

Maine
Cumberland **County**
POSITION PAPER FOR AGENDA ITEM

TO:	Cumberland County Commissioners
FROM:	James H. Gailey, County Manager
DATE:	12/9/2024
SUBJECT:	Meal & Travel Amendments

Requested Action:

Amend the Non-Union Personnel Policy Article VI. Section 6.15 Travel and Administration Regulation #4 Meals & Travel Allowance.

Background & Purpose of Request:

Staff are bringing forth revised language to the Non-Union Personnel Policy and Administrative Regulations that addresses policy around meals and travel. The amendment also requires staff to seek approval for conferences and provide an estimated amount for attendance. A new form in the Admin Regulation Appendix "G" is proposed.

Funding Amount and Source: N/A

Attachments: Amendments to Non-Union Personnel Policy & Administrative Regulations
New Appendix G of Administrative Regulations

Effective: December 10, 2024

Agenda Item Number: _____

Date on Agenda: _____

Result

Mover: _____ Seconder: _____

Vote Tally:

Vote Result:

Roll Call Vote if Meeting Remotely:

Chair of Board, Date