,000	-	4,000	Allocation for legislative requirement.	1,000		
6309	Laboratory Tests	250		250	State legislated requirement for medical testing fees for victims of crime	250		
6400	Insurance - Building & Contents	2,000	2,064	2,500		2,500		
6401	Insurance Liability	6,000	6,273	7,500	Liability insurance / Tort / Bond / Non-owner vehicle /MCCA Risk Pool	7,500		
6500	Office Supplies	13,000	8,806	14,300	Departmental office supplies -(purchase pdf editor 10 (@129 each) additional licensesfor TA staff)	13,000		
6505	Printing and Engraving	10,000	8,000	8,000	Case Folders, letterhead, envelopes Toner Cartridges (From IT)	8,000		
6506	Postal Expenses	4,000	2,578	4,000	mail costs associated with the prosecution of criminal cases and statewide business	4,000		
6507	Advertising	1,000	924	1,000	Job Placement ads / PIO materials	1,000		
6508	Dues	7,500	6,270	7,800	Board of Bar Overseers. (20 memberships 5300)	7,800		
					National District Attorney's Association. (1 DA membership & associates) \$862 Maine State Bar Dues Maine Prosecutor's Association membership (1K)			
					Victim Advocate's Association. (6)			

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6516	Restorative practices/diversionary	40,000	28,326	40,000	Contract Restorative justice liaison and Restorative Justice Institute to provide additional diversion opportunities to increase victim infolvement and decrease defendant recidivism. Increasing	40,000		
6509	Books, Periodicals, & Subscriptions	15,500	16,755	17,250	Online research tool 17+% increase - renewal agreement/ /Maine Court rules print/Ferdico statute reference books / few statute book updates	17,250		
6511	Equipment Rental	1,300	1,029	1,300	Stoneybrook water service	1,300		
6512	Training, Education, & Seminars	12,000	10,761	12,000	Maine Prosecutor's Conference Registration. (increased cost to \$250) Staff training Seminars management training ADA CLE Seminars Extradition training Nat'l center for prosecution of DV training National District Attorney Assoc. Board Meetings and Training Conference National Sexual Assault Training	12,000		
6513	Leases & Service Agreements	70,000	45,749	106,500	Connected Office copiers(\$2000/mth) MeDATs svc increase \$3300 Confidential Destruction (\$1000/yr) JW Maintenance _in anticipation of eProsecutor statewide move - (est \$1300/user) \$46,471 in existing budget (short @22K)	83,701		
6800	Telephone & Communication	18,500	16,661	22,000	Telephone Service - incr exp in 2024 expense? - \$777/mth) /Remote internet - savings \$1300/yr w new service offset some increased costs Wireless Service - Additional 4 lines language Translation Line - drastic use increase (ave \$167 / mth)	22,000		

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
					Connection to state Metro line (\$1444/yr) Increased users @ \$198/license (6)			
	TOTAL O&M	240,850	196,549	302,200	TOTAL	265,101	-	-
7325	CAPITAL OUTLAY Furniture & Fixtures	1,500	3,950		To replace chairs & furniture & furnishings as they break and add ergonomic fixtures as needed.	1,500		
7355	Computer Hardware		-					
7400	Capital Improvement Program					<u> </u>		
	TOTAL CAPITAL OUTLAY	1,500	3,950	1,500	TOTAL	1,500	-	-
	TOTAL DISTRICT ATTORNEY	2,425,685	2,010,988	2,691,956	TOTAL	2,559,647	-	-
				266 271		133 962	(2 425 685)	(2 425 685)

266,271 133,962 (2,425,685) (2,425,685) 11.0% 5.5% -100.0% -100.0%



Executive Administration

James Gailey, County Manager

Wages for full & part time staff.

The County of Cumberland is committed to providing quality services to all citizens equitably, in a responsive and caring manner. The mission of the Executive Office is to implement the County Board's policies, represent the interests of the County with other governmental agencies and groups, as well as provide leadership to the departments to achieve the organization's goals and objectives.

EXPENSES		24-25	
Labor	O&M	Capital	TOTAL
916,834	153,050	•	1,069,884

Grant funded activities of this department

Personnel	REGULAR		GRANT & CON	TRACT
	Full Time	Part Time	Full Time	Part Time
COUNTY MANAGER	1			
DEPUTY MANAGER	1			
EXECUTIVE ADMIN/SPECIAL PROJECTS	1			
DV MANAGER	1			
DIRECTOR OF PUBLIC AFFAIRS	1			
COMPLIANCE & AUDIT MANAGER			1	
PUBLIC HEALTH MANAGER			1	
RECRUITER			1	
COMMISSIONERS	5			
	10	0	3	
-				

11-103	DEPARTMENT: EXECUTIVE				ACTIVITY C	ENTER: ADM	INISTRATION	V	
		2020	2021		2022 ACTUAL		24-25	24-25 FC	24-25 FINAL
ACCT#	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	EXPENSE	REQUEST	PRELIM	BUDGET	BUDGET
	PERSONNEL SERVICES								
5120-01	Wages & Salaries (FT)	304,838	361,508	412,025	425,673	557,166	557,166	-	-
5205-01	Wages & Salaries (PT)	71,063	55,478	65,848	60,789	69,173	69,173	-	-
5401-01	Overtime	377	798	1,000	674	-	-	-	-
5500-01	Employee Benefits & Taxes	169,157	197,058	244,388	207,589	290,495	290,495		
	TOTAL PERSONNEL SERVICES	545,435	614,841	723,261	694,726	916,834	916,834	-	-
	OPERATIONS & MAINTENANCE								
6130-01	Transportation & Lodging	3,329	2,438	15,000	5,875	15,000	12,000	-	-
6301-01	Professional Services	24,310	18,757	38,000	18,673	38,000	35,000	-	-
6302-01	Legal Services	36,543	28,818	30,000	24,218	30,000	30,000	-	-
6400-01	Building & Contents Insurance	3,496	3,759	4,800	3,946	5,400	5,400	-	-
6407-01	Surety Bond Premiums	2,951	3,174	-	3,332	3,500	3,500	-	-
6500-01	Office Supplies	807	2,928	5,000	3,846	4,500	4,500	-	-
6505-01	Printing & Engraving	(500)	498	1,000	214	950	950	-	-
6506-01	Postal Expenses	3,604	3,950	3,800	3,893	4,000	4,000	-	-
6507-01	Advertising	1,237	1,460	1,200	579	1,000	1,000	-	-
6508-01	Dues	41,198	39,173	44,000	34,357	41,000	41,000	-	-
6509-01	Books periodicals, subs		-	500	146	200	200	-	-
6512-01	Training, Education, & Seminars	1,157	1,742	5,000	703	5,000	5,000	-	-
6513-01	Leases & Service Agreements	2,276	1,823	6,000	2,302	6,000	6,000	-	-
6609-01	Equipment Repair		-	-	-	-	-	-	-
6800-01	Telephone & Communication	2,040	2,334	5,000	2,153	4,500	4,500		
	TOTAL O&M	122,448	110,854	159,300	104,238	159,050	153,050	-	-
	CAPITAL OUTLAY								
7361-01	Occupational Health & Safety Equip								
	TOTAL CAPITAL OUTLAY	-	_	_	_	_	-	_	-
	TOTAL ACTIVITY CENTER	667,883	725,695	882,561	798,964	1,075,884	1,069,884	-	-
	·								

193,323 187,323 (882,561) (882,561) 21.9% 21.2% -100.0% -100.0%

COUNTY OF CUMBERLAND

11-103	DEPARTMENT: EXECUTIVE				ACTIVITY CENTER: ADMINISTRATION			
ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	PERSONNEL				Wages for full & part time staff.			
5120-01	Wages & Salaries (FT)	412,025	425,673		Wages for full-time departmental staff.	557,166		
5401-01	Overtime/Taping	1,000	674		Adjusted to actual			
5205-01	Wages & Salaries (PT)	65,848	60,789	69,173	DV Coordinator	69,173		
5510	Health Insurance	144,460	117,037	155,963		155,963		
5520	Retirement	17,797	20,514	35,459		35,459		
5530	Social Security	36,634	33,913	47,727		47,727		
5540	Workers Comp	1,861	1,522	1,861		1,861		
5560	Deferred Comp	43,636	34,603	49,485		49,485		
5500-01	Employee Benefits & Taxes	244,388	207,589	290,495	Benefits and taxes for departmental employees.	290,495		
	TOTAL PERSONNEL SERVICES	723,261	694,726	916,834	26.8% TO	AL 916,834	-	-
6130-01	OPERATIONS & MAINTENANCE Transportation & Lodging	15,000	5,875	15,000	Transportation and costs associated with traveling to meetings with county and municipal officials, as well as to testify at legislative hearings and participate in conferences	12,000		
6301-01	Professional Services	38,000	18,673	38,000	Services needed for general operation of county services.	35,000		
6302-01	Legal Services	30,000	24,218	30,000	Legal fees associated with consultation and pending law suits and arbitrations	30,000		
6400-01	Building & Content Insurance	4,800	3,946	5,400	Departmental share of Risk Pool insurance premium.	5,400		
6407-01	Surety Bond Premiums		3,332	3,500	Bond obtained through MCCA.	3,500		
6500-01	Office Supplies	5,000	3,846	4,500	Departmental office supply costs.	4,500		
6505-01	Printing & Engraving	1,000	214	950	General printing costs to include county budget, annual report, budget	950		
6506-01	Postal Expenses	3,800	3,893	4,000	Departmental postage costs.	4,000		

EXEC-ADMINISTRATION

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6507-01	Advertising	1,200	579	1,000	Legal notices.		1,000		
6508-01	Dues	44,000	34,357		Maine County Administrators Association. Local/regional Chamber of Commerce ME Town & City Management Association.	\$ 1,300 \$ 600 \$ 5,633 \$ 19,800 \$ 100 \$ 800 \$ 250 \$ 12,000	41,000		
6509-01	Books periodicals, subs	500	146	200	Various books. PPH and BDN	\$ 12,000	200		
6512-01	Training, Education, & Seminars	5,000	703	5,000	MCCA Convention, MMA, ICMA & NACO conference		5,000		
6513-01	Leases & Service Agreements	6,000	2,302		Lease agreement/ copier maintenance agreement for copier Postage meter lease/ maintenance. Postage machine service agreement.		6,000		
6609-01	Equipment Repair				Equipment maintenance not covered under service agreement.				
6800-01	Telephone & Communication	5,000	2,153	4,500	Provides for local and long distance calls, and associated communication. Cell phones		4,500		
	TOTAL O&M	159,300	104,238	159,050			153,050	-	-
	TOTAL ADMINISTRATION	882,561	798,964	1,075,884		TOTAL	1,069,884	- (882 561)	(882 561)

 193,323
 187,323
 (882,561)
 (882,561)

 21.9%
 21.2%
 -100.0%
 -100.0%

EXEC-ADMINISTRATION



Wages for full & part time staff.

Information Technology is responsible for providing guidance, technical assistance, support and general supervision required to properly utilize the central computer system as well as personnel system computers throughout the County.

			EXPENSES		24-25	
			Labor	O&M	Capital	TOTAL
			550,253	552,077	-	1,102,330
	•	\$ -				

Statistics Personnel

IT supports 400 County users providing technical assistance
and support. Operates & maintains 60 physical & virtual
servers, 450 personal computers, 92 printers, and
networking equipment utilized by all County departments.
Supports the Assessing department and external clients by
providing cloud based storage and hosting services.

	Full Time	Part Time
IT DIRECTOR	1	
NETWORK ADMINISTRATOR	1	
COMPUTER SPECIALIST	1	
SOFTWARE SPECIALIST	2	
	5	

COUNTY OF CUMBERLAND

11-103	DEPARTMENT: INFORMATION TECHNOLOGY					NTER: INFORM	MATION TECH	NOLOGY	
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	PERSONNEL SERVICES					& part time sta			
5120	Wages & Salaries (FT)	325,290	303,539	393,725	363,029	385,718	385,718	-	-
5500	Employee Benefits & Taxes	125,688	119,630	175,888	149,160	164,536	164,536	-	-
	TOTAL PERSONNEL SERVICES	450,977	423,170	569,613	512,190	550,253	550,253	-	-
	ODEDATIONS & MAINTENANCE								
6130	OPERATIONS & MAINTENANCE Transportation & Lodging	448	97	4,000		4,000	4,000		
6301	Professional Services	4,669	14,635	14,000	- 6,118	21,000	21,000	-	-
		*	,	*	,	*	,	-	-
6500 6503	Office Supplies Computer, Software, & Supplies	981	859	1,000	2,328	1,000	1,000	-	-
6505	Printing & Engraving	22,704	37,726	40,000	41,460	45,000	45,000	-	-
		276	0.000	-	10 100	-	-	-	-
6512	Training, Education, & Seminars	8,572	9,889	12,000	10,436	10,000	10,000	-	-
6514	maintenance Contracts	310,663	284,708	368,174	375,546	404,077	404,077	-	-
6811	Computer Repair	6,605	7,741	8,000	8,000	8,000	8,000	-	-
6800	Telephone & Communication	52,231	64,790	55,677	58,721	59,000	59,000		
	TOTAL O&M	407,149	420,443	502,851	502,609	552,077	552,077	-	-
	CAPITAL OUTLAY								
7355-02	Computer Hardware			-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-	-
	TOTAL ACTIVITY CENTER	858,126	843,613	1,072,464	1,014,799	1,102,330	1,102,330	_	_
	TOTAL ACTIVITY CENTER	030,120	043,013	1,072,404	1,014,799	29.866	29,866	(1,072,464)	(1,072,464)

29,866 29,866 (1,072,464) (1,072,464) 2.8% 2.8% -100.0% -100.0%

COUNTY OF CUMBERLAND

11-103	DEPARTMENT: IT				ACTIVITY CENTER: INFORMATION TECHNOLOGY				
ACCT#		2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATIO)N		24-25 FC BUDGET	24-25 FINAL BUDGET
5120	PERSONNEL SERVICES Wages & Salaries (FT)	393,725	363,029	385,718	Wages for full & part time staff. OT & On-call stipend funding		385,718		
5510	Health Insurance	105,050	84,973	93,297			93,297		
5520	Retirement	39,395	37,182	40,524			40,524		
5530	Social Security	30,120	25,924	29,392			29,392		
5540	Workers Comp	1,323	1,082	1,323			1,323		
5560	Deferred Comp								
5500	Employee Benefits & Taxes TOTAL PERSONNEL SERVICES OPERATIONS & MAINTENANCE	<u>175,888</u> 569,613	149,160 512,190	164,536 550,253	-3.4%		<u>164,536</u> 550,253	-	-
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	4,000	-	4,000	Mileage Expense		4,000		
6301	Professional Services	14,000	6,118	21,000	On site Technical Assistance Community GIS		21,000		
6500	Office Supplies	1,000	2,328	1,000	General Office Supplies		1,000		
6503	Computer, Software, & Supplies	40,000	41,460	45,000	Software, upgrades and licensing		45,000		
6505	Printing and Engraving				Printer and Toner cartridges				
6512	Training, Education, & Seminars	12,000	10,436	10,000	System training		10,000		
6514	Maintenance Contracts	368,174	375,546	404,077	Public Safety software packages, email, & data sharing		404,077		
					Spillman Maintenance (Net of reimbursements) ME Endpoint Security	\$ 203,364 \$ 8,167			

INFORMATION TECHNOLOGY (IT)

COUNTY OF CUMBERLAND

ACCT#		ADOPTED	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	N				24-25 FINAL BUDGET
					VMWare	\$	9,400			
					Meraki	\$	15,000			
					Antivirus & MDR	\$	18,000			
					Cybersecurity Monitoring	\$	13,980			
					Cisco Smartnet	\$	10,000			
					PowerDMS	\$	3,000			
					ESRI- ARC GIS Maintenance	\$	12,500			
					Netmotion & Locality	\$	11,300			
					OpenFox	\$	5,040			
					GSuite (Google Mail)	\$	78,750			
					Citrix	\$	15,576			
						\$	-			
						\$ 4	04,077			
6611	Computer Repair	8,000	8,000	8,000	Repair equipment formerly under maintenance contract.			8,000		
0000	Talanhana 9 Caramannia stian	55,677	50 704	59,000	System wide internet, wireless access and fiber lines			59,000		
6800	Telephone & Communication TOTAL O&M		58,721 502,609	552,077	System wide internet, wheless access and liber lines		TOTAL	552,077		
	TOTAL OWN	302,631	302,009	552,077			TOTAL	332,077	-	-
7355	Computer hardware for County				Communications, server and network hardware			-		
	TOTAL CAPITAL OUTLAY	-	-	-			TOTAL	-	-	-
	TOTAL IT	1,072,464	1,014,799	1,102,330			TOTAL	1,102,330	_	-

 29,866
 29,866
 (1,072,464)
 (1,072,464)

 2.8%
 -100.0%
 -100.0%

INFORMATION TECHNOLOGY (IT)



Human Resources

Amy Jennings, Director

Wages for full & part time staff.

The County of Cumberland Human Resource Office is committed to creating a work environment which enables employees to thrive as individuals & contributors to Cumberland County Government mission & goals.

EXPENSES		24-25	
Labor	O&M	Capital	TOTAL
763,612	13,166	7,000	783,778

Statistics Personnel

		Full Time	Part Time
Responsible for servicing & supporting over 405 employees	HUMAN RESOURCE DIRECTOR	1	
Responsible for recruitment & hiring of County personnel	LABOR RELATIONS SPECIALIST	1	
Responsible for labor relations & collective bargaining	RECRUITER	1	
Responsible for employee benefits and compensation	EMPLOYEE RELATIONS COORD.	1	
Personnel and performance management	HUMAN RESOURCES SPECIALIST	1	
Manages FMLA, ADA Leaves, and Workers' Comp	SAFETY COORDINATOR	1	
Compliance with state/federal employment/labor laws	HR ASSISTANT	1	
Employee training & development		7	
Responsible for Safety Program, OSHA & BLS Compliance		-	
Personnel policies and records management			

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-103	DEPARTMENT: HUMAN RESOURCES				ACTIVITY CE	NTER: HUMAN	RESOURCES		
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	ADOPTED	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	-	24-25 FC BUDGET	24-25 FINAL BUDGET
	PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	325,502	389,586	440,825	378,380	563,880	563,880	-	-
5500	Employee Benefits & Taxes	124,509	145,096	143,772	134,150	213,043	213,043		
	TOTAL PERSONNEL SERVICES OPERATIONS & MAINTENANCE	450,010	534,682	584,597	512,530	776,923	776,923	-	-
6130	Transportation & Lodging	201	236	2,000	1,599	2,500	2,500	-	-
6301	Professional Services	21,560	20,624	50,000	23,449	49,735	45,000	-	-
6500	Office Supplies	1,702	2,092	4,500	3,105	4,500	4,500	-	-
6505	Printing & Engraving	89	104	175	130	175	175	-	-
6506	Postal Expenses	556	455	500	182	500	500	-	-
6508	Dues	175	1,512	2,000	183	2,000	2,000	-	-
6509	Books, Periodicals, & Subscriptions	4,093	3,191	4,150	3,042	4,150	4,150	-	-
6512	Training, Education, & Seminars	1,372	856	15,900	4,056	15,900	15,900	-	-
6513	Leases & Service Agreements	1,808	1,823		1,958	1,950	1,950	-	-
6515	Wellness	3,426	7,050		10,745	2,000	2,000	-	-
6800	Telephone & Communication	196	691		308	1,541	1,541		
	TOTAL O&M	35,177	38,634	84,716	48,758	84,951	80,216	-	-
	CAPITAL OUTLAY								
7361	Occupational Health & Safety Equip.		6,855	7,000	4,288	7,000	7,000		
	TOTAL CAPITAL OUTLAY	-	6,855	7,000	4,288	7,000	7,000	-	-
	TOTAL ACTIVITY CENTER	485,188	580,171	676,313	565,576	868,874	864,139	-	-
						192,561	187,826	(676,313)	(676,313)

28.5% 27.8% -100.0% -100.0%

COUNTY OF CUMBERLAND

11-103	HUMAN RESOURCES								
ACCT#	ACCOUNT DESCRIPTION	ADOPTED	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICAT	ION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
5120 5510	PERSONNEL Wages & Salaries (FT) Health Insurance	440,825	378,380 72,869	563,880 112,381	Wages for full-time departmental staff. Recruiter (6 month), Commissioner approved HR Admin		563,880		
5520	Retirement	76,779 32,129	30,802	50,919			112,381 50,919		
5530	Social Security	32,129	28,664	42,968			42,968		
5540	Workers Comp	1,141	925	1,141			1,141		
5560	Deferred Comp	1,171	890	5,634			5,634		
5500	Employee Benefits & Taxes TOTAL PERSONNEL SERVICES	143,772 584,597	134,150 512,530		Benefits and taxes for departmental employees.	.9% TOTAL	213,043 776,923		-
6130	OPERATIONS & MAINTENANCE Transportation & Lodging	2,000	1,599	2,500	Use of personal vehicles, mileage reimbursement, HR Conferences; meals & lodging		2,500		
6301	Professional Services	50,000	23,449		Group Dynamics Section 125 FSA Admin Fee Group Dynamics Section 125 HRA Admin Fee Group Dynamics Debit Card Fee ACA PCORI Annual Fee Employee Advisory Committee Union Negotiation Consultations Affiliated EAP - Workforce Performance Solutions Affiliated EAP - Critical Incidents Affirmative Action Plan Preparation J.J. Keller New Sharpe Copier Contract - formerly Ricoh DISA - Drug & Alcohol Program - Fee & Random Tests HR Consultants - training, investigations, services	875 500 1,638 94 5,000 10,000 9,940 1,000 3,450 180 1,808 750 14,500 \$ 49,735			

HUMAN RESOURCES

COUNTY OF CUMBERLAND

ACCT#		ADOPTED		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6500	Office Supplies	4,500	\$3,105	4,500	HR Office Supplies		4,500		
6505	Printing & Engraving	175	\$130	175	Misc. printing, brochures, engraving		175		
6506	Postal Expenses	500	\$182	500	HR Postage expenses		500		
6508	Dues	2,000	\$183		MLGHRA Memberships HR Assoc. of Southern ME (HRASM) National Safety Council SHRM Memberships SHRM Certifications NFPA	160 425 660 100 150			
6509	Books, Periodicals, & Subscriptions	4,150	\$3,042	4,150	Maine Motor Transport Assoc. HR Reference Materials/Books Jazz HR Other job posting & recruitment platforms	150 1,820 250 2,900 1,000	4,150		
6512	Training, Education, & Seminars	15,900	\$4,056		Leadership Academy (based on 12 County attendees) Leadership Academy lunches at SMCC HR Conferences, Workshops - Staff Annual Maine HR Conference at Samoset MMA HR & Management Conference - June @ Thomas C Professional Development - Depts. & Supervisory DEI 6 months-Employee Training Jan-June Maine LERA Conference & Meetings Tuition Reimbursement	4,150 3,800 700 1,000 1,200 255 3,000 5,000 50 5,895 20,900	15,900		
6513	Leases & Service Agreement	1,950	1,958	1,950	Great America Financial Agreement		1,950		

HUMAN RESOURCES

COUNTY OF CUMBERLAND

ACCT#		2023-24 ADOPTED BUDGET		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		24-25 FC	24-25 FINAL BUDGET
6515	Wellness	2,000	10,745	2,000	Wellness Equipment (gym in each location)	2,000		
6800	Telephone expense	1,541	308	1,541		1,541		
	TOTAL O&M	84,716	48,758	84,951		80,216		
	CAPITAL OUTLAY							
7361	Occupational Health & Safety Equip.	7,000	4,288	7,000	Employee Ergonomic costs associated with workstations	7,000		
	Safety Program				Safety training program			
		7,000	4,288	7,000	TOTAL	7,000		
		7,000	1,200	1,000	16172	1,000		
j		676,313	565,576	868,874	TOTAL	864,139	-	-
		•	-	192,561		187,826	(676,313)	(676,313)

28.5% 27.8% -100.0% -100.0%



DEVENUEC

Facilities Department

William Trufant, Director

Mission to provide a use Wages for full & part time staff.

buildings, by maintaining the structures, systems, grounds and vehicles to the highest standards. The department is responsible for the physical operations of the County Courthouse complex, the County Jail, Law Enforcement Center, Pre-Release Center, Emergency Management Agency, the County Parking Garage, and the new County Communications Center.

EVDENCEC

KEVEN	IUES			EXPENSES		24-25	
				Labor	O&M	Capital	TOTAL
			-	1,863,726	970,272	-	2,833,998
				ENTERPR	ISE		443,603
-				TOTAL DE	PT		3,277,601

Enterprise Activities:

See last page of this section for data on the other funded activities of this department

Statistics Personnel

Responsible for Fleet maintenance of over 140 Vehicles	Facility	Full Time	Part Time	Court lease	Jail
Responsible for 7 buildings, and over 570K sq feet	FACILITIES DIRECTOR	1			
Responsible to maintain operations for:	MAINTENANCE SUPERVISOR	2			
EMA Probate Executive	FACILITIES SUPERVISOR				1
DA Finance Garage	CUSTODIAN SUPERVISOR	1			
Treasurer CCRCC Jail	CUSTODIAN	4		2	1
Deeds Sheriff Office	ELECTRICAN SUPERVISOR	1			
	ELECTRICIAN	1			1
Negotiate over \$1 million dollars in Utility costs	MAINTENANCE TECHNICIAN II	2		2	4
	FLEET AUTOMOTIVE SUPERVIOR	1			
50% of all Courthouse costs covered by State of Maine	FLEET AUTOMOTIVE TECHNICIAN	1			
	EXECUTIVE ASSISTANT	1			
		15	0	4	7

COUNTY OF CUMBERLAND

11-105	DEPARTMENT: FACILITIES								
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	PERSONNEL SERVICES		Magaz for full	┃ Ⅰ & part time sta	 				
E100		924,748	876,527			1 060 600	1 262 622		
5120 5210	Wages & Salaries (FT)* Seasonal/Temporary/Intern	924,740	0/0,52/	1,207,240	995,142 45,435	1,262,623	1,262,623	_	-
5401	Overtime	- 12,733	- 27,594	35,000	44,385	35,000	35,000	_	-
5500	Employee Benefits & Taxes	421,495	402,304	504,861	44,365	566,103	566,103]	_
3300	' '							l ———	
	TOTAL PERSONNEL SERVICES	1,358,976	1,306,425	1,747,101	1,527,217	1,863,726	1,863,726	-	-
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	200	131	1,500	125	1,500	1,500	_	_
6131	Gas, Oil, & Grease	56,372	26,366	63,000	52,229	63,000	63,000	_	_
6132	Vehicle Repair	77,670	77,196	57,000	75,076	70,000	70,000	_	_
6301	Professional Services	4,052	11,652	8,200	15,592	10,000	13,000	_	_
6303	Contract Special Services	8,288	16,623	8,750	12,124	9,500	9,500	_	-
6304	Security Services	1,479	1,360	1,700	1,077	1,700	1,700	-	-
6400	Insurance- Building & Contents	37,312	40,128	53,072	42,125	53,072	53,072	-	-
6401	Insurance- Liability	2,051	2,206	16,163	2,315	16,163	16,163	-	-
6402	Vehicle Insurance	9,767	10,505	13,893	11,027	13,893	13,893	-	-
6405	Insurance - Boilers/ Mechanical	5,762	6,197	8,196	6,506	8,196	8,196	-	-
6500	Office Supplies	1,037	1,383	1,500	1,897	1,500	1,500	-	-
6502	Cleaning Supplies	7,843	12,227	10,600	17,367	15,000	15,000	-	-
6504	Maintenance Supplies	7,111	3,093	10,000	6,599	17,000	10,000	-	-
6505	Printing & Engraving	40	86	450	207	450	450	-	-
6506	Postal Expenses	130	89	200	93	200	200	-	-
6507	Advertising		434	1,000	-	1,000	-	-	-
6508	Dues	645	540	450	172	450	450	-	-
6509	Books, Periodicals, & Subscriptions	347	299	300	397	300	300	-	-
6510	Tools & Implements	2,277	88	3,500	2,822	3,500	3,500	-	-
6511	Equipment Rental	7,949	8,176	12,700	8,494	12,700	12,700	-	-
6512	Training, Education, & Seminars	715	2,168	2,500	18,469	2,500	2,500	-	-
6513	Lease & service Agreements	181,883	161,065	183,000	176,846	122,000	122,000	-	-
6514	Maintenance Contracts	55,032	59,385	69,850	63,154	73,500	73,500	-	-

FACILITIES

ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL		23-24 ADOPTED BUDGET					24-25 FINAL BUDGET
6600	Cleaning & Sanitary	8,854	11,392	5,000	159	5,000	-	-	-
6601	Snow Removal	4,922	2,619	5,000	4,815	5,000	5,000	-	-
6602	Lot & Grounds Maintenance	12,526	8,151	3,000	3,202	3,000	3,000	-	-
6603	Building & Structure Repair	18,691	32,709	30,500	19,693	30,500	30,500	-	-
6604	Heating & Cooling (HVAC) Repair	19,570	20,616	22,000	98,844	35,000	35,000	-	-
6605	Electrical Repair	23,210	46,487	23,500	19,045	23,500	23,500	-	-
6606	Painting Repair	8,252	1,919	4,000	11,012	7,000	7,000	-	-
6607	Plumbing Repair	8,500	8,449	9,000	12,324	10,000	10,000	-	-
6608	Elevator Repair		-	1,000	(179)	2,000	2,000	-	-
6609	Equipment Repair	4,686	15,579	5,000	2,887	5,000	5,000	-	-
6612	Furniture Repair	7,426	664	3,000	842	3,000	3,000	-	-
6800	Telephone & Communication	4,010	5,624	7,380	5,855	7,000	7,000	-	-
6801	Electricity Utility	110,889	121,627	114,148	272,767	165,000	114,148	-	-
6802	Gas Utility	57,115	53,326	76,000	48,605	155,000	155,000	-	-
6803	Water Utility	5,120	5,347	6,500	5,367	6,500	6,500	-	-
6804	Sewer Utility	25,992	27,582	29,000	35,586	32,000	32,000	-	-
6805	Rubbish Removal	13,255	13,256	15,000	14,309	17,500	17,500	-	-
6806	Fuel Oil	1,295	3,032	1,500	(2,171)	1,500	1,500	-	-
6906	Paper Goods	4,092	4,044	10,000	5,820	10,000	10,000	-	-
6908	Clothing- Uniforms	3,161	4,258	4,500	4,734	4,500	4,500	-	-
6909	Clothing- Cleaning	2,543	2,350	3,000	2,845	3,000	3,000	-	-
6913	Safety Equipment	982	2,077	3,000	2,309	3,000	3,000	-	-
6950	misc expense PRC								<u> </u>
	TOTAL O&M	813,051	832,501	908,552	1,083,379	1,031,124	970,272	-	-

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021	ADOPTED	ACTUAL				24-25 FINAL BUDGET
	CAPITAL OUTLAY								
7305	Building & Building Improvements		-	-	-	138,138	-	-	-
7315	Electrical Capital		-	-	-	-	-	-	-
7335	Maintenance Capital		-	-	-	-	-	-	-
7350	Office Equipment	810	-	-	-	-	-	-	-
7355	Computer Hardware	70	-	-	-	-	-	-	-
7361	Occupational Health & Safety Equip.	683		-		-	-	-	-
7360	Safety Equipment	703	53	-	449	-	-	-	-
	TOTAL CAPITAL OUTLAY	2,266	53	-	449	138,138	-	-	-
	TOTAL DEPARTMENT	2,174,293	2,138,980	2,655,653	2,611,045	3,032,989	2,833,998	-	-
L						277 220	470.045	(0.055.050)	(0.055.050)

377,336 178,345 (2,655,653) (2,655,653) 14.2% 6.7% -100.0% -100.0%

FACILITIES

11-105	DEPARTMENT: FACILITIES									
ACCT#	ACCOUNT DESCRIPTION	ADOPTED	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICA	ATION		24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	PERSONNEL SERVICES				Magaz for full 9 part time staff					
5120	Wages & Salaries (FT)	1,202,240	995,142	1 262 622	Wages for full & part time staff. Wages for full-time departmental staff.	\$		1,262,623		
3120	wages & Salalies (FT)	1,202,240	995,142	1,202,023	wages for full-time departmental staff.	φ	-	1,202,023		
5205	Wages & Salaries (PT)	5,000	-	-	Wages for maint./ special projects.					
5210	Seasonal/Temporary/Intern		45,435							
5401	Overtime	35,000	44,385	35,000	Wages for required overtime work and call in work.			35,000		
5510	Health Insurance	267,548	241,034	319,145				319,145		
	Retirement	110,431	93,250	112,711				112,711		
	Social Security	95,031	80,757	99,268				99,268		
5540	Workers Comp	30,768	25,158	30,768				30,768		
	Deferred Comp	1,083	2,057	4,211				4,211		
		.,	_,	.,				.,		
5500	Employee Benefits & Taxes	504,861	442,255	566,103	Taxes and benefits for departmental employees.			566,103		
	TOTAL PERSONNEL SERVICES	1,747,101	1,527,217	1,863,726	6.7	7%	TOTAL	1,863,726	-	-
	OPERATIONS & MAINTENANCE									
6130	Transportation & Lodging	1,500	125	1,500	Departmental travel expenses including for training.	\$	1,500	1,500		
6131	Gas Oil & Grease	63,000	52,229	63 000	Gas, oil, grease, and maintenance for departmental	\$	9,000	63,000		
		33,333	02,220	33,333	vehicles and machines.	*	0,000	00,000		
					Tires for all County vehicles.	\$	50,000			
					Oil & grease for Sheriff vehicles.	\$	4,000			
6132	Vehicle Repair	57,000	75,076	70,000	Parts and labor for automobile and machine repair.	\$	10,000	70,000		
					Sheriff Administration/ Support Services	\$	7,500			
					Sheriff Law Enforcement	\$	27,000			
					Sheriff General	\$	7,500			
					New Vehicle equipment set up	\$	28,000			
6301	Professional Services	8,200	15,592	10,000	Consultants: chemical, etc.	\$	8,100	13,000		
					Indoor Air Quality tests.	\$	1,900			
					Professional Cleaning services	\$	3,000			

ACCT#	ACCOUNT DESCRIPTION	ADOPTED		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICAT	ION		24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6303	Contract Special Services	8,750	12,124	9,500	Pest control Courthouse LEC EMA CRCC	\$	3,000	9,500		
					Hazardous Mats (lamp)	\$	3,000			
					Backflow testing	\$	750			
					work order system fleet	\$	2,000			
6304	Security Services	1,700	1,077	1,700	Security	\$	1,700	1,700		
6400	Insurance -Building & Contents	53,072	42,125	53,072	Courthouse.	\$	53,072	53,072		
					Garage.					
6401	Insurance- Liability	16,163	2,315	16,163	Departmental share of insurance.	\$	16,163	16,163		
6402	Vehicle Liability	13,893	11,027	13,893	Departmental share of insurance.	\$	13,893	13,893		
6405	Insurance - Boilers/ Mechanical	8,196	6,506	8,196	Departmental share of insurance.	\$	8,196	8,196		
6406	Insurance- Deductible				Deductible for any insurance claim.					
6500	Office Supplies	1,500	1,897	1,500	Office supplies and copy paper.	\$	1,500	1,500		
6502	Cleaning Supplies	10,600	17,367	15,000	Custodial supplies. (Does not include Jail secure area.)			15,000		
					Car Cleaning Supplies	\$	400			
					Courthouse.	\$	8,000			
					EMA & Dispatch	\$	3,000			
					25 Pearl/Milk	\$	1,000			
					LEC	\$	3,000			
6504	Maintenance Supplies	10,000	6,599	17,000	Repair supplies.			10,000		
					Courthouse	\$	11,500			
					EMA.	\$	1,500			
					Law Enforcement Center.	\$	2,000			
					Communications	\$	2,200			

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUST	TIFICATION		24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6505	Printing & Engraving	450	207	450	Printing for work orders, forms, and blueprints.	\$	450	450		
6506	Postal Expenses	200	93	200	Departmental postage costs.	\$	200	200		
6507	Advertising	1,000	-	1,000	For material bids and personnel	\$	200	-		
6508	Dues	450	172	450	NFPA ASHRAE (Heating and AC Eng.) NSEE (Energy Engineers.) Electrician Licensing Fees.	\$ \$ \$	50 50 -	450		
 					fleet recertification	\$ \$	200 150			
6509	Books, Periodicals, & Subscriptions	300	397	300	Manager's Legal Bulletin. Vehicle manuals. ASHRAE Handbooks. Reference manuals and code books.	\$	150 150	300		
6510	Tools & Implements	3,500	2,822	3,500	Hand tools.	\$	3,500	3,500		
6511	Equipment Rental	12,700	8,494		Pagers. Offsite Storage Safety Kleen for Mechanic/Jail (oil) Copier lift rental	\$ \$ \$ \$	1,000 7,000 200 1,500 3,000	12,700		
6512	Training, Education, & Seminars	2,500	18,469	2,500	OSHA Training Training safety work order system seminars.	\$	1,100 1,400	2,500		

		2023-24 ADOPTED	2022 ACTUAL	24-25 BUDGET					24-25 FC	24-25 FINAL
ACCT#	ACCOUNT DESCRIPTION			REQUEST	LINE ITEM BUDGET REQUEST JUS	STIFICATION		24-25 PRELIM		BUDGET
6513	Leases and Service Agreements	183,000	176,846	122,000	Leased Office Space and Common Charges	\$	183,000	122,000		
					Lease 10,000 square feet (8 months)					
6514	Maintenance Contracts	69,850	63,154	73,500	HVAC Contract CCRCC, CCCH & EMA	\$	39,900	73,500		
l					Sprinkler system.	\$	1,850			
l					Extinguishers.	\$	900			
l					Fire alarm	\$	2,500			
					Elevator/lifts.	\$	13,000			
l					Telephone	\$	3,000			
l					Identicard	\$	2,500			
					Work order Systems Support	\$	5,000			
					Automatic Doors	\$	1,200			
6600	Cleaning & Sanitary	5,000	159	5 000	Moved to Professional Services					
0000	Cleaning & Sanitary	3,000	139	3,000	Courthouse. (done in house)	\$	2,000	_		
l					EMA/RCC	\$	1,500			
					Law Enforcement Center.	\$	1,500			
6601	Snow Removal	5,000	4,815	5,000	Courthouse complex (includes parking lot).	\$	4,000	5,000		
					EMA & Dispatch.	\$	1,000			
6602	Lot & Grounds Maintenance	3,000	3,202	3,000	Loam, seed, sod.	\$	1,000	3,000		
					Landscape timbers, fencing.	\$	500			
					Asphalt maintenance or repair:	\$	1,500			
6603	Building & Structure Repair	30,500	19,693	30,500	Doors, walls, ceilings, stairs, & windows.	\$	3,000	30,500		
					Replacement locks and keys	\$	3,000			
					Roof patches and repairs.	\$	5,000			
					CCCH Replacement Air Conditioners	\$	3,000			
					Carpeting and repairs	\$	10,000			
					Exterior building repairs.	\$	4,000			
					Replacement ceiling tiles.	\$	2,500			

ACCT#	ACCOUNT DESCRIPTION			24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUS	TIFICATION		24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6604	Heating & Cooling (HVAC) Repair	22,000	98,844	35,000	Heating & Cooling (HVAC) Repair			35,000		
					Courthouse.	\$	15,500			
					CCRC	\$	3,500			
					Law Enforcement Center.	\$	3,000			
6605	Electrical Repair	23,500	19,045	23,500	Identicard and control repairs.	\$	7,500	23,500		
					Lighting-lamps and ballast, light bulbs	\$	4,000			
					Power outlets & wiring.	\$	2,000			
					Electrical repairs.	\$	10,000			
6606	Painting Repair	4,000	11,012	7,000	Preventative & Ongoing maintenance.			7,000		
					Courthouse.	\$	3,000			
					Community Corrections	\$	500			
					Law Enforcement Center.	\$	500			
6607	Plumbing Repair	9,000	12,324	10,000	Preventative/ ongoing maintenance.			10,000		
					Courthouse.	\$	7,000			
					EMA. And Communications	\$	1,000			
					Law Enforcement Center.	\$	1,000			
6608	Elevator Repair	1,000	-179.22	2,000	Non-contract repairs	\$	1,000	2,000		
6609	Equipment Repair	5,000	2,887	5,000	Repair for County equipment.	\$	5,000	5,000		
6612	Furniture Repair	3,000	842	3,000	Repair material for any County furniture.	\$	3,000	3,000		
6800	Telephone & Communication	7,380	5,855	7,000	Telephone Costs	\$	4,500	7,000		
6801	Electricity Utility	114,148	272,767	165,000	Electricity costs for county properties .04880 kwh Communications CCCH	h		114,148		

ACCT#	ACCOUNT DESCRIPTION	ADOPTED		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION 2:		24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET	
					LEC Pearl Street					
6802	Gas Utility	76,000	48,605	155,000	Natural Gas costs for county properties 11.50 Decatherm LEC CCRCC Communication Bldg EMA Courthouse			155,000		
6803	Water Utility	6,500	5,367		Courthouse LEC EMA Communication 25 Pearl 25 Pearl Street	\$	5,500 1,300	6,500		
6804	Sewer Utility	29,000	35,586	32,000	25 Pearl Courthouse Lec EMA Communications LEC storm water charges	\$	24,000 5,000	32,000		
6805	Rubbish Removal	15,000	14,309		Courthouse. Law Enforcement Center/Communication Corrections EMA & Dispatch Pearl Street	\$	15,000	17,500		
6806	Fuel Oil	1,500	(2,171)	1,500	propane and generator		\$1,500	1,500		
6906	Paper Goods	10,000	5,820	10,000	Toilet paper, sanitary napkins, paper towels.	\$	10,000	10,000		
6908	Clothing- Uniforms	4,500	4,734	4,500	Facilities employees (4 sets)	\$	4,500	4,500		
6909	Clothing- Cleaning	3,000	2,845	3,000	Mechanic Uniforms. And rags	\$	3,800	3,000		
6913	Safety Equipment	3,000	2,309	3,000	Safety shoes.	\$	2,000	3,000		

COUNTY OF CUMBERLAND

	TOTAL O&M				Gloves & wipes for chemicals & blood pathogens.			
	TOTAL O&M				First-aid kit maintenance.			
		908,552	1,083,379	1,031,124	TOTAL	970,272	-	-
7315 Electric	CAPITAL OUTLAY ing & Building Improvement rical Capital tenance Capital			\$ 138,138	County Building Assessment/New Work Order System Upgrade	0		
7350 Office I	e Equipment	-			Replace misc office equipment			
	puter Hardware pational Health & Safety Equip.	-	-		Moved to HR Budget			
7360 Safety	y Program		449		Moved to HR budget			
	TOTAL CAPITAL OUTLAY	-	449	138,138		-	-	-
	TOTAL FACILITIES	2,655,653	2,611,045	3,032,989	TOTAL	2,833,998	-	-

 14
 14.2%
 178,345
 (2,655,653)
 (2,655,653)

 6.7%
 -100.0%
 -100.0%

ENTERPRISE ACTIVITIES TOTAL	443,603
OVERALL DEPARTMENTAL EXPENSES	3,277,601



Facilities-Garage Operation

Wages for full & part time staff.

Mission of the parking garage is to provide a safe parking environment for staff and visitors of the Cumberland County Courthouse and surrounding areas, including business and residential customers.

REVENUES EXPENSES 24-25

	2020 Actual	2021 Actual	2022 Actual	24-25 Budget		Labor	O&M	Capital	TOTAL
GAR	-	-	-	-	Garage Operations	84,766	53,550	-	138,316
GAR	74,123	121,167	157,991	185,000	Garage Daily Parking				
GAR	599,474	655,114	751,025	650,000	Garage Monthly Parking				
GAR									
GAR	\$ 673,598	\$ 776,280	\$ 909,016	\$ 835,000					

Statistics Personnel

			Full Time	Part Time
Gross spaces available in the Garage	328	PARKING GARAGE OPERATOR	0	
Dedicated to the Portland Police Dept.	52	GARAGE ATTENDANT*	1	
Monthly contacts with the State	*100			
Monthly contracts with local business	-130			
County Employee parking daily	-50			
Public parking for Jury Duty	varies		1	0
and General Public			·	

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-103	DEPARTMENT: Facilities		ACTIVITY CENTER: PARKING GARAGE						
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	PERSONNEL SERVICES					ıll & part time			
	Wages & Salaries (FT)	51,977	52,353	114,907	99,984	55,253	55,253	-	-
	Wages & Salaries (PT)		-	-	-	-	-	-	-
	Overtime	4,105	3,600	4,000	3,836	4,000	4,000	-	-
5500-03	Employee Benefits & Taxes	17,782	17,483	47,860	42,094	25,513	25,513		
	TOTAL PERSONNEL SERVICES	73,864	73,437	166,767	145,914	84,766	84,766	-	-
	OPERATIONS & MAINTENANCE								
6500-03	Office Supplies	584	1,786	1,250	979	1,000	1,000	-	-
6502	Cleaning Supplies		-	600	-	600	600	-	-
6504	Maintenance Supplies		-	1,800	806	1,000	1,000	-	-
6505-03	Printing & Engraving	1,817	90	2,500	2,433	2,500	2,500	-	-
6507-03	Advertising		-	50	-	500	500	-	-
6514-03	Maintenance Contracts		-	9,050	3,044	10,000	10,000	-	-
6602-03	Lot & Grounds Maintenance		-	1,000	223	500	500	-	-
6603-03	Building & Structural Repair		-	2,000	36,603	2,000	2,000	-	-
	Electrical Repair		-	1,500	17,669	1,500	1,500	-	-
	Painting Repairs		-	2,500	-	2,500	2,500	-	-
6607-03	Plumbing Repairs		-	1,000	7,148	2,500	2,500	-	-
6609-03	Equipment Repair	18,298	37,607	25,000	26,581	25,000	25,000	-	-
1 1	Telephone & Communication	1,146	733	950	1,523	1,100	1,100	-	-
	Electricity Utility		-	21,852	466	-	-	-	-
	Water Utility		-	350	134	350	350	-	-
	Sewer Utility		-	750	750	750	750	-	-
	Rubbish Removal		-	1,000	344	1,000	1,000	-	-
	Medical Supplies		-	50	-	100	100	-	-
	Clothing-Uniforms		-	500	0	250	250	0	0
6913-03	Safety Equipment			<u>750</u>	_	<u>400</u>	<u>400</u>	<u>0</u>	<u>0</u>
	TOTAL O&M	21,844	40,216	74,452	98,703	53,550	53,550	-	-
	CAPITAL								

PARKING GARAGE

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	Furniture & Fixtures Radio Equipment TOTAL CAPITAL		- - -		48,916 - 48,916		- ' '	- ' '	- - -
	TOTAL ACTIVITY CENTER	95,708	113,653	241,219	293,532	138,316	138,316	-	-

(102,903) (102,903) (241,219) (241,219) -42.7% -42.7% -100.0% -100.0%

COUNTY OF CUMBERLAND

11-103	DEPARTMENT: FACILITIES ACTIVITY CENTER: PARKING GARAGE										
ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION			24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET	
	PERSONNEL				Wages for full & part time staff.						
5120-03	Wages & Salaries (FT)	114,907	99,984	55,253	Wages for full-time departmental staff.			55,253			
5205-03	Temporary				Wages for part-time departmental staff.						
5401-03	Overtime	4,000	3,836	4,000	Wages for required overtime work.			4,000			
5510	Health Insurance	24,778	21,526	12,752				12,752			
5520	Retirement	11,264	10,494	5,524				5,524			
5530	Social Security	9,096	7,849	4,515				4,515			
5540	Workers Comp	2,722	2,225	2,722				2,722			
5560	Deferred Comp			-				-			
5500-03	Employee Benefits & Taxes	47,860	42,094	25,513	Taxes and benefits for departmental employees.			25,513			
	TOTAL PERSONNEL	166,767	145,914	84,766			TOTAL	84,766	-	-	
	OPERATIONS & MAINTENANCE										
6500-03	Office Supplies	1,250	979	1,000	General office supplies used in garage operation.	\$	1,250	1,000			
6502	Cleaning Supplies	600		600	Signage Cleaning Supplies	\$	600	600			
6504	Maintenance Supplies	1,800	806	1,000	Mx Supplies	\$	1,800	1,000			
6505-03	Printing & Engraving	2,500	2,433	2,500	60,000 garage tickets + shipping. (Now only available in 20k lots.)	\$	2,500	2,500			
6507-03	Advertising	50		500	Newspaper job advertisements	\$	50	500			
6514-03	Maintenance Contracts	9,050	3,044	10,000	Sprinkler System Elevators Garage Gates	\$ \$ \$	3,000 5,300 1,000	10,000			

PARKING GARAGE

COUNTY OF CUMBERLAND

		2023-24 ADOPTED	2022 ACTUAL	24-25 BUDGET			24-25	24-25 FC	24-25 FINAL
ACCT#	ACCOUNT DESCRIPTION	BUDGET	EXPENSE	REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		PRELIM	BUDGET	BUDGET
					Automatic Doors	\$ 700			
6602-03	Lot & Grounds Maintenance	1,000	223	500	Flowers, shrubbery, landscape	\$ 250	500		
					Asphalt Repair	\$ 750			
6603-03	Building & Structural Repair	2,000	36,603	2,000	Repairs to overall structures	\$ 2,000	2,000		
6605-03	Electrical Repair	1,500	17,669	1,500	Cameras, Lighting, and repairs	\$ 1,500	1,500		
6606-03	Painting Repairs	2,500		2,500	Painting of structure	\$ 2,500	2,500		
6607-03	Plumbing Repairs	1,000	7,148	2,500	Drain repair and cleaning	\$ 1,000	2,500		
6609-03	Equipment Repair	25,000	26,581	25,000	Repair material for gate swing-arms, and mechanical readers.	\$ 6,500	25,000		
6800-03	Telephone & Communication	950	1,523	1,100	Garage telephone costs. New system bank connection	\$ 950	1,100		
6801-03	Electricity Utility	21,852	466	-	Electricty costs .04880 kwh	\$ 21,852	-		
6803-03	Water Utility	350	134	350	Water usage	\$ 350	350		
6804-03	Sewer Utility	750	750	750	Storm Water charges	\$ 750	750		
6805-03	Rubbish Removal	1,000	344	1,000	Trash Removal	\$ 1,000	1,000		
6905-03	Medical Supplies	50		100	Replacement medical supplies. (Expiration of existing medical supplies.)	\$ 50	100		
6908-03	Clothing-Uniforms	500		250	Employee yearly clothing allowance	\$ 500	250		
6913-03	Safety Equipment	750		400	Safety Shoes, gloves & wipes, blood pathogens	\$ 400	400		

PARKING GARAGE

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
7325-03	TOTAL O&M CAPITAL OUTLAY Furniture & Fixtures	74,452	98,703 48,916	53,550	TOTAL	53,550	,	,
	Operation Equipment TOTAL CAPITAL OUTLAY		48,916		TOTAL			
	TOTAL GARAGE	241,219	293,532	138,316	TOTAL	138,316	-	-

(102,903) -42.7% (102,903) (241,219) (241,219)

-42.7% -100.0% -100.0%



Sheriff's Office-Administration

Kevin Joyce , Sheriff Wages for full & part time staff.

Administration and support services are responsible for providing administrative services to all aspects of the Sheriff's Office. Areas included are the Office of the Sheriff, Chief Deputy, Administrative Investigator, and Business Office. The administration focuses of the managerial needs of the organization, while the Business Office supports the financial coordination of the entire department

REVENUES EXPENSES 24-25

	2020 Actual	2021 Actual	2022 Actual	24-25 Budget		Labor	O&M	Capital	TOTAL
SHER	30,300	21,026	19,831	40,000	Misc revenue	1,284,427	289,761	3,000	1,577,188
	\$ 30,300	\$ 21,026	\$ 19,831	\$ 40,000					

Objectives Personnel

0.0,000.100			
		Full Time	Part Time
Coordinate agendas and provide analysis for	SHERIFF	1	
all Sheriff Office Activities	CHIEF DEPUTY	1	
Provide leadership for strategic planning and budget	ADMINISTRATIVE INVESTIGATOR	1	
development and implementation	ADMINISTRATIVE LIEUTENANT	1	
Lead and coordinate Sheriff initiatives for more	EXECUTIVE ASSISTANT	1	
contracts with communities for cost efficient,	INVESTIGATIONS CLERK	2	
effective delivery of law enforcement services.	RECEPTION/CLERK	1	
	CAPTAIN-SUPPORT SERVICES	1	
	ACCREDITATION COORD	1	
	ADMINISTRATIVE SERGEANT	1	
	ADMINISTRATIVE ASST.	1	
	STAFF DEVELOPMENT SPECIALIST	1	
		13	

COUNTY OF CUMBERLAND

11-106	DEPARTMENT: SHERIFF		ACTIVITY CENTER: ADMINISTRATION/ SUPPORT SERVICES						
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	PERSONNEL SERVICES				-	I & part time st			
	Wages & Salaries (FT)	696,925	742,913	849,884	750,813	933,658	933,658	-	-
	Wages & Salaries (PT)		-	-	-	40,000	-	-	
5401-05	Overtime	5,344	16,486	5,000	37,089	5,000	5,000	-	-
5500-05	Employee Benefits & Taxes	225,628	260,399	315,313	278,711	345,769	345,769		
	TOTAL PERSONNEL SERVICES	927,898	1,019,798	1,170,197	1,066,613	1,324,427	1,284,427	-	-
	OPERATIONS & MAINTENANCE								
6130-05	Transportation & Lodging	6,081	6,754	15,000	13,631	15,000	15,000	-	-
6131-05	Gas, Oil, & Grease	55	101	9,000	4,764	9,000	9,000	-	-
6301-05	Professional Services	6,267	7,469	16,050	15,699	18,200	18,200	-	-
6302-05	Legal Services	24,801	7,206	21,842	7,587	12,000	12,000	-	-
6401-05	Insurance - Liability	48,498	52,158	62,060	54,755	62,060	62,060	-	-
6402-05	Insurance- Vehicle	17,167	18,462	21,400	19,382	21,400	21,400	-	-
6500-05	Office Supplies	9,389	11,762	11,000	9,529	11,000	11,000	-	-
6505-05	Printing & Engraving	9,213	11,119	10,000	11,623	12,000	12,000	-	-
6506-05	Postal Expenses	2,852	3,374	3,200	3,457	3,500	3,500	-	-
6507-05	Advertising	1,227	2,078	2,500	-	1,500	1,500	-	-
6508-05	Dues	3,949	3,658	4,500	4,071	4,800	4,800	-	-
6509-05	Books, Periodicals, & Subscriptions	6,225	2,078	5,000	3,434	3,000	3,000	-	-
6511-05	Equipment Rental	3,755	4,320	8,000	4,068	8,320	8,320	-	-
6512-05	Training, Education, & Seminars	2,304	4,023	17,000	13,488	16,800	16,800	-	-
6800-05	Telephone & Communication	59,010	61,228	63,732	69,975	77,181	77,181	-	-
6908-05	Clothing- Uniforms	2,947	3,010	3,000	5,191	3,000	3,000	-	-

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6910-05	Criminal Investigation	3,548	1,125	3,000	50	3,000	3,000	-	-
6950-05	CALEA	4,429		4,750		5,000	5,000	-	<u>-</u>
	NEW LINE ITEM Special Projects/Events/Programs					3,000	3,000	-	-
	TOTAL O&M	211,718	199,925	281,034	240,704	289,761	289,761	1	-
	CAPITAL OUTLAY								
7350-05	Office Equipment	825	3,000	3,000	450	3,000	3,000	-	-
	TOTAL CAPITAL OUTLAY	825	3,000	3,000	450	3,000	3,000	-	-
	TOTAL ACTIVITY CENTER	1,140,440	1,222,723	1,454,231	1,307,767	1,617,188	1,577,188	-	-
		_			_	162,957	122,957	(1,454,231)	(1,454,231)
						11.2%	8.5%	-100.0%	-100.0%

COUNTY OF CUMBERLAND

11-106	DEPARTMENT: SHERIFF				ACTIVITY CENTER: ADMINISTRATION & SUPPORT SERVICES							
ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICA	ATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET			
5120-05	PERSONNEL SERVICES Wages & Salaries (FT)	849,884	750,813	933,658	Wages for full & part time staff. Wages for full-time agency staff. On-Call Stipend Full time FOAA moved from Patrol to Admin		933,658					
5205-05	Wages & Salaries (PT)			40,000	NEW POSITION: Training Assistant Jan 1 Start date	\$ 40,000						
5401-05	Overtime	5,000	37,089	5,000	Wages for required overtime work.		5,000					
5520 5530	Health Insurance Retirement Social Security Workers Comp Deferred Comp	155,859 69,033 65,399 17,556 7,466	133,246 64,599 59,596 14,355 6,915	176,749 66,768 71,807 17,556 12,889			176,749 66,768 71,807 17,556 12,889					
5500-05	Employee Benefits & Taxes TOTAL PERSONNEL SERVICES	315,313 1,170,197	<u>278,711</u> 1,066,613	345,769 1,324,427	Benefits Taxes and benefits for agency employees. 13.2%	TOTAL	345,769 1,284,427	<u> </u>				
6130-05	OPERATIONS & MAINTENANCE Transportation & Lodging	15,000	13,631	15,000	Agency mileage and travel expenses- CALEA CONFERENCE, IAPRO Training, NIAIA Training Conf., Axon Conf.		15,000					
6131-05	Gas, Oil, & Grease	9,000	4,764	9,000	To provide gas for vehicles assigned to the administration bureau. (3000 gal @ \$3.00).		9,000					
6301-05	Professional Services	16,050	15,699	18,200	Polygraph and psych testing. Transcription services emergency needs. Pre-employment Medical Evals Respiratory Evaluations/Medical Review/Supplies Promotions Exams	\$ 4,000 \$ 4,200 \$ 5,000 \$ 5,000	18,200					

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6302-05	Legal Services	21,842	7,587	12,000	To provide legal advice and representation in preparing and presenting cases of employee misconduct for all activity centers. Due to increase in legal services due to FOAA	12,000		
6401-05	Insurance - Liability	62,060	54,755	62,060	Provides agency share of liability insurance.	62,060		
6402-05	Insurance- Vehicle	21,400	19,382	21,400	Fleet insurance needs through current carrier.	21,400		
6500-05	Office Supplies	11,000	9,529	11,000	General Administrative needs from pens to paper.	11,000		
6505-05	Printing & Engraving	10,000	11,623	12,000	Generic printing needs of the agency from business cards to letterhead and includes recognition program (coins, community policing, awards, shadowboxes, display posters, brochures)	12,000		
					Toner Cartridges			
6506-05	Postal Expenses	3,200	3,457	3,500	Agency postage expenses & rate increase. Postage meter rental @ 171 * 4. Postage meter maintenance agreement.	3,500		
6507-05	Advertising Expense	2,500	-	1,500	Recruiting and other necessary advertisements for Sheriff's Office.	1,500		
6508-05	Dues	4,500	4,071	4,800	Funding to continue affiliation with local police and law enforcement organizations and support networks. Assoc.: Maine Sheriff Assoc., Maine Chief of Police, National Sheriff's Assn., American Jail Assoc., International Associations	4,800		

ACTIVITY CENTER BUDGET SUMMARY COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6509-05	Books, Periodicals, & Subscriptions	5,000	3,434	3,000	Legal reference material, new title updates.	3,000		
6511-05	Equipment Rental	8,000	4,068	8,320	Rental of equipment used in the facility. Base rental for copiers (2) @ \$313 * 12. Naples Copier. Copier fees based on estimated copies. Circuit to tie to ME Public Safety for data.	8,320		
6512-05	Training, Education, & Seminars	17,000	13,488	16,800	Ongoing educational needs (usually outside the facility). Administrative support staff development training \$ 1,300 @ 8 personnel (NIAIA, IAPro) Educational reimbursements for agency Axon Conference \$ 700	16,800		
6800-05	Telephone & Communication	63,732	69,975	77,181	Telephone services. GPS Trackers \$1000 \$ 63,732 In-State/Out State service. Wireless Phone Services Replacement-wireless equipment. Substation service. Phone maintenance. Pagers for key personnel @ \$142 * 12. GPS Units-ESU/K-9 \$3500 65 Patrol Aircards (From IT Budget) Patrol Deputy Phones \$ 13,449	77,181		
6908-05	Clothing- Uniforms	3,000	5,191	3,000	Provided to staff.	3,000		
6910-05	Criminal Investigation	3,000	50	3,000	General expenses for investigations including CD/DVD, batteries (Internal investigations). Material, Jail Investigation, Law Suit Prep	3,000		

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6915-05	Polygraph		6,375					
6950-05	CALEA Expenses	4,750	4,897	5,000	CALEA Annual Fee/NEPAC	5,000		
	NEW LINE ITEM Special Projects/Events/F	Programs		3,000	Yellow Dot, Project Lifesaver, National Night Out, Retirements.	3,000		
	TOTAL O&M	281,034	251,976	289,761	TOTAL	289,761	-	-
	CAPITAL OUTLAY							
7350-05	Office Equipment	3,000	450	3,000	Misc replacement of broken/worn furniture.	3,000		
		-	-	_		_	-	-
	TOTAL CAPITAL OUTLAY	3,000	450	3,000		3,000	-	-
	TOTAL ADMIN/ SUPPORT SERVICES	1,454,231	1,319,039	1,617,188	TOTAL	1,577,188	-	-
-				162,957		122,957	(1,454,231)	(1,454,231)

11.2%

-100.0%

8.5%

-100.0%



Sheriff's Office-Law Enforcement

Kevin Joyce, Sheriff Wages for full & part time staff.

The Law Enforcement Division maintains the responsibility to protect life, and welfare of residents of the County. As evidence of this commitment the agency patrols assigned neighborhoods, implements community policing initiatives, investigates crimes, arrests suspected violators, maintains hostage response teams, provides emergency services, maintains search and rescue teams, and supports other agencies throughout Cumberland County.

REVE	NUES				EXPENSES		24-25	
	2020 Actual	2021 Actual	2022 Actual	24-25 Budget	Labor	O&M	Capital	TOTAL
LEC					6,195,039	539,632	549,150	7,283,821
ENTE	RPRISE			2,768,095	ENTERPRISE	<u> </u>		2,768,095
	\$ 2.768.095			\$ 2.768.095	TOTAL DEPT	Γ.		10.051.916

Enterprise Fund:

See Enterprise Fund Section for Enterprise activies of this department

Statistics	Personnel	Regular		Grant & Contract		
		Full Time	Part Time	Full Time	Part Time	
Department includes Patrol and Detectives	CAPTAIN	2				
Patrol deputies respond to approx 24,000 calls annually	LIEUTENANT	3				
Detectives investigate approx. 700 cases per year	SERGEANT	7				
	DEPUTY	22		16		
The department performs, crime scene investigation	DETECTIVE	8				
polygraph exams, community policing, accident	COMPLAINT OFFICER	1				
reconstruction, marine patrol, OUI roadblocks,	CRIME ANALYST	1				
license and OAS activities, drug investigations,						
maintain local sex offender registry, works with						
local television to promote "fugitive files"		44	0	16	3	
The Department has 13 contracts with						
communities and school districts for police						
services						

11-106	DEPARTMENT: SHERIFF				ACTIVITY CEN	ITER: LAW EN	FORCEMENT		
				23-24	2022	24-25			
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	ADOPTED BUDGET	ACTUAL EXPENSE	BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
ACC1 #	PERSONNEL SERVICES	ACTUAL	ACTOAL	BODGET	LAFLINGE	NEQUEST	FIXELIM	DODGLI	BODGET
E400.00		2 500 052	2 506 502	2 204 020	2 572 005	2 576 512	2 576 542		
5120-06	Wages & Salaries (FT)	2,590,953	2,596,583	3,304,020	2,573,985	3,576,512	3,576,512	-	-
E404.00	O. continue	000 500	00F 40C	85,000	020.004	53,000	- 655 570	-	-
	Overtime	866,566	805,486	624,360	939,084	655,578	655,578	=	-
5500-06	Employee Benefits & Taxes	1,505,960	1,512,547	1,783,472	1,573,041	1,962,949	1,962,949	-	
	TOTAL PERSONNEL SERVICES	4,963,479	4,914,615	5,796,852	5,086,110	6,248,039	6,195,039	-	-
	OPERATIONS & MAINTENANCE								
	Transportation & Lodging	7,039	8,770	18,000	14,316	24,200	18,000	-	-
6131-06	Gas, Oil, & Grease	133,351	182,967	231,417	259,955	231,417	231,417	-	-
0202 00	Electronic Equipment Repair	7,666	15,503	29,000	18,244	21,000	21,000	-	-
	Training Supplies	10,051	7,156	9,750	5,902	9,750	9,750	-	-
		52,643	58,010	65,000	55,620	71,437	61,437	-	-
	Books, Periodicals, & Subscriptions	13,938	10,548	24,050	10,016	34,858	34,858	-	-
	Training, Education, & Seminars	65,198	65,231	64,000	55,296	57,200	57,200	=	-
6905-06	Medical Supplies	326	1,699	3,500	781	3,500	3,500	-	-
6908-06	Clothing- Uniforms	45,841	38,199	42,000	44,658	42,000	42,000	-	-
	Criminal Investigation	40,693	51,647	43,700	22,861	44,470	40,470	-	-
	Canine Supplies & Equipment	22,989	20,472	20,000	17,486	20,000	20,000	-	-
6950-06	CALEA Expenses	267							
	TOTAL O&M	400,001	460,202	550,417	505,137	559,832	539,632	=	-
	CAPITAL OUTLAY								
7345-06		420,000	416,176	331,200	422,705	595,600	499,600	-	-
7350-06	Office Equipment	249	4,011	4,000	643	4,000	4,000	-	-
7360-06	Employee Safety Equipment	31,455	34,214	28,332	23,598	20,150	20,150	-	-
7367	Dive Team	12,294	1,887	6,000	7,224	6,500	6,500	-	-
7366	Emergency Services Unit	4,033	3,819	14,000	13,445	14,400	14,400	-	-
7368	Honor Guard	12	1,328	2,500	1,714	2,500	2,500	-	-
7369	VIPS		2,014	2,000	-	2,000	2,000	-	-
7370	Explorers	362		-	-	-	-	_	-
	TOTAL CAPITAL OUTLAY	468,405	463,449	388,032	469,329	645,150	549,150	-	-
	TOTAL ACTIVITY CENTER	5,831,884	5,838,266	6,735,301	6,060,575	7,453,021	7,283,821	_	_

717,720 548,520 (6,735,301) (6,735,301) 10.7% 8.1% -100.0% -100.0%

COUNTY OF CUMBERLAND

11-106	DEPARTMENT: SHERIFF				ACTIVITY CENTER: LAW ENFORCEMENT			
ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
5120-06	PERSONNEL SERVICES Wages & Salaries (FT)	3,304,020	2,573,985	3,576,512	Wages for full & part time staff. Wages for full-time departmental staff.	3,576,512		
		85,000		53,000	Full Time FOAA- Moved to LEC Admin Budget NEW POSITION: Detective (Computer Forensics) \$ 53,000	-		
5401-06	Overtime	624,360	939,084	655,578	Wages for required overtime for coverage of vacations, sickness, holiday, worker's compensation, disability, etc., contract holiday changes and training. Plus 3% to cover raises.	655,578		
5510	Health Insurance	1,005,259	834,533	1,060,132		1,060,132		
5520	Retirement	361,590	382,152	465,763		465,763		
5530	Social Security	300,521	259,201	323,755		323,755		
5540	Workers Comp	110,245	90,147	110,245		110,245		
5560	Deferred Comp	5,857	7,008	3,054		3,054		
5500-06	Employee Benefits & Taxes	1,783,472	1,573,041	1,962,949	Benefits and taxes for departmental employees.	1,962,949	-	_
	TOTAL PERSONNEL SERVICES	5,796,852	5,086,110	6,248,039	7.8% TOTAL	6,195,039	-	-
6130-06	OPERATIONS & MAINTENANCE Transportation & Lodging	18,000	14,316	24,200	To pay Sheriffs office expenses for required travel \$ 23,000 (training, firearms training, etc.). Includes overnight lodging, meals, tolls, and other costs incidental to travel. New SRD Training, advanced forensic reconstruction	18,000		
6131-06	Gas, Oil, & Grease	231,417	259,955	231,417	Tactical/Negotiator Team Specialized Training \$ 1,200 To provide gas for vehicles assigned to the law enforcement bureau @ 77,139 gals * \$3.00 \$ 231,417	231,417		

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICA	TION		24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6232-06	Electronic Equipment Repair	29,000	18,244	21,000	Fund repairs for all mobile and portable radios at the			21,000		
					the Sheriff's Office (Approx 100 radios).	\$	9,000			
					Radar Calibration.	\$	5,000			
					Accident Reconstruction cables/license/subscription/Hyundai KIA EDR Cables/Licenses	\$	7,000			
6501-06	Training Supplies	9,750	5,902	9,750	Misc Training Supplies	\$	2,250	9,750		
					Targets, Gun Cleaning Materials	\$	1,500			
					First Aid/CPR Supplies	\$	2,000			
					Sim Protective Gear	\$	4,000			
6314	Ammunition	65,000	55,620	71,437	Required firearm training- Law Enforcement			61,437		
			,		.40 Cal Training LE/ESU	\$	44,908			
					.40 Cal Duty	\$	6,864			
					Shotgun -	\$	2,112			
					Rifle 223 cal -	\$	2,534			
					Rifle .308 cal	\$	1,132			
					9mm	\$	1,267			
					Less Lethal	\$	1,584			
					* Ammunition increased in cost by 10%, same amount of ammo required					
					ESU- Smoke, Non-Lethal, Distraction Devices and Gas (Increased Cost of Product)	\$	9,874			
					Add ADA, Reasonable Accommodation, Ammo Situation Shooting Scenarios - Additional Ammo	\$	1,162			
6509-06	Books, Periodicals, & Subscriptions	24,050	10,016	34,858	New Title 29 and 17A updates	\$	2,500	34,858		

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICAT	TION		24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
					CID GPS Tracker \$360, Callyo \$3,300, Dragon Speak \$2914, IAPro/BlueTeam/EiPro \$10,000, lexis nexis (ClearPro) software \$3312, Project Lifesaver \$3,000	\$	22,685			
					PowerDMS	\$	3,823			
					Law enforcement statute literature required by law. incl. LEOM's	\$	850			
					SBI Livescan Subscription	\$	2,500			
					L-tron Camera Software	\$	2,500			
6512-06	Training, Education, & Seminars	64,000	55,296	57,200	Provide for the training of agency members through inhouse training, training workshops and conferences to maintain the Maine Criminal Justice Academy Certifications, Federal, and accreditation training standards and to improve our member's skills, knowledge and abilities to deliver superior law enforcement services to our customers. Examples include: MCJA mandated annual training, crash reconstruction team, K-9 handler, Emergency Services Unit, Dive Team, Investigations, School Resource and Response to Active Shooter training.	\$	34,700	57,200		
					Tactical/Negotiator Team Specialized Training	\$	2,000			
					NYPD Homicide School - 2 Detectives	\$	7,500			
					CSI - Advanced Blood Stain Pattern Analysis - 2 Det.	\$	6,000			
					Police 1 Training	\$	4,500			
					UAV Training	\$	2,500			
6905-06	Medical Supplies	3,500	781	3,500	Mandatory inoculation for: Hepatitis B, TB,PPE equip.			3,500		
6908-06	Clothing- Uniforms	42,000	44,658	42,000	Provided to staff under ongoing contract, increased due to staff turnover, including clothing allow/ CID. Increase due to uniform cost increases.			42,000		

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICAT	ΓΙΟΝ	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6910-06	Criminal Investigation	43,700	22,861	44,470	For drug analysis, lab supplies and chemicals used in the booking process. Vehicle Towing. "Buy Money" for Investigations.	\$ 9,270 \$ 2,000	40,470		
					Metro Forensic Unit Storage facility (property/evidence) Portable 5TB harddrives	\$ 26,000 \$ 2,700 \$ 1,500			
6911-06	Canine Supplies & Equipment	20,000	17,486	20,000	General supplies for canine requirements. Food, equipment, Boarding of K9 Dogs and medical expenses for dog (drug search, article search, tracking) - \$13,000.		20,000		
	TOTAL O&M	<u>-</u> 550,417	505,137	559,832		TOTAL	539,632	<u> </u>	-
7345-06	CAPITAL OUTLAY Vehicles	331,200	422,705	595,600	Cost of reinstalling all equipment on new vehicle; on old vehicle remove decals, repaint, repair rust, and refurbish. New light bars-on other rotation.		499,600		
					Vehicle fit up -8 new vehicles and refit step downs @ \$16,200 8 - AWD Ford Explorer - \$45000/ea Fit up Emergency Equipment	\$ 129,600 \$ 360,000 \$ 10,000			
7350-06	Office Equipment	4,000	643	4,000	Replace broken and worn out equipment. Internet access for 4 substations at \$50 month.		4,000		
7360-06	Employee Safety Equipment	28,332	23,598	20,150	Equipment for employees that enhance agency and public safety. Replacement equipment (3 radar units) @ \$2600 Replacement of Misc. Safety Equipment Long Guns 2 X \$1200	\$ 7,800 \$ 1,600 \$ 2,400	20,150		

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICA	ATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
					Small item electronics - \$1000.	\$ 1,000			-
					1 - portable radio units P25/DMR @ \$1,450 \$ 1,450				
					1 Mobile Radios - \$1,900.	\$ 1,900			
					Misc. Firearm Replacement Parts	\$ 1,000			
					DroneSense Software	\$ 3,000			
	Dive Team Emergency Services Unit	6,000 14,000	7,224 13,445		Dive Team Equipment (tanks, resp, dry suit replaced - QTY 1 \$3500). Tank fills = \$3000 per year incl. inspection, cert., etc. Misc. Equipment (incl. Night Vision Scope Batteries)	\$ 6,500 \$ 14,400	6,500 14,400		
7368-06	Honor Guard	2,500	1,714	2,500			2,500		
7369-06	VIPS	2,000	-	2,000			2,000		
7370-06	Explorers								
7 37 0-00	TOTAL CAPITAL OUTLAY	388,032	469,329	645,150		TOTAL	549,150	-	-
	TOTAL LAW ENFORCEMENT	6,735,301	6,060,575	7,453,021		TOTAL	7,283,821 548,520	-	-

717,720 548,520 (6,735,301) (6,735,301) 10.7% 8.1% -100.0% -100.0%

ENTERPRISE ACTIVITIES TOTAL	2,768,095
OVERALL DEPARTMENTAL EXPENSES	10,051,916



Sheriff's Office- Cumberland County Jail

Kevin Joyce, Sheriff Wages for full & part time staff.

PLACEHOLDER FOR FULL BUDGET REVIEW

REVENUES					EXPENSES		24-25		
	21-22 Actual	22-23 Actual	23-24 Budget	24-25 Budget	Labor	O&M	Capital	TOTAL	
Miscellaneous Revenue	(5,873)	1,818	2,000	2,000	14,119,467	6,397,509	88,500	20,605,476	
Term Reimbursements	(300)	(450)		-			-		
US Marshall Service	2,076,850	266,001	1,080,000	1,080,000					
ICE	5,850	117,650	50,000	50,000					
Work Release		406		-					
Other County Inmates	632,911	225,294		-					
State Dept of Corrections	3,482,400	3,525,176	3,398,672	3,398,672					
Property Taxes		•	1	15,969,898					
	\$ 6,191,838	\$ 4,135,895	\$ 4,530,672	\$ 20,500,570	TOTAL DEPT	•		20,605,476	

Enterprise Fund:
See Enterprise Fund Section for
Enterprise activies of this department

Diff \$ (104,906)

Statistics	Personnel	Regular	Grant & Contract			
		Full Time	Part Time	Full Time	Part Time	
PLEASE ENTER NEW JAIL TEXT HERE						
			0	0		
		·			<u> </u>	

11-106												
				23-24	22-23	24-25						
		2020-21	2021-22	ADOPTED	ACTUAL	BUDGET	24-25	24-25 FC	24-25 FINAL			
ACCT#	ACCOUNT DESCRIPTION	BUDGET	ACTUAL	BUDGET	EXPENSE	REQUEST	PRELIM	BUDGET	BUDGET			
	PERSONNEL SERVICES											
5120	Wages & Salaries (FT)	\$ 9,689,347	\$ 5,764,894	7,872,271	7,050,962	8,285,565						
5401	Overtime	\$ 1,559,148	\$ 2,972,936	1,575,000	1,546,935	1,657,688						
	Employee Benefits & Taxes	4,497,501	3,653,387	3,944,271	3,527,725	4,176,214						
	TOTAL PERSONNEL SERVICES	15,745,996	12,391,217	13,391,542	12,125,622	14,119,467	-	-	-			
	OPERATIONS & MAINTENANCE											
6130	Transportation & Lodging	\$ 14,500	\$ 12,351	14,500	12,421	14,500						
6131	Gas, Oil, & Grease	\$ 27,500	\$ 29,676	27,500	28,215	27,500						
6132	Vehicle Repair	\$ 5,500	\$ 4,373	5,500	21,967	5,500						
6231	Base Radio Repair	\$ 5,500	\$ 3,007	3,500	3,751	3,500						
6300	Audit Services	\$ 5,000	\$ -	2,000	-	5,000						
6301	Professional Services	\$ 9,400	\$ 5,965	5,000	27,893	20,000						
6302	Legal Services	\$ 40,000	\$ 44,652	20,000	4,095	20,000						
6303	Contract Special Services	\$ 3,800,000	\$ 3,657,368	3,800,000	3,869,394	3,800,000						
6304	Security Services	\$ 1,100	\$ 1,685	1,100	2,086	1,100						
6400	Insurance- Building & Contents	\$ 91,122	\$ 90,939	91,122	92,661	91,122						
6401	Insurance- Liability	\$ 176,939	\$ 176,581	176,939	191,003	176,939						
6402	Insurance- Vehicle	\$ 17,173	\$ 17,139	17,173	6,386	17,173						
6500	Office Supplies	\$ 22,000	\$ 18,669	20,000	17,788	20,000						
6501	Training Supplies	\$ 15,000	\$ 23,383	15,000	10,822	15,000						
6504	Maintenance Supplies	\$ 15,500	\$ 5,355	15,500	6,163	15,500						
6505	Printing & Engraving	\$ 1,000	\$ 149	1,000	565	1,000						
6506	Postal Expense	\$ 5,500	\$ 8,068	5,500	17,715	5,500						
6507	Advertising	\$ 5,000	\$ 420	2,500	599	2,500						
6508	Dues	\$ 1,550	\$ 2,790	1,550	3,042	1,550						
6510	Tools & Implements	\$ 3,750	\$ 1,299	3,750	2,053	3,750						
6511	Equipment Rental	\$ 12,600	\$ 18,581	12,600	12,395	12,600						
6512	Training, Education, & Seminars	\$ 35,000	\$ 35,589	35,000	40,784	15,000						
6514	Maintenance Contracts	\$ 43,000	\$ 62,515	43,000	69,472	43,000						
6600	Cleaning & Sanitary	\$ 100,000	\$ 129,901	100,000	106,427	100,000						
6601	Snow removal & Grounds	\$ 6,000	\$ 6,524	6,000	2,636	6,000						
6602	Lots & Grounds Maintenance	\$ 4,000	\$ 2,654	4,000	4,154	4,000						
6603	Building & Structure Repair	\$ 25,000	\$ 32,513	25,000	23,348	25,000						
6604	Heating & Cooling Repair	\$ 55,000	\$ 30,854	55,000	28,809	55,000						
6605	Electrical Repair	\$ 45,000	\$ 60,113	45,000	28,703	45,000						

6606	Painting Repair	I٠	45.000	I۰	40 450	4E 000 I	40.055	45.000	_	I 1	
6607	Plumbing Repair	\$	15,000		13,158	15,000	18,655	15,000			
6609	Equipment Repair	\$	14,000		43,218	14,000	11,670	15,000			
		\$	35,000		19,413	35,000	31,640	35,000			
6800	Telephone & Communication	\$	23,000		24,707	23,000	40,708	23,000			
6801	Electricity Utility	\$	250,000		188,404	200,000	67,655	45,000			
6802	Gas Utility	\$	195,000		165,194	175,000	146,717	175,000			
6803	Water Utility	\$	19,775		19,553	19,775	17,015	19,775			
6804	Sewer Utility	\$	145,000		142,796	130,000	121,529	130,000			
6805	Rubbish Removal	\$	18,500		25,221	18,500	35,975	18,500			
6806	Fuel Oil	\$	3,000	\$	693	3,000	5,392	3,000			
6900	Alternative Sentencing	\$	5,500	\$	-	5,500	-	5,500			
6903	Food & Groceries	\$	680,000	\$	714,807	680,000	738,367	680,000			
6904	Institutional Supplies	\$	39,000	\$	47,824	39,000	73,048	39,000			
6907	Clothing- Inmates	\$	40,000	\$	18,187	30,000	21,826	30,000			
6908	Clothing- Uniforms	\$	65,000	\$	34,342	65,000	83,583	65,000			
6912	Booking Supplies	\$	15,000	\$	6,992	15,000	11,992	15,000			
6914	Non Food Items - Kitchen	\$	40,000	\$	57,845	40,000	70,907	40,000			
6917	PREA/ACA	\$	13,000	\$	6,750	13,000	6,750	13,000			
9954	Drug Testing	\$	12,000	\$	3,102	12,000	4,584	12,000			
6950	Pre-Trial Expenses	\$	300,000	\$	342,104	310,000	361,934	310,000			
	TOTAL O&M	<u> </u>	6,516,409		6,357,423	6,397,509	6,505,295	6,241,509	_	_	_
	CAPITAL OUTLAY	Ì	0,0.0,.00		0,001,120	0,00.,000	0,000,200	0,2 ,000			
7305	Cameras	\$	9,000	\$	-	9,000	-	9,000			
7345	Vehicles	\$	20,000			,		· -			
7350	Office Equipment	\$	46,000	\$	_	3,500	2,345	3,500			
7360	Safety Equipment	\$	3,500		24,288	35,000	21,182	35,000			
7325	Furniture & Fixtures	\$	30,000		11,023	20,000	11,211	20,000			
7355	Computer Hardware	\$	35,000		22,414	30,000	26,320	30,000			
7410	Fixtures/CIP	lΨ	55,000	ľ	22,714	30,000	20,320	30,000			
								-			
	TOTAL CAPITAL OUTLAY		143,500		57,726	97,500	61.050	97,500		_	
							61,058		-	-	-
	TOTAL ACTIVITY CENTER	22	2,405,905	′	18,806,365	19,886,551	18,691,975	20,458,476	-	-	-

571,925 (19,886,551) (19,886,551) ######### 2.9% -100.0% -100.0% -100.0%

1E+06	E+06 DEPARTMENT: SHERIFF ACTIVITY CENTER: JAIL (PLACEHOLDER) 2023-24 22-23 24-25												
	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	22-23 ACTUAL EXPENSE		LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET					
5120	PERSONNEL SERVICES Wages & Salaries (FT)	7,872,271	7,050,962	8,285,565		8,285,565							
5401	Overtime	1,575,000	1,546,935	1,657,688		1,657,688							
5520 5530 5540	Health Insurance Retirement Social Security Workers Comp Deferred Comp	1,882,206 1,037,774 746,291 260,000 18,000	1,719,603 948,127 680,573 166,843 12,579	1,995,138 1,153,417 760,659 260,000 7,000		1,995,138 1,153,417 760,659 260,000 7,000							
	Employee Benefits & Taxes OTAL PERSONNEL SERVICES	3,944,271 13,391,542	3,527,725 12,125,622	4,176,214 14,119,467	Benefits and taxes for departmental employees. 5.4% TOTAL	4,176,214 14,119,467							
(OPERATIONS & MAINTENANCE Transportation & Lodging	Ē											
6131	Gas, Oil, & Grease	14,500	12,421	14,500		14,500							
6132	Vehicle Repair	27,500 5,500	28,215 21,967	27,500 5,500		27,500 5,500							
6231	Base Radio Repair	3,500	3,751	3,500		3,500							
6300	Audit Services	2,000		2,000		2,000							

1E+06	ACTIVITY CENTER: JAIL (PLACEHOLDER)											
ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	22-23 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET				
6301	Professional Services	5,000	27,893	5,000		5,000						
6302	Legal Services	20,000	4,095	20,000		20,000						
6303	Contract Special Services	3,800,000	3,869,394	3,800,000		3,800,000						
6304	Security Services	1,100	2,086	1,100		1,100						
6400	Insurance- Building & Contents	91,122	92,661	91,122		91,122						
6401	Insurance- Liability	176,939	191,003	176,939		176,939						
6402	Insurance- Vehicle	17,173	6,386	17,173		17,173						
6500	Office Supplies	20,000	17,788	20,000		20,000						
6501	Training Supplies	15,000	10,822	15,000		15,000						
6504	Maintenance Supplies	15,500	6,163	15,500		15,500						
6505	Printing & Engraving	1,000	565	1,000		1,000						
6506	Postal Expense	5,500	17,715	5,500		5,500						
6507	Advertising	2,500	599	2,500		2,500						
6508	Dues	1,550	3,042	1,550		1,550						
6510	Tools & Implements	3,750	2,053	3,750		3,750						
6511	Equipment Rental	12,600	12,395	12,600		12,600						
6512	Training, Education, & Seminars	35,000	40,784	35,000		35,000						

1E+06	6 DEPARTMENT: SHERIFF ACTIVITY CENTER: JAIL (PLACEHOLDER)											
ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	22-23 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET				
6514	Maintenance Contracts	43,000	69,472	43,000		43,000						
6600	Cleaning & Sanitary	100,000	106,427	100,000		100,000						
6601	Snow removal & Grounds	6,000	2,636	6,000		6,000						
6602	Lots & Grounds Maintenance	4,000	4,154	4,000		4,000						
6603	Building & Structure Repair	25,000	23,348	25,000		25,000						
6604	Heating & Cooling Repair	55,000	28,809	55,000		55,000						
6605	Electrical Repair	45,000	28,703	45,000		45,000						
6606	Painting Repair	15,000	18,655	15,000		15,000						
6607	Plumbing Repair	14,000	11,670	14,000		14,000						
6609	Equipment Repair	35,000	31,640	35,000		35,000						
6800	Telephone & Communication	23,000	40,708	23,000		23,000						
6801	Electricity Utility	200,000	67,655	200,000		200,000						
6802	Gas Utility	175,000	146,717	175,000		175,000						
6803	Water Utility	19,775	17,015	19,775		19,775						
6804	Sewer Utility	130,000	121,529	130,000		130,000						
6805	Rubbish Removal	18,500	35,975	18,500		18,500						

1E+06	1E+06 DEPARTMENT: SHERIFF ACTIVITY CENTER: JAIL (PLACEHOLDER)										
	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	22-23 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET			
6806	Fuel Oil	3,000	5,392	3,000		3,000					
6900	Alternative Sentencing	5,500		5,500		5,500					
6903	Food & Groceries	680,000	738,367	680,000		680,000					
6904	Institutional Supplies	39,000	73,048	39,000		39,000					
6907	Clothing- Inmates	30,000	21,826	30,000		30,000					
6908	Clothing- Uniforms	65,000	83,583	65,000		65,000					
6912	Booking Supplies	15,000	11,992	15,000		15,000					
6914	Non Food Items - Kitchen	40,000	70,907	40,000		40,000					
6917	PREA/ACA	13,000	6,750	13,000		13,000					
9954	Drug Testing	12,000	4,584	12,000		12,000					
6950	Pre-Trial Expenses	310,000	361,934	310,000		310,000					
	TOTAL O&M	6,397,509	6,505,295	6,397,509		6,397,509					
7305	CAPITAL OUTLAY Cameras	9,000		9,000		9,000					
7345	Vehicles	-	23,987	-		-					
7350	Office Equipment	3,500	2,345	3,500		3,500					
7360	Safety Equipment	35,000	21,182	35,000		35,000					
7325	Furniture & Fixtures	20,000	11,211	20,000		20,000					

1E+06	DEPARTMENT: SHERIFF				ACTIVITY CENTER: JAIL (PLACEHOLDER)			
ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	22-23 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
7355	Computer Hardware	30,000	26,320	30,000		30,000		
7410	Fixtures/CIP	-	-	-		-		
	TOTAL CAPITAL OUTLAY	97,500	85,045	88,500	TOTAL	88,500	-	-
	TOTAL LAW ENFORCEMENT	19,886,551	18,715,962	20,605,476	TOTAL	20,605,476	-	-

718,925 718,925 (19,886,551) (19,886,551) 3.6% 3.6% -100.0% -100.0%

ENTERPRISE ACTIVITIES TOTAL	2,591,844
OVERALL DEPARTMENTAL EXPENSES	23,197,320



Sheriff's Office-Civil Division

Kevin Joyce, Sheriff Wages for full & part time staff.

The Civil Processing Division services documents through the Sheriff's Department to individuals throughout the County. A key aspect of the division is the record keeping and review that ensures process serving is complete in every case. Documents involved in the civil process include civil complaints, summonses, divorce complaints, notices to quit, forcible entry and detainees, subpoenas, debtor capias, petitions, motions and orders.

REVENUES EXPENSES 24-25

	2020 Actual	2021 Actual	2022 Actual	24-25 Budget		Labor	O&M	Capital	TOTAL
CIV	171,128	147,217	185,239	280,000	Civil Process	358,033	56,660	2,000	416,693
			•	\$ 280,000					

Enterprise Fund:

See last page of this section for data on the Enterprise activies of this department

Statistics Personnel

		Full Time	Part Time	ENTERPRISE
The Civil Division of the Sheriff's Office served	ADMINISTRATIVE CIVIL DEPUTY	1		
approximately 10,000 services per year	CIVIL DEPUTY	3		
(See above list for types of services)				
Areas served from this office:				
Portland				
South Portland				
Cape Elizabeth				
Scarborough				
Westbrook		4	0	0
Windham				
Other areas served by "outside enterprise deputies"				

COUNTY OF CUMBERLAND

11-106	DEPARTMENT: SHERIFF				ACTIVITY CE	NTER: CIVIL P	ROCESS		
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM		24-25 FINAL BUDGET
	PERSONNEL SERVICES				_	l & part time sta	aff.		
	Wages & Salaries(FT)	258,735	220,989	255,648	227,855	, , , , , , , , , , , , , , , , , , ,	257,507	-	-
5500-08	Employee Benefits & Taxes	95,694	90,932	97,720	79,916	100,526	100,526		
	TOTAL PERSONNEL SERVICES	354,428	311,921	353,368	307,771	358,033	358,033	-	-
	OPERATIONS & MAINTENANCE								
6130-08	Transportation & Lodging	25,112	25,938	37,000	22,166	37,000	37,000	-	-
	Office Supplies	668	328	1,500	1,179	1,500	1,500	-	-
	Printing & Engraving	331	1,000	750	-	750	750	-	-
	Postal Expenses	3,634	6,876	13,000	1,435	13,460	13,460	_	_
	NEW LINE ITEM Training, Education, & Seminars					750	750		
6800-08	Telephone & Communication	1,335	1,872	2,960	1,794	2,000	2,000	-	-
6908-08	Clothing- Uniforms	1,200	1,200	1,600	1,200	1,200	1,200	_	-
	TOTAL O&M	32,280	37,215	56,810	27,773	56,660	56,660	-	-
	CAPITAL OUTLAY								
7350-08	Office Equipment	2,250		2,250		2,000	2,000		
	TOTAL CAPITAL OUTLAY	2,250	-	2,250	-	2,000	2,000	-	-
	TOTAL ACTIVITY CENTER	388,959	349,135	412,428	335,544	416,693	416,693	-	-
			-	•	•	4,265	4,265	(412,428)	(412,428
						1.0%	1.0%	-100.0%	-100.0%

0% 1.0% -100.0% -100.0%

CIVIL PROCESS

COUNTY OF CUMBERLAND

11-106											
ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET			
5120-08	PERSONNEL SERVICES Wages & Salaries (FT)	255,648	227,855	257,507	Wages for full & part time staff.	257,507					
5510	Health Insurance	44,762	38,192	46,759		46,759					
5520	Retirement	24,834	17,020	25,501		25,501					
5530	Social Security	19,557	17,698	19,699		19,699					
5540	Workers Comp	8,567	7,005	8,567		8,567					
5560	Deferred Comp										
5500-08	Employee Benefits & Taxes	97,720	79,916	100,526	Benefits and taxes for Civil Deputies.	100,526					
	TOTAL PERSONNEL SERVICES OPERATIONS & MAINTENANCE	353,368	307,771	358,033	1% TOTA	358,033	-	-			
6130-08	Transportation & Lodging	37,000	22,166	37,000	Mileage reimbursements for process serving. (Increasing trend) PENDING IRS RATE	37,000					
6500-08	Office Supplies	1,500	1,179	1,500	Departmental office supplies including extra copy charges, special form printing, and business card printing for process serving.	1,500					
6505-08	Printing & Engraving	750	-	750		750					
6506-08	Postal Expenses	13,000	1,435	13,460	Postage fees for process serving. Postage rate increase by \$0.02	13,460					
6512-08	NEW LINE ITEM Training, Education, &	I Seminars		750	Training for Civil Deputies. \$ 75	0 750					
6800-08	Telephone & Communication	2,960	1,794	2,000	Purchase Iphones \$ 10	4 2,000					
	·	ŕ			Monthly data plans - 3 phones @ \$48 per \$ 1,72 month * 12 months.	8					
					Phone cases - 3 @ \$40 \$ 12	0					
					Powerblocks - 3 @ \$16 \$	8					
6908-08	Clothing- Uniforms TOTAL O&M	1,600 56,810	1,200 27,773	1,200 56,660	Uniform and clothing expenses - 3 @ \$400	1,200 L 56,660	_	-			
7350-08	CAPITAL OUTLAY Office Equipment	2,250		2,000	Office equipment for Civil division.	2,000	CIVIL	PROCESS			

COUNTY OF CUMBERLAND

ACCT#		ADOPTED	-	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTI		-		24-25 FINAL BUDGET
					3 chairs - \$500/piece, replace old/broken	\$ 1,500			
	TOTAL CAPITAL OUTLAY	2,250	-	2,000		TOTAL	2,000	-	-
	TOTAL CIVIL PROCESS	412,428	335,544	416,693		TOTAL	416,693	-	-
				4,265			4,265	(412,428)	(412,428)
				1.0%			1.0%	-100.0%	-100.0%

CIVIL PROCESS



Registry of Deeds

Jessica Spaulding Registrar of Deeds

Wages for full & part time staff.

Mission is to maintain and preserve all documents recorded in the Registry, and to provide the public with rapid and convenient access to all recorded documents in a professional and courteous manner. The Registry is the office that processes information as it relates to the buying and selling of real property. It maintains and preserves documents such as mortgages, contracts liens and plans of surveyed property. Data is available on the internet as well as the Registry.

REVENUES EXPENSES 24-25

	2020 Actual	2021 Actual	2022 Actual	24-25 Budget	Type of Revenue	Labor	O&M	Capital	TOTAL
Deeds	1,772	16,182	825	2,500	Register of Deeds - Misc. Revenue	657,165	173,200	4,000	834,365
Deeds	2,210,211	2,612,207	1,721,910	1,350,000	Register of Deeds - Recording Fees				
Deeds	1,484,719	2,090,867	1,931,058	1,450,000	Register of Deeds - Transfer Tax				
Deeds	418,268	278,665	167,754	155,000	Register of Deeds - Copies				
Deeds	-								
Deeds	\$ 4,114,969	\$ 4,997,921	\$ 3,821,547	\$ 2,957,500					

Statistics Personnel

			Full Time	Part Time
Approx number of recorded doc	uments	REGISTER OF DEEDS	1	
each year, deeds etc	50,000	DEPUTY REGISTER	1	
Average number of plans	600	CLERK II	5	
Revenues derived from recordin	g is \$1.4 million			
Transfer tax to State at 90%	\$ 8,000,000			
Transfer tax to the County	800,000		7	

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-107	DEPARTMENT: REGISTRY OF DEEDS								
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL			2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
5400	PERSONNEL SERVICES	057.004	_	ull & part tim		450.004	450.004		
5120	Wages & Salaries (FT)	357,291	352,563	445,369	381,137	458,024	458,024	-	-
5401	Overtime		-	-	-	-	_	-	-
5500	Employee Benefits & Taxes	150,106	161,255	<u>171,111</u>	148,040	199,141	199,141	<u> </u>	<u> </u>
	TOTAL PERSONNEL SERVICES	507,397	513,818	616,480	529,177	657,165	657,165	-	-
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	2,456	173	5,000	851	5,500	5,500	-	-
6500	Office Supplies	5,980	4,290	6,000	5,411	6,000	6,000	-	-
6505	Printing & Engraving	327	375	800	240	700	700	-	-
6506	Postal Expenses	10,365	10,833	12,500	10,136	12,000	12,000	-	-
6507	Advertising		-	-	-	-	-	-	-
6508	Dues	430	430	500	430	500	500	-	-
6512	Training & Education	1,595	200	3,000	700	2,500	2,500	-	-
6513	Leases & Service Agreements	167,486	170,045	145,000	148,308	140,000	140,000	-	-
6800	Telephone & Communication	5,577	4,952	6,000	5,262	6,000	6,000		l
	TOTAL O&M	194,216	191,300	178,800	171,338	173,200	173,200	-	-
	CAPITAL OUTLAY								
7350	Office Equipment	1,249	2,776	4,000	3,604	4,000	4,000	-	-
	TOTAL CAPITAL OUTLAY	1,249	2,776	4,000	3,604	4,000	4,000	-	-
	TOTAL DEPARTMENT	702,863	707,894	799,280	704,119	834,365	834,365	-	_
						35.085	35.085	(700 280)	(700 280)

35,085 35,085 (799,280) (799,280) 4.4% 4.4% -100.0% -100.0%

REGISTRY OF DEEDS

COUNTY OF CUMBERLAND

11-107	11-107 DEPARTMENT: REGISTRY OF DEEDS										
ACCT#	ACCOUNT DESCRIPTION		ACTUAL	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET			
	PERSONNEL										
5120	Wages & Salaries (FT)	445,369	381,137	458,024	Wages for full-time departmental staff.	458,024					
5401	Overtime				Wages for required overtime work.						
5510	Health Insurance	101,057	87,553	130,076		130,076					
5520	Retirement	32,225	28,374	30,118		30,118					
5530	Social Security	34,071	28,895	35,039		35,039					
5540	Workers Comp	2,116	1,730	2,116		2,116					
5560	Deferred Comp	1,642	1,489	1,792		1,792					
5500	Employee Benefits & Taxes	171,111	148,040	199,141	Taxes and benefits for departmental employees.	199,141					
	TOTAL PERSONNEL SERVICES	616,480	529,177	657,165	6.6% TOTAL	657,165	-	-			
	OPERATIONS & MAINTENANCE										
6130	Transportation & Lodging	5,000	851	5,500	Travel expenses to be associated with Registry meetings and MCCA Convention. PRIA Conference	5,500					
					Participating/testifying at legislative hearings						
6500	Office Supplies				General office supplies used in the Registry, Soap for						
	S S S S S S S S S S	6,000	5,411		bathrooms and kitchen, used by Registry and Assessing	6,000					
					Subscription to Portland Press Herald, Water (used by public and Assessing)						
6505	Printing & Engraving	800	240	700	Printing letterhead, stationary, & business cards.	700					
					Toner Cartridges (From IT Budget)						
6506	Postal Expenses	12,500	10,136	12,000	Registry postal costs in mail back of original docs Yearly fee for postal box rental.	12,000					
					Today for for postal box fortal.						
6507	Advertising				Posting position vacancies.						

REGISTRY OF DEEDS

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	ADOPTED		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6508	Dues	500	430	500	Membership fees associated with the Registry of Deeds Association, PRIA	500		
6512	Training & Education	3,000	700	2,500	Seminars & Supervisor Training, PRIA Conference	2,500		
6513	Leases & Service Agreements	145,000	148,308		Aven contract (with maintenance.) Lease copy machines. (1) Plan machine contract. Records retention Parking Leases for 7 vehicles for \$190+ Postage Meter lease/maintenance	140,000		
6800	Telephone & Communication	6,000	5,262	6,000	Telephone exp at Pearl Street @ \$300 month Time Warner Internet \$175 month	6,000		
	TOTAL O&M	178,800	171,338	173,200	ТОТА	173,200	-	-
7350	CAPITAL OUTLAY Office Equipment	4,000	3,604	4,000	Plan cabinets , Bookcases, stools and fatigue mats	4,000		
	TOTAL CAPITAL OUTLAY	4,000	3,604	4,000	ТОТА	4,000	-	-
	TOTAL DEEDS	799,280	704,119	834,365	TOTAL	834,365	-	-

35,085 35,085 (799,280) (799,280) 4.4% 4.4% -100.0% -100.0%



Mission is to fulfill legal requirements for processing estates, guardianships, name changes and adoptions. The Probate Code and rules govern the department procedures. We are dedicated to high quality service, friendly, helpful and efficient.

EXPENSES 24-25 **REVENUES**

	2020 Actual	2021 Actual	2022 Actual	24-25 Budget		Labor	O&M	Capital	TOTAL
Prob	441,886	660,918	713,005	600,000	Register of Probate - Fees	707,627	186,050	-	893,677
Prob	45,109	53,842	48,748	45,000	Register of Probate - Notices				
Prob	28,210	33,719	30,645	25,000	Register of Probate - Abstracts				
Prob	16,344	20,983	22,047	17,000	Register of Probate - Handling				
Prob	29,963	32,220	38,832	22,000	Register of Probate - Forms				
Prob	\$ 561,512	\$ 801,682	\$ 853,277	\$ 709,000					

Statistics Personnel

			PROBATE	Full Time	Part Time
Some general statistics:	2022	2023*	REGISTER OF PROBATE	1	
Estate Matters	1551	1431	DEPUTY REGISTER	1	
Guardianship Matters	356	690	CLERK II	4	
Name Changes	319	299	JUDGE OF PROBATE	1	
Adoption Matters	48	29	LEGAL ASSISTANT	1	
Foreign Domilicary	80	63			
Civil Matters	0	0			
Annual types of cases:	2,354	2,512			
=					
* 2023 Figures are from 1/1/2	23 to 11/27/2	23		8	0

COUNTY OF CUMBERLAND

DEPARTMENTAL BUDGET SUMMARY

11-108	DEPARTMENT: REGISTRY OF PROBATE								
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	PERSONNEL SERVICES			Nadeen Danie	els, Registrar	_			
5120	Wages & Salaries (FT)	367,362	405,607	485,759	424,724	506,549	506,549	-	-
5500	Employee Benefits & Taxes	117,223	143,575	179,643	153,779	201,078	201,078		
	TOTAL PERSONNEL SERVICES	484,586	549,182	665,402	578,502	707,627	707,627	-	-
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	64	324	2,500	530	2,500	2,500	_	-
6301	Professional Services	1,453	4,849	5,000	4,408	5,000	5,000	_	-
6305	Stenographer - Transcripts	-	251	1,000	-	2,000	-	-	-
6306	Attorneys - Court Appointed	19,590	40,609	55,000	86,926	75,000	75,000	-	-
6401	Insurance- Liability	383	264	400	415	400	400	-	-
6500	Office Supplies	5,124	6,639	7,500	6,966	7,500	7,500	-	-
6505	Printing & Engraving	440	345	500	-	750	750	-	-
6506	Postal Expenses	7,324	10,170	12,000	13,038	12,000	12,000	-	-
6507	Advertising	10,829	13,121	15,000	12,163	12,000	12,000	-	-
6508	Dues	450	400	450	550	550	550	-	-
6509	Books, Periodicals, & Subscriptions	5,091	5,702	6,000	6,070	6,500	6,500	-	-
6512	Training, Education, & Seminars	1,786	100	1,000	100	1,000	1,000	-	-
6513	Leases & Service Agreements	1,808	1,823	1,900	2,657	1,900	1,900	-	-
6700	Abstract Fees	15,909	18,258	20,000	17,297	20,000	20,000	-	-
6800	Telephone & Communication	196	944	950	228	950	950	-	-
6807	Visitor Expenses	29,050	33,475	40,000	39,153	40,000	40,000		
	TOTAL O&M	99,496	137,272	169,200	190,500	188,050	186,050	-	-
	CAPITAL OUTLAY								
7325	Furniture & Fixtures		4,753	_	_	_	_	_	_
7355	Computer Hardware			_	_	_	-	_	_
	TOTAL CAPITAL OUTLAY	-	4,753	-	-	-	-	-	-
	TOTAL DEPARTMENT	584,082	691,207	834,602	769,003	895,677	893,677	-	-
	·	. <u> </u>				61,075	59,075	(834,602)	(834,602)

61,075 59,075 (834,602) (834,602) 7.3% 7.1% -100.0% -100.0%

REGISTRY OF PROBATE

COUNTY OF CUMBERLAND

11-108	11-108 DEPARTMENT: REGISTRY OF PROBATE											
		2023-24 ADOPTED	2022 ACTUAL	24-25 BUDGET		24-25	24-25 FC	24-25 FINAL				
ACCT#	ACCOUNT DESCRIPTION	BUDGET	EXPENSE	REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION		BUDGET	BUDGET				
	PERSONNEL				Nadeen Daniels, Registrar							
5120	Wages & Salaries (FT)	485,759	424,724	506,549	Wages for full & part time staff.	506,549						
5510	Health Insurance	104,369	91,284	117,885		117,885						
5520	Retirement	25,584	22,756	35,894		35,894						
5530	Social Security	37,161	32,371	38,751		38,751						
5540	Workers Comp	1,384	1,131	1,384		1,384						
5560	Deferred Comp	11,145	6,236	7,164		7,164						
5500	Employee Benefits & Taxes	179,643	153,779	201 078	Benefits and taxes for departmental employees.	201,078	_	_				
0000	TOTAL PERSONNEL SERVICES		578,502	707,627	6.3% TOTAL	707,627		·				
	TOTAL FERGONNEL SERVICES	000,402	370,302	707,027	0.070 TOTAL	707,027						
	OPERATIONS & MAINTENANCE											
6130	Transportation & Lodging	2,500	530	2,500	Direct travel expenses related to judicial conferences,	2,500						
					registers' meetings, educational seminars/workshops, leglislative hearings.							
					iognolativo noatingo.							
6301	Professional Services	5,000	4,408	5,000	Paralegal Services for the Judge of Probate;	5,000						
					Interpreter fees; Sheriff Service. Judge handles the							
					bulk of his own case research and writing without the assistance of a contracted paralegal.							
					assistance of a contracted paralegal.							
6305	Stenographer - Transcripts	1,000	-	2,000	Expenses for recording and transcription							
6306	Attorneys - Court Appointed	55,000	86,926	75,000	Appointed counsel for unprotected wards in judicial	75,000						
					proceedings (Maine law requirement) and indigent parties . Probate Code amended 9/2019 will produce							
					greater number of court appt'd attorneys in							
					Guardianship cases.							
-	1	•	•	•		•	•	•				

REGISTRY OF PROBATE

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	ADOPTED	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6401	Insurance- Liability	400	415	400	Liability Insurance \$138; MCCA RISK POOL \$192.52; BROKER FEE \$21.64	400		
6500	Office Supplies	7,500	6,966	7,500	Paper, electronic storage media, toner, docket pages, case folders and label system, reproduction supplies, office sundries	7,500		
6505	Printing & Engraving	500	-	750	Printing of official probate and court forms for resale: general office printing, including letterhead, envelopes, will security labels, receipts, forms, cards: public information and education materials and brochures	750		
6506	Postal Expenses	12,000	13,038	12,000	Toner Cartridges (From IT Budget) Postage	12,000		
6507	Advertising	15,000	12,163	12,000	Newspaper legal notice advertising.	12,000		
6508	Dues	450	550	550	ME Probate Judges \$275; Nat'l College of Probate \$150; Cleaves Law Library \$150; ME Assn. Registers \$100	550		
6509	Books, Periodicals, & Subscriptions	6,000	6,070	6,500	Bar Directory; Law books and statutes updates: Probate & Family Law, Civil Rules; Online Legal Research Subscriptions (case law)	6,500		
6512	Training, Education, & Seminars	1,000	100	1,000	Legal Education Seminars; Staff Development. Increased training demands for Judge and Register during 2020 as a result of new Probate Code.	1,000		
6513	Leases & Service Agreements	1,900	2,657		Photocopier In the past, ICON service fee was charged to this account; 2017 ICON fees are now charged to surcharge account	1,900		

REGISTRY OF PROBATE

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

6700 Ab:		BUDGET	EXPENSE	BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM		24-25 FINAL BUDGET
0700 Ab.	bstract Fees	20,000	17,297		Required recording fees to Register of Deeds for deed transfers concerning probated estates. **Pass through expense	20,000		
6800 Tel	elephone & Communication	950	228	950	Local and long distance telephone charges, mobile telephone services, radio paging services for on call response	950		
6807 Vis	isitor Expenses	40,000	39,153		Visitor fees in adult guardianship cases as required by Maine law. Additional duties of Visitors under the new Probate Code will result in an increase to the Visitor costs. **Pass through expense	40,000		
	TOTAL O&M	169,200	190,500	188,050	TOTAL	186,050	-	-
7325 Fui	CAPITAL OUTLAY urniture & Fixtures		-		Judges chambers, lights, chair paint			
7355 Co	omputer Hardware	-	-		Court Recording - New Probate Code requires audio/visual opportunity be provided for guardianship cases.	-	-	-
ı								
	TOTAL CAPITAL OUTLAY	-	-	-	TOTAL	-	-	-
	TOTAL PROBATE	834,602	769,003	895,677	TOTAL	893,677	-	-

61,075 59,075 (834,602) (834,602) 7.3% 7.1% -100.0% -100.0%



Theresa Grover, Finance Director

& Administration

Mission of the Finance Office is to administer to the financial needs of the County, in a prudent and professional manner in accordance with the generally accepted accounting practices called GAAP. To provide strategic financial advice to the Manager and Commissioners of the County.

REVENUES EXPENSES 24-25

	2020 Actual	2021 Actual	2022 Actual	24-25 Budget	Labor	O&M	Capital	TOTAL
		No revenues	-		459,097	119,050	1,000	579,147
ı	\$ -							

Statistics Personnel

Process cash exceeding \$50 million dollars annually Produce over 21,000 paychecks annually Administer benefits for 400 employees Purchase orders for over \$1.3 million annual Pay over 10,000 invoices annually Provide all financial reporting and analysis Preparation and completion finance audit

	Full Time	Part Time
Finance Director	1	
Accounting Clerk	2	0
Payroll Supervisor	1	
	4	0

11-109	DEPARTMENT: FINANCE	FINANCE DEI	PARTMENT						
ACCT#	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	23-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	DED00111/EL 0ED1/10E0		l						
- 400	PERSONNEL SERVICES	0=0=00	ı ~	l & part time sta	1				
5120	Wages & Salaries (FT)	358,523	360,188	424,537	384,507	326,058	326,058	-	-
5401	Overtime	399	534	500	400	500	500	-	-
5500	Employee Benefits & Taxes	112,110	117,656	148,547	130,716	132,539	132,539	<u> </u>	
	TOTAL PERSONNEL SERVICES	471,032	478,378	573,584	515,623	459,097	459,097	-	-
6130	Transportation & Lodging	153	3	3,000	106	3,000	3,000	-	-
6300	Accounting & Audit Fees	35,010	23,500	24,000	19,900	26,000	26,000	-	-
6401	Insurance- Liability		84	400	-	400	400	-	-
6500	Office Supplies	4,331	4,424	4,500	1,940	4,500	4,000	-	-
6505	Printing & Engraving	437	566	1,000	480	550	550	-	-
6506	Postal Expenses	4,216	3,913	5,500	4,277	5,500	5,000	-	-
6508	Dues	1,235	1,145	1,540	1,540	1,700	1,700	-	-
6512	Training, Education, & Seminars	448	1,232	2,500	711	3,000	3,000	-	-
6513	Leases and Service Agreements			-		-	-	-	-
6514	Maintenance Contract	55,179	69,661	70,776	64,068	72,900	72,900	-	-
6800	Telephone & Communication	196	719	2,400	458	2,500	2,500		
	TOTAL O&M	101,205	105,247	115,616	93,480	120,050	119,050	-	-
	CAPITAL OUTLAY								
7325	Furniture & Fixtures	90		1,000	985	1,000	1,000	-	-
	TOTAL CAPITAL OUTLAY	90	-	1,000	985	1,000	1,000	-	-
	DEPARTMENT TOTAL	572,328	583,625	690,200	610,088	580,147	579,147	-	-
						(440.050)	(444.050)	(000 000)	(000,000)

(110,053) (111,053) (690,200) (690,200) -15.9% -16.1% -100.0% -100.0%

11-109	DEPARTMENT: FINANCE			_	Department- FINANCE DEPARTMENT						
ACCT#	ACCOUNT DESCRIPTION		2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET			
	PERSONNEL SERVICES				Wages for full & part time staff.						
5120	Wages & Salaries (FT)	424,537	384,507	326,058	Wages for full-time departmental staff.	326,058					
5401	Overtime	500	400	500	Wages for required overtime work.	500					
5510	Health Insurance	72,497	61,094	72,915		72,915					
5520	Retirement	42,151	39,308	33,258		33,258					
5530	Social Security	32,515	29,182	24,982		24,982					
5540	Workers Comp	1,384	1,131	1,384		1,384					
5560	Deferred Comp	-									
5500	Employee Benefits & Taxes	148,547	130,716	132,539	Taxes and benefits for departmental staff.	132,539					
	TOTAL PERSONNEL SERVICES	573,584	515,623	459,097	-20.0%	459,097	-	-			
6130	OPERATIONS & MAINTENANCE Transportation & Lodging	3,000	106	3,000	Costs to attend conferences and mileage	3,000					
6300	Accounting & Audit Fees	24,000	19,900	26,000	Annual Audit Fees and ACFR prep	26,000					
6401	Insurance- Liability	400	-	400	Departmental share of insurance costs.	400					
6500	Office Supplies	4,500	1,940	4,500	Departmental office supply costs.	4,000					
6505	Printing & Engraving	1,000	480	550	Envelope, pr checks, ap checks and printing . NO Budget Books	550					
6506	Postal Expenses	5,500	4,277	5,500	Postage costs.	5,000					
6508	Dues	1,540	1,540	1,700	GFOA. For Finance and County- Increase due to pop increase	1,700					
6512	Training, Education, & Seminars	2,500	711	3,000	NESGFOA Conference, day classes	3,000					

11-109	DEPARTMENT: FINANCE				Department- FINANCE DEPARTMENT			
ACCT#		ADOPTED		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	24-25 PRELIM	24-25 FC	24-25 FINAL BUDGET
6513	Leases & Service Agreements				Photocopier			
6514	Maintenance Contract	70,776	64,068	,	Maintenance contract for munis software Access on Demand Timekeeping Software	72,900		
6800	Telephone & Communication TOTAL O&M	2,400 115,616	458 93,480		Add Cash Management Module Phone expenses. Cell phone \$40 stipend	2,500 119,050		_
	TOTAL OUN	110,010	33,400	120,030		119,030		
	CAPITAL OUTLAY							
7325	Furniture & Fixtures	1,000	985	1,000	Office replacement needs.	1,000		
	CAPITAL OUTLAY	1,000	985	1,000		1,000	-	-
	TOTAL FINANCE	690,200	610,088	580,147	TOTAL	579,147	-	-

(110,053) (111,053) (690,200) (690,200) -15.9% -16.1% -100.0% -100.0%



Cumberland County Regional Communications Center Melinda Dyer, Director

Mission to provide the citizens of Cumberland County, and the public safety agencies that we service, with the highest possible standards of Public Safety communications by providing well trained communications officers, updated technology and by working together with the communities we serve to reach these goals.

REVENUES 24-25

KEVENUES						24 -
		23-24	24-25	Labor	O&M	Ca
Revenue	Service	REVENUES	REVENUES	3,484,476	364,487	
Baldwin	Fire & Rescue	12,570	12,950			
Bridgton	PP/FD/EMS	132,849	136,859			
Casco	Fire & Rescue	30,152	31,064			
Chebeague Island	Fire & Rescue	2,820	2,905			
Cumberland	Fire/Res/PD	207,758	214,028			
Frye Island	Fire/Res/PD	3,859	3,976			
Gorham	Fire/Res/PD	449,599	463,167			
Gray	Fire & Rescue	68,385	70,452			
Harpswell	Fire & Rescue	41,606	42,864			
Harrison	Fire & Rescue	20,237	20,848			
Long Island	Fire & Rescue	1,935	1,994			
Naples	Fire & Rescue	32,460	33,441			
New Gloucester	Fire & Rescue	46,941	48,360			
North Yarmouth	Fire & Rescue	33,675	34,693			
Pownal		12,951	13,342			
Raymond	Fire & Rescue	37,513	38,647			
Sebago		15,718	16,282			
Standish	Fire & Rescue	83,441	87,279			
Windham	Fire/Res/PD	452,002	465,643			
Verizon Lease		24,000	24,000			
		1,710,471	1,762,794			

Statistics Personnel

	Communications	Full Time	Part Time
The CCRCC serves as the primary dispatch center for 19	COMMUNICATIONS DIRECTOR	1	
communities in Cumberland County.	DEPUTY DIRECTOR	1	
	LEAD SUPERVSIOR	1	
In 2021 we handled 95,801 calls for service.	SHIFT SUPERVISOR	7	
In 2021 we anwsered 37,211 emergency 9-1-1 calls.	DISPATCHER	27.5	
In 2022 we handled 95,529 calls for service			
In 2022 we answered 35,376		37.5	0

TOTAL 3,850,963

2,000

11-110	DEPARTMENT: COMMUNICATIONS	NTER: COMMU	JNICATIONS						
				23-24	2022	24-25			
ACCT #	ACCOUNT DESCRIPTION	2020 ACTUAL	2021 ACTUAL	ADOPTED BUDGET		BUDGET REQUEST	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
ACCT#		ACTUAL	ACTUAL	BUDGET	EXPENSE	REQUEST	PRELIM	BUDGET	BUDGET
	PERSONNEL SERVICES			0.044.407	4 705 400	0.007.070	0 007 070		
5120	Wages & Salaries (FT)	1,802,318	1,685,339	2,211,197	1,765,163	2,207,876	2,207,876	-	-
		40 = 40		2,500	21,463	2,500	2,500		
5205 5401	Wages & Salaries (PT) Overtime	40,742	2,497	2,300	486,245	2,300	220,346	· ·	-
5500	Employee Benefits & Taxes	310,478	398,455	1,021,005	844,514	1,053,754	1,053,754	_	-
3300		821,743	819,883	·	l -				
	TOTAL PERSONNEL SERVICES	2,975,281	2,906,174	3,455,048	3,117,384	3,484,476	3,484,476	-	-
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	0.004	0.500	10,000	13,290	15,000	15,000	_	
6131	Gas, oil and Grease	2,294	6,599	10,000	385	2,000	600	· -	-
6230	Radio Site Rental	00.004	-	103,262	96,463	103,262	108,683	· -	-
6231	Base Radio Repair	89,081	101,108	103,202	5,090	103,202	10,000	· -	-
6301	Professional Services	7,370	4,502	1,000	3,090	10,000	1,000	· -	-
6401	Insurance-Liability	(75)	636	300	238	300	300	· -	-
6500	Office Supplies	211	143	6,500	9,257	10,000	7,000	· ·	-
6505	Printing & Engraving	4,585	6,948	500	280	750	7,000	· ·	-
6506	Postal Expenses	40	563	1,000	66	250	250	· ·	-
6507	Advertising		232	1,000		250	250	· -	-
6508	Dues	504	-	1,500	3,012	2,000	2,000	· ·	-
6509	Books, Periodicals, & Subscriptions	534	534	200	119	1,000	500	· ·	-
6511	Equipment Rental		119	200	119	1,000	300	· ·	-
6512	Training, Education, & Seminars	0.070	-	38,000	26,726	50,000	38,000	· ·	-
		3,272	25,732	143,404	141,750	146,039	143,404	· -	-
6513 6609	Leases & Service Agreements Equipment Repair	125,014	117,223	1,000	141,730	140,039	143,404	· -	-
6800	Telephone & Communication	04.700	-	30,000	27,214	30,000	30,000	_	_
6908	Clothing & Uniforms	24,739 5,050	27,055 7,041	7,000	6,286		7,000	· ·	_
0900	TOTAL O&M	-			I	7,000			
		262,115	298,435	353,666	330,175	377,601	364,487	-	-
7050	CAPITAL OUTLAY	47.040				2.000	2.000		
7350	Office Equipment	17,946		-	-	2,000	2,000	_	-
7365	Radio Equipment		5,063		523	13,500	<u> </u>		<u> </u>
	TOTAL CAPITAL OUTLAY	17,946	5,063	-	523	15,500	2,000	-	-
	TOTAL COMMUNICATIONS	3,255,342	3,209,672	3,808,714	3,448,081	3,877,577	3,850,963	(0.000.744)	(0.000.74.4)

68,863 42,249 (3,808,714) (3,808,714) 1.8% 1.1% -100.0% -100.0%

COUNTY OF CUMBERLAND

11-110	DEPARTMENT: EMERGENCY COMM	UNICATIONS							
ACCT#		2023-24 ADOPTED BUDGET		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATIO	N	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
	PERSONNEL SERVICES				Wages for full & part time staff.				
5120	Wages & Salaries (FT)	2,211,197	1,765,163	2,207,876	Wages for full-time departmental staff.		2,207,876		
					Additional Holiday				
5205-05	Part-Time	2,500	21,463	2,500	Wages for part-time departmental staff. +35??? (4 trainees x 40 hours x 18 weeks @ \$ per hour		2,500		
					*Increase by \$33,280 (Per diem PT 20 to 40 hours)				
5401	Overtime	220,346	486,245	220,346	Wages for required overtime work. +35???		220,346		
5510	Health Insurance	609,664	459,634	615,509			615,509		
5520	Retirement	217,464	210,095	244,622			244,622		
5530	Social Security	186,204	168,509	185,950			185,950		
5540	Workers Comp	7,673	6,274	7,673			7,673		
5560	Deferred Comp			-			-		
5500	Employee Benefits & Taxes	1,021,005	844,514	1,053,754	Taxes and benefits for departmental employees.		1,053,754		
	TOTAL PERSONNEL SERVICES	3,455,048	3,117,384	3,484,476	0.9%		3,484,476	-	-
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	10,000	13,290	15,000	Lodging, Food, Travel and mileage reimbursements	10,000	15,000		
					out of state conference lodging		-		
0404	0 01 10		005	0.000	Force meals - mandatory academy training	4 000	-		
6131	Gas, Oil and Grease		385	2,000	Gas for Communication vehicle/ Diesel The staff are using it more and more in lew of submitting for mileage	1,200	600		
6230	Radio Site Rental	103,262	96,463	103,262	Towers at Harrison,Portland,Gray, Harpswell	\$ 103,262	- 108,683		
					Towers at Casco and CCRCC		-		
					Add 5 % annual increase	\$ 5,421	-		
						\$ 108,683	-		
							-		

EMERGENCY COMMUNICATIONS
CCRCC

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	ADOPTED	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATIO	N _	24-25 PRELIM	24-25 FC BUDGET	24-25 FINAL BUDGET
6231	Base Radio Repair	10,000	5,090	10,000	Funds radio transmitter and receiver repairs and preventative maintenance.	10,000	10,000		
6301	Professional Services	1,000	-	-	Polygraph expenses for potential new hires	1,000	1,000		
6401	Insurance-Liability	300	238	300		300	300		
6500	Office Supplies	6,500	9,257	10,000	General Administrative needs from pens to paper. Paper, envelopes, notebooks, paper clips Fax machine printer cartridges. Toner cartridges. Recorder tapes. This year we are going to have ancillary things due to our move and an influx in new hire onboarding materials, we have in house instructors who need supplies for classes	6,500	7,000 - - - - -		
6505	Printing & Engraving	500	280	750	Letter head paper., Business cards, and badges and Year end reports We need to reprint code red flyers becaue our current ones have BH on them - Public education flyers etc	500	750 - -		
6506	Postal Expenses	1,000	66	250	Departmental postage expenses.	1,000	250		
6507	Advertising				Ads for personnel vacancies in local paper		-		
6508	Dues	1,500	3,012	2,000	National Emergency Number Association - Staff APCO Membership - Staff Justice Clearing House - Staff / MECCA	1,500	2,000		
6509	Books	200	119	1,000	Pub Education supplies The public education team is growing and is doing more educating and our mental wellness library is always being added to for all county employees to benefit from	200	500 -		
6511	Equipment Rental			-	Rental of equipment used by the communications center.	-	-		
					Pagers	EMERG	ENCY COM		I IФNS CRCC

pg 109

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2023-24 ADOPTED BUDGET	2022 ACTUAL EXPENSE	24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFIC	ATION			24-25 FC BUDGET	24-25 FINAL BUDGET
6512	Training, Education, & Seminars	38,000	26,726	50,000	Yearly Mandated Training CTO/ETC/911/METRO/CPR		52,000	- 38,000		
					Spillman Conference	\$	5,000	_		
					APCO Conference	\$	5,000	_		
					NENA Conference	\$	5,000	_		
					Denise Amber Lee Conference	\$	5,000	-		
6513	Leases & Service Agreements	143,404	141,750	143,404	Acorn Recorder Maintenance	\$	3,050	143,404		
00.0				·	Lease new photo copier	\$	1,700	-		
					Copy charges.	\$	258	-		
					Critical (current 770) (proposed 2635)	\$	770	-		
					Frontline	\$	1,988	-		
					Code Red Annual plus 9-1-1 Data	\$	22,898	-		
					I Am Responding	\$	14,275	_		
					Schedule Express	\$	6,864	_		
					Power DMS	\$	3,948	_		
					Crown Point	\$	690	_		
					AQUA Second License	\$	500	_		
					RCM Zetron service plan agreement	\$	19,250	_		
					RCM Zetron labor agreement	\$	15,360	-		
					RCM Maintenance agreement	\$	51,853	-		
						\$	143,404	-		
6609	Equipment Repair	1,000			Funds to support ongoing equipment maintenance.			-		
		1,000			Shredder, fax, recorder maintenance.			_		
					Equipment repairs not covered by the maintenance contract.			-		
6800	Telephone & Communication	30,000	27,214		Telephone services. Wireless Data Connections	\$	30,000	- 30,000 -		
					In-state charges (500/month) Out of state charges (100/month)		EMERG	- ENCY COM		ONS RCC

COUNTY OF CUMBERLAND

ACCT#		ADOPTED		24-25 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICAT	ION				24-25 FINAL BUDGET
					Line charges on 14 lines. Cell Phone for Director of Communications Cell phone for comm center ESCB 911 Lines					
6908	Clothing- Uniforms TOTAL O&M	7,000 353,666	6,286 330,175	7,000 377,601	Uniforms for dispatchers	\$	7,000	7,000 364,487		
7350	CAPITAL OUTLAY Office Equipment	555,555	333,		Dispatcher chair replacement			2,000		
7365	Needed Equipment		523	7,000	This would cover a new chair each year. Workstation parts / Shredder / Misc Radio equipment Headsets for each employee (35) at 200 each	¢		-	-	-
	TOTAL CAPITAL OUTLAY			6,500 15,500	Headset bases at each work station (13) at 500 each	\$	12,000	2,000		
	TOTAL COMMUNICATIONS	3,808,714	3,448,081	3,877,577		*	,000	3,850,963	- (0.000.714)	- (0.000.74.1)
				68,863 1.81%				42,249 1.1%	(3,808,714) -100.0%	(3,808,714) -100.0%

EMERGENCY COMMUNICATIONS CCRCC

BONDED CIP PROJECTS

Project Code	Project Title	23-24	#YRS	24-25	#YRS	25-26	#YRS	26-27	#YRS	27-28	#YRS	28-29	#YRS
Jail 4	Roof Replacement	1,750,000	20										
	Fire Alarm System	130,000	15										
	Roof Replacement CCCH				30	2,500,000							
	Brick Repointing	275,000	20										
	Garage Repairs	481,406	20		20	673,901			20	440,366			
	Jail Cell Door Locks	1,200,000	15										
	Jail Roof Replacement				30	500,000			30	1,000,000			
	27 Northport Mechanical Replacement								20	500,000			
	27 Northport Window Replacement								20	500,000			
	Window Replacement Stateside				20	1,500,000							
	Total CIP Allocation	3,836,406		-		5,173,901		-		2,440,366		-	
	Summary Totals	23-24	#YRS	24-25	#YRS	25-26	#YRS	26-27	#YRS	27-28	#YRS	28-29	#YRS

Two Year Total

Non-Debt CIP

	Project Title	23-24	#YRS	24-25	#YRS	25-26	#YRS	26-27	#YRS	27-28	#YRS	28-29	#YRS
EMA	HazMat Equipment Replacement	20,500		-		-		-		-		-	
IT	Technology Upgrades	110,000		110,000		110,000		110,000		110,000		110,000	
IT	Patrol and CID Upgrades	20,000		20,000		20,000		20,000		20,000		20,000	
LEC	Ballistic Vests	10,000		10,000		10,000		10,000		10,000		10,000	
LEC	Tactical Vests	7,600		7,600		7,600		7,600		7,600		7,600	
LEC	Taser Replacement			26,000									
LEC	Radio Replacement	10,000		10,000		10,000		10,000		10,000		10,000	
Jail	General Jail CIP	100,000		100,000		100,000		100,000		100,000		100,000	
CCCH	Elevator Replacement	-		35,000		35,000		35,000		35,000		35,000	
CCRC	Workstation Replacement	-		7,000		7,000		7,000		7,000		7,000	
LEC	Weapon Replacement (9mm)			44,000									
JAIL	Slider Replacement					30,000							
CCCH	Panic Stations					30,000							
IT	County Arial Flyover	-		7,000		7,000		7,000		7,000		7,000	
	Non-Debt Total	278,100		376,600		366,600		306,600		306,600		306,600	