

*Maine*  
Cumberland **County**  
POSITION PAPER FOR AGENDA ITEM

<b>TO:</b>	Board of County Commissioners
<b>FROM:</b>	Michael Durkin, Director- Cumberland County Emergency Management Agency
<b>DATE:</b>	5/06/2026
<b>SUBJECT:</b>	Intermunicipal Emergency Management Mutual Aid Agreement

**Requested Action:**

CCEMA requests that the Commissioners authorize signature of the EMA Mutual Aid Agreement, pending it's signature by municipalities.

**Background & Purpose of Request:**

The Emergency Management Agency Mutual Aid Agreement is an agreement between individual municipalities and quasi-municipal entities and Cumberland County Emergency Management Agency (CCEMA).

This agreement lays out the process and conditions for a municipality to request emergency management resources from CCEMA. This includes coordination, liability, how requests are made and the financial and reimbursement responsibilities. This process is longstanding but has not been codified in an agreement before.

In addition, the agreement explains the process of how CCEMA can request resources from a municipality. When combined, these two parts give CCEMA the ability to properly coordinate resource requests across the County. This is a new capability and is a direct request from several municipalities.

This agreement has been sent to the Local EMA Directors and a session was held where we went through it with them. They have had thirty days to provide feedback/comments.

If authorized, the County Manager and the CCEMA Director would send this to municipalities for their signature and sign the returned copies.

**Funding Amount and Source:**

NA

**Effective Date:**

This agreement becomes effective upon signature and is valid until terminated which can be done by either party with thirty days' notice and no penalty.

**Attachments:**

EMA Mutual Aid Agreement (6 pages)