

*Maine*  
**Cumberland County**

**Budget Year 2025-2026**  
**Final Budget**  
**2/18/2025**

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**2025-2026 Final Budget**

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COUNTY OF CUMBERLAND  
ORGANIZATION CHART

Citizens of Cumberland County

COUNTY COMMISSIONERS

Represent the Citizens of the County  
Adopt Policy and Oversee County  
Operations  
Oversight of County Spending

**Boards and Commissions**  
Civic Center Trustee  
Finance Committee  
Human Services Advisory Committee  
Strategic Advisory Council  
CCFCC Advisory Board  
CDBG Municipal Oversight Committee

COUNTY MANAGER

Manages County Operations and implements policies  
adopted by the commissioners.

DEPUTY COUNTY MANAGER

Assists manager in operations and policy implementation

REGISTRY OF PROBATE

Elected Registrar and  
Elected Judge

Process wills, estate  
matters, and adoptions  
Catalog and maintain all  
registry information  
Prepare guardianship and  
conservatorships  
Process name changes

SHERIFF

Elected Sheriff

Oversee County law  
enforcement  
Provide jail services for  
municipalities  
Support general sheriff  
operations  
Provide services to all  
citizens equitably

DISTRICT ATTORNEY

Elected District Attorney

Provide staff support to  
State Attorneys  
Catalog and maintain all  
pertinent records  
Facilitate prosecution of  
criminal, civil and traffic  
cases

EMERGENCY MANAGEMENT  
AGENCY

Appointed Department Head

Oversee Emergency  
Management operations  
Staff Hazard committee  
Build cooperation between  
local industry and fire services

REGISTRY OF DEEDS

Appointed Registrar

Record deeds, liens,  
mortgages, etc.  
Catalogue and maintain  
all registry information  
Provide public access to  
registry

TREASURER

Appointed Treasurer

Oversees county  
investments  
Collect taxes  
Issues the TAN  
disbursements under  
the treasurer's signa-  
ture

FINANCE

Appointed Department  
Head

Manage fiscal affairs on  
a daily basis  
Manage centralized  
purchasing  
Draft and manage  
annual budget  
Produce and maintain  
payroll and benefits.

EXECUTIVE

Appointed Department  
Head

Lead management team  
Oversee Human  
Resources  
Staff committees  
Commissioner meetings  
Prepare Draft Budget,  
staff budget committee  
Oversee Grants & Special  
Projects for County

FACILITIES

Appointed Department  
Head

Maintain, clean, repair,  
and improve all  
buildings  
Provide snow removal  
and grounds  
maintenance  
Maintain County  
vehicle fleet  
Provide electrical,  
repair, telephone, and

Activity Centers

JAIL

Maintain a safe, secure,  
humane environment.  
Provide jail services for  
municipalities  
Transport inmates as  
necessary  
Reduce recidivism through  
targeted programs

CIVIL PROCESSING

Serve civil documents  
Track and record information for  
proceedings  
Provide process serving services to  
customers  
Operate efficiently

REGIONAL ASSESSING

Appointed Department  
Head

Maintain assessing records for  
municipalities on a contract  
basis  
Enterprise Fund Department  
Accountable to each participat-  
ing municipality

EMERGENCY COMMUNICATIONS

Appointed Department head

Maintain 24 hour Communication Center  
Provide communication service to  
County sheriff units and other contacts  
towns  
Provide emergency dispatching services  
for fire, rescue, and police services to  
County contracts  
Provide information and reporting  
services  
Develop E-911 PSAP center

MANAGEMENT INFORMATION  
SYSTEM

Appointed Department  
Head

Maintain computer security  
Oversee computer automation  
efforts  
Troubleshoot technical problems  
Consult on technology needs

ADMINISTRATION

Maintain legal notices and  
oversee training  
Produce administrative  
regulations  
Schedule public hearings  
Support County operations  
Track and advocate on state  
and federal legislation  
Manage public relations &  
Legislative Affairs

PARKING GARAGE

Provide public parking  
Manage daily lot operations  
Maintain parking spaces  
Maintain lot safety

ADMINISTRATION SUPPORT  
SERVICES

Provide necessary detective  
services  
Preserve and maintain records  
Oversee sheriff operations

LAW ENFORCEMENT

Provide law enforcement services  
Support community coalitions like  
"Dare"  
Provide special services (ESU,  
canine, and dive team)  
Provide crime scene and accident  
investigation

PUBLIC HEALTH

Appointed Department  
Head

Administrator countywide public  
health program.

HUMAN RESOURCES

Appointed Department  
Head

Responsible for hiring of all  
county personnel  
Administer Work Comp and  
FMLA Programs  
Labor Relations  
Manage personnel policy

COMMUNITY  
DEVELOPMENT

Administrator CDBG Pro-  
gram  
Staff Municipal oversight  
committee

GENERAL ASSISTANCE  
ADMINISTRATION

Administers General  
Assistance program to  
communities throughout  
the county.

## **County of Cumberland**

### ***Elected and Appointed Officials***

#### ***2025-26***

District 1	Jean-Marie Caterina	871-8380
District 2	Tom Tyler	871-8380
District 3	Steve Gorden	871-8380
District 4	Patricia Smith	871-8380
District 5	James Cloutier	871-8380

#### ***Elected Officials***

District Attorney	Jacqueline Sartoris	871-8384
Judge of Probate	Paul Aranson	871-8382
Register of Probate	Susan Schwartz	871-8382
Sheriff	Kevin Joyce	774-1444

#### ***Appointed Officials***

County Manager	James Gailey	871-8380
Deputy Manager	Alex Kimball	871-8380
Chief Deputy Sheriff	Brian Pellerin	774-1444
Jail Administrator	Timothy Kortez	774-5939
Finance Director	Theresa Grover	871-8380
Human Resources Director	Amy Jennings	775-6809
Information Technology	Aaron Gilpatric	774-1444
Emergency Comm. Director	Melinda Dyer	893-2810
Comm. Dev. Manager	Courtney Kemp	871-8380
Emergency Management Agency, Director	Michael Durkin	892-6785
Facilities, Director	William Trufant	871-8380
Regional Assessing	Rob Sutherland	699-2475
Register of Deeds	Jessica Spaulding	871-8399
Deputy District Attorney	Angela Cannon	871-8384
Deputy Director CCRCC	Erin Pelletier	893-2810
Deputy Director EMA	Aaron Milroy	892-6785
Deputy Register of Deeds	Mandy Reynolds	871-8399
Deputy Register of Probate	Erika Rickards	871-8382
Director of Public Affairs	Travis Kennedy	871-8380
Public Health Director	Liz Blackwell-Moore	871-8380



**FINANCE COMMITTEE – Budget Year 2025-26**  
**Winter of 2024-2025**

Name	Email Address/Phone	Appointed	Term Expires
<b>District 1</b>			
VACANT			
VACANT			
<b>District 2</b>			
Dustin Ward New Gloucester Town	dward@newgloucester.com	2024	2027
Janice De Lima Falmouth Town		2024	2027
<b>District 3</b>			
Bob Vail Cumberland Town	Vailgeneral1@aol.com	2024	2027
VACANT			
<b>District 4</b>			
Timothy Thompson Cape Elizabeth Town		2024	2027
VACANT			
<b>District 5</b>			
VACANT			
VACANT			

**TIME LINE FLOWCHART FROM NEW CHARTER**

5.6.1 The County Manager shall compile all operational and capital budgets and present to the Board

**NOVEMBER**

5.6.2 Prior to Board adopting budget, public hearings held on the Manager's recommendations

**DECEMBER**

Should be accomplished January at latest

5.6.3 After such hearings, the Board will review the budget from Mgr., make necessary changes and then submit to FC

**DECEMBER**

No later than 55 business days before EOY  
April 8, 2025 (11 weeks)

5.4.2 On call of the Board, FC shall meet 90 days before EOY to select chair and subcommittees

**DECEMBER-FEBRUARY**

Should meet by April 1, 2025

5.6.4 After deliberations, the FC may accept/amend by a majority vote of the full committee only on appropriations paid by county taxes

**MARCH**

Need to return to Board by May 15, 2025 with 30 business days of EOY

5.6.5 The Board shall meet to accept/modify the provisional budget, and can reinstate or accept FC changes.

**MARCH-APRIL**

Need to adopt final budget within 10 business days EOY by June 14, 2025

## **How to read the Budget**

The budget is formatted in a way that is designed to give readers quick access to specific information, yet completely and professionally display budget data. Descriptive terms have been substituted for jargon but the document also contains a glossary of useful terms. This section is designed to highlight each section of departmental requests that make the heart of the budget and examples are given in key sections.

### **Department or Activity Center Sections**

Each section begins with an introductory cover page to orient the reader.

#### ***Departmental Details***

Departments with multiple subsections have been divided into activity center. Each activity center has a separate focus and budget emphasis. The organization chart graphically depicts the various units that combine to create each department.

#### ***Department Mission and Objectives***

Each departmental section begins by listing the department's mission and associated objectives. Departmental mission statements capture the values held by each department in relation to tasks assigned for completion. Objectives are offered in support of the mission and identify items vital to the function of each department. Performance measures are listed to identify the standard of performance each department uses. Objectives and performance measures are evaluated annually.

#### ***Statistics***

Where appropriate, departmental statistics are provided as an overview of volume of activity *within* the department.

Additionally, the brief spreadsheet lists the total of personnel and where appropriate identifies elected officials. Detail for these summary pages follow in the Personnel Section of the Budget.

## Department Summary Pages

Each department spreadsheet begins with a department or activity center summary. The summary is designed to give a historical perspective to departmental expenditures for personnel, operations and maintenance, and capital.

The spreadsheet header includes the accounting account number for the department displayed which uses a five-digit code. This account number would match designations of account reports from the County's accounting program. Next there is a listing of the department or activity center name to help orient readers. A sample heading follows, and each column heading will be described.

11-101 DEPARTMENT: EMERGENCY MANAGEMENT AGENCY				ACTIVITY CENTER: EMERGENCY MANAGEMENT					
ACCT #	ACCOUNT DESCRIPTION	23-24 ACTUAL BUDGET	24-25 ADOPTED BUDGET	25-26 BUDGET REQUEST	LINE ITEM BUDGET (REQUEST)	JUSTIFICATION	PRELIM	BUDGET	BUDGET

**ACCT #** - This line lists the County-wide account number that corresponds to the account within which funds are designated. In practice, the various accounts are accounting tools used throughout the year to monitor departmental spending within and between accounts.

**ACCOUNT DESCRIPTION** - This line contains the descriptive title each account is assigned. Account descriptions are universal so comparisons between departments are made as closely as possible. For example, the **Clothing - Uniforms** account in the Jail activity center is similar to the account in the Facilities department even though the uniforms purchased are different.

**24-25 ADOPTED BUDGET** - The amount approved at the end of the prior year's budget process. This is the amount departments are currently authorized to expend.

**23-24 ACTUAL** - An actual line records the amount expended from each account during the budget year as recorded by the year end audit. 23-24 Actual would record expenditures for 23-24. This line is included purely for comparative purposes.

**25-26 BUDGET REQUEST** - The 25-26 request contains the appropriation requested by departments for each line item. This figure represents the department's expert assessment of the resources necessary to operate the department at appropriate service levels and to fulfill legal mandates.

**25-26 PRELIM** - Requests are scrutinized twice prior to finalizing figures in this column. The County Manager reviews each request and in consultation with department heads offers revisions to departmental requests based on

justification received. The County Manager makes revisions as a result of the overall County budget. Once the County Manager has revised departmental requests, the budget is reviewed with the County Commissioners prior to their consideration of the budget and subsequent review by the Finance Committee.

**25-26 FINANCE COMM** - Finance Comm represents the allocations recommended by the Finance Committee(FC). The FC reviews the budget and holds public hearings on the budget prior to returning their recommendations to the County Commissioners. The sum of the FC recommendations are contained in this column.

**25-26 ADOPTED BUDGET** - After careful review and consideration of the FC recommendations and public input, the County Commissioners adopt a final budget. Occasionally the Commissioners alter FC recommendations and the sum of their adopted budget is entered in the approved column. This column will form the basis for the next fiscal budget.

## **Detail Pages**

Following the ACTIVITY CENTER BUDGET SUMMARY pages is a separate spreadsheet listing Line Item Budget Justifications. At first glance these spreadsheets seem identical; however, their purpose is as different as their format is similar. The format is standardized to help readers interpret and compare data; however, additional information is added to the justification spreadsheets. The change is found in the Line Item Budget Request Justification column. Additionally, the justification pages lose two years of historical (actual) data to allow room in the spreadsheet for justifications.

## **Understanding Line Item Justification**

The line item justification is generated by departments to detail the proposed use of each requested account. Lines briefly detail the general use of accounts in ways that highlight needs and help track use. A wealth of data is contained in the line item justifications as departments detail the general use funds are requested to fulfil. The line item request justification column is listed between the 25-26 request made by departments and the column containing the managers recommendation. Often the lines can be compared to deduce the items the manager might recommend departments remove from their requests. Detailed reductions are not made by the County Manager to allow departments maximum latitude in managing their departments within guidelines allowed by approved resources. This is not true of FC recommendations which are often quite specific.

## **Putting It All Together**

With the recently revised budget format readers are offered a complete view of not only the County budget but also the budgeting process. All key steps in the budgeting process are recorded in the spreadsheets as recommendations and are considered and reviewed at various stages. A careful reading will indicate the thoroughness of the review given to the County budget. However, the budget is also a functional document as departments review listings throughout the year and prepare for future budgets. Therefore, the design allows rapid access to vital summary information both for the departmental user and the lay reader not interested in exhaustive comparisons. Finally, the County budget is a living document incorporating changes as the needs of the County change.









## Cross Insurance Arena

Enterprise Fund as of 11/30/2017

*Cumberland County taxpayers are responsible for the financial operation of the Cross Insurance Arena  
This page illustrates the dollars that the taxpayers must contribute over last year.*

	23-24 Actual	24-25 BUDGET	2025-26 BUDGET REQUEST	25-26 FC RECOMM	25-26 FINAL Budget	TAX Impact
<b>From the County Taxes</b>						
Total Estimated Expenditures	2,165,012	3,208,507	3,154,216	3,154,216	-	
Total Estimated Revenues		3,208,507	3,154,216	-	-	-9.07%
Tax Revenue Required				-	-	-9.07%
<b>Net Dollar Change</b>			<b>(54,291) \$</b>	<b>35,385,010</b>	<b>(3,208,507)</b>	
			<b>Increase</b>			

Cross Insurance Arena						
	23-24 ADOPTED BUDGET	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM 25-26 FC
<b>From the County</b>						
<u>CIA \$33M Bond</u>						
Principal	1,390,241	1,440,000	1,500,000	1,530,000	(2025 Debt Payment is \$2,109,245)	1,530,000
Interest	739,387	688,462	665,012	579,245	For CIA expenses ie debt New Civic Center Referendum for Modernization	579,245
CIA operational Subsidy	650,000	598,000		600,000	To Fund the Operational Budget from 6/30/2023	600,000
Non-Debt CIA CIP	80,000	50,000		80,000		80,000
Prior Debt:						
CIA Bond Principal	378,473	378,473		278,473	Debt service for Capital needs	278,473
CIA Bond Interest	60,602	53,572		86,498		86,498
<b>Total to Civic Center</b>	<b>3,298,703</b>	<b>3,208,507</b>	<b>2,165,012</b>	<b>3,154,216</b>		<b>3,154,216</b>

<b>INCREASE OVER FY 24-25</b>	<b>\$ (54,291)</b>
<b>FY 25-26 COUNTY ASSESSMENT</b>	<b>\$35,385,010</b>
<b>ADDITION TO THE 24-25 TAXES</b>	<b>-0.15%</b>

## 25-26 County of Cumberland

### Budget Reduction Record

<b>PUBLISHED BUDGET AMOUNT FROM DEPARTMENTS</b>		
	Net Assessment for 25-26	\$39,091,943
	Department Request Expenditure Budget 25-26	\$56,221,578
	Revenues for 25-26	-\$13,393,825
	Tax Stabilization	-\$200,000
	Net Assessment 25-26	\$42,627,753
	<b>Net Dollar Increase</b>	<b>\$3,535,810</b>
	<b>Tax Increase from 24-25</b>	<b>9.04%</b>
<b>ADJUSTED BY MANAGER'S RECOMMENDATION</b>		
	<b>Department Requests</b>	
101	<b>EMA</b>	-\$23,466
102	<b>District Attorney</b>	-\$12,900
103-01	<b>Exec-Administration</b>	\$0
103-02	<b>IT</b>	\$0
103-03	<b>Exec-Garage</b>	\$0
103-04	<b>HR</b>	-\$9,311
105	<b>Facilities</b>	-\$139,450
106-05	<b>Sheriff-Admin</b>	-\$10,400
106-06	<b>Sheriff-LEC</b>	-\$125,274
106-07	<b>Sheriff-Jail (net change in cost to taxpayers)</b>	-\$130,512
1006-08	<b>Sheriff-Civil</b>	\$0
107	<b>Deeds</b>	\$0
108	<b>Probate</b>	-\$22,000
109	<b>Finance</b>	\$0
110	<b>Communications</b>	-\$34,835
Other	<b>Other</b>	\$0
	<b>Total Mgr Cuts to Expenses</b>	<b>-\$508,148</b>
	<b>Net Increase in the Expenses over 24-25 Expenses</b>	<b>\$3,027,662</b>
<b>Summary:</b>	<b>Total Expenditures Manager's Recom.</b>	<b>\$55,713,430</b>
	Total Estimated Revenues	\$ (13,393,825)
	Tax Stabilization	-\$200,000
	<b>Net Budget from Mgr. FY 25-26</b>	<b>\$ 42,119,605</b>
	Dollar Increase over 24-25	\$ 3,027,662
	Net Increase over Last year	7.74%



**Revenues**

Acct #	Source	2021 Actual	2022 Actual	23-24 Actual	24-25 Budget	25-26 Budget	26-27 Budget
11-001-4003	Supreme Court Rental	2,400	2,400	2,400	2,400	2,400	2,400
11-001-4004	State Court Rent / Reimbursements						
11-101-4101	Emergency Management Allocation	313,123	324,795	398,772	360,000	360,000	360,000
11-101-4102	AT&T Tower Lease	16,221	17,441	17,220	17,220	17,220	17,220
11-102-4100	District Attorney	133,074	78,826	194,403	165,000	185,000	185,000
11-103-01-4100	Executive	3,547		5,962			
11-103-02-4100	IT	1,858	12,000	12,767	2,500	2,500	2,500
11-103-03-4100	Garage Operations						
11-103-03-4301	Garage Daily Parking	121,167	157,991	280,426	200,000	250,000	250,000
11-103-03-4302	Garage Monthly Parking	655,114	751,025	585,804	650,000	700,000	700,000
11-104-4401	Treasurer Income (Interest, etc.)						
11-105-4100	Facilities Misc Revenue	14,236	4,023	14,898			
11-105-4100	Facilities Salvage						
11-106-05-4100	Sheriff Misc Revenues	21,026	19,831	24,180	40,000	40,000	40,000
11-110-4100	CCRCC Revenues	1,477,794	1,559,865	1,717,430	1,762,794	1,820,705	1,844,686
11-106-08-4100	Civil Process	147,217	185,239	300,038	280,000	420,000	420,000
11-107-4100	Register of Deeds - Misc. Revenue	16,182	825	538	2,500	2,500	2,500
11-107-4701	Register of Deeds - Recording Fees	2,612,207	1,721,910	1,255,244	1,350,000	1,350,000	1,350,000
11-107-4702	Register of Deeds - Transfer Tax	2,090,867	1,931,058	1,534,010	1,450,000	1,450,000	1,450,000
11-107-4703	Register of Deeds - Copies	278,665	167,754	92,079	155,000	155,000	155,000
11-108-4801	Register of Probate - Fees	660,918	713,005	801,565	600,000	675,000	675,000
11-108-4802	Register of Probate - Notices	53,842	48,748	47,870	45,000	45,000	45,000
11-108-4803	Register of Probate - Abstracts	33,719	30,645	31,176	25,000	25,000	25,000
11-108-4804	Register of Probate -Forms	20,983	22,047	16,735	17,000	17,000	17,000
11-108-4805	Register of Probate - Visitor fees	32,220	38,832	33,995	22,000	22,000	22,000
	Passport Processing				13,000	13,000	13,000
11-111-4100	Public Health Indirect Charges					40,000	40,000
	<b>Total Revenues</b>	<b>8,706,381</b>	<b>7,788,260</b>	<b>7,367,512</b>	<b>7,159,414</b>	<b>7,592,325</b>	<b>7,616,306</b>
	<b>Designated Surplus</b>						
	<b>Total Revenues &amp; Surplus</b>	<b>8,706,381</b>	<b>7,788,260</b>	<b>7,367,512</b>	<b>7,159,414</b>	<b>7,592,325</b>	<b>7,616,306</b>
		<b>2021 Actual</b>	<b>2022 Actual</b>	<b>23-24 Actual</b>	<b>24-25 Budget</b>	<b>25-26 Budget</b>	<b>26-27 Budget</b>

**FY 25-26 COUNTY OF CUMBERLAND-**

Estimate Using 2024 Final Valuation

The tax distribution schedule describes the amount of tax required from each municipality based on their equalized valuation to provide the revenue necessary for county operations. Previous year information is provided for comparison purposes. The tax calculation table at the bottom of the schedule shows the factors of expenditures revenues, and surplus used to calculate the amount of county property tax assessed on the real and personal property in each municipality.

**The State of Maine Valuation for 2024 shows overall County Increase of Valuation Growth**

Tax Distribution Schedule						
	7.52%		0.00%			
Town	State 2024 Valuation	24-25 Tax	State 20XX Valuation	Val Change %	2025-26 Tax	Percent Tax Change
Baldwin	261,300,000	133,358	261,300,000	0.0%	143,686	7.74%
Bridgton	1,876,300,000	957,585	1,876,300,000	0.0%	1,031,750	7.75%
Brunswick	3,596,250,000	1,835,376	3,596,250,000	0.0%	1,977,526	7.74%
Cape Elizabeth	3,841,750,000	1,960,669	3,841,750,000	0.0%	2,112,522	7.74%
Casco	1,183,350,000	603,933	1,183,350,000	0.0%	650,707	7.74%
Chebeague Island	385,450,000	196,718	385,450,000	0.0%	211,953	7.74%
Cumberland	2,337,300,000	1,192,861	2,337,300,000	0.0%	1,285,247	7.74%
Falmouth	4,032,000,000	2,057,765	4,032,000,000	0.0%	2,217,138	7.74%
Freeport	2,593,700,000	1,323,716	2,593,700,000	0.0%	1,426,238	7.75%
Frye Island	269,650,000	137,618	269,650,000	0.0%	148,277	7.75%
Gorham	2,832,300,000	1,445,488	2,832,300,000	0.0%	1,557,441	7.74%
Gray	1,763,500,000	900,017	1,763,500,000	0.0%	969,723	7.74%
Harpswell	2,746,200,000	1,401,546	2,746,200,000	0.0%	1,510,095	7.74%
Harrison	864,350,000	441,128	864,350,000	0.0%	475,294	7.75%
Long Island	245,550,000	125,318	245,550,000	0.0%	135,024	7.75%
Naples	1,358,200,000	693,169	1,358,200,000	0.0%	746,854	7.74%
New Gloucester	877,650,000	447,916	877,650,000	0.0%	482,607	7.74%
North Yarmouth	890,500,000	454,474	890,500,000	0.0%	489,673	7.74%
Portland	16,487,050,000	8,414,303	16,487,050,000	0.0%	9,065,989	7.74%
Pownal	415,600,000	212,105	415,600,000	0.0%	228,532	7.74%
Raymond	1,889,350,000	964,246	1,889,350,000	0.0%	1,038,926	7.74%
Scarborough	6,548,950,000	3,342,311	6,548,950,000	0.0%	3,601,172	7.74%
Sebago	766,750,000	391,317	766,750,000	0.0%	421,625	7.75%
South Portland	6,697,050,000	3,417,895	6,697,050,000	0.0%	3,682,610	7.74%
Standish	1,807,800,000	922,626	1,807,800,000	0.0%	994,083	7.74%
Westbrook	3,532,450,000	1,802,815	3,532,450,000	0.0%	1,942,443	7.74%
Windham	3,648,900,000	1,862,247	3,648,900,000	0.0%	2,006,477	7.74%
Yarmouth	2,847,850,000	1,453,424	2,847,850,000	0.0%	1,565,991	7.74%
	76,597,050,000	39,091,944	76,597,050,000	0.00%	42,119,605	7.74%
<b>Tax Calculation</b>	<b>2022</b>	<b>23-24</b>	<b>24-25</b>		<b>25-26</b>	
Total Estimated Expend	48,760,713	51,474,726	51,350,607		55,713,430	
Total Estimated Revenue	(13,175,573)	(14,006,967)	(12,058,664)		(13,393,825)	
Tax Stabilization	(200,000)	(200,000)	(200,000)		(200,000)	Net Increase
Tax Revenue Required	<b>35,385,140</b>	<b>37,267,759</b>	<b>39,091,943</b>		<b>42,119,605</b>	<b>7.74%</b>
<b>Mil Rate</b>	<b>0.000625289</b>	<b>0.000570995</b>	<b>0.0005103583</b>		<b>0.0005498855</b>	
<b>Per \$1,000</b>	<b>0.625289</b>	<b>0.5709954</b>	<b>0.5103583</b>		<b>0.549885467</b>	
<b>Amount for \$200,000 ↑ \$</b>	<b>125.06</b>	<b>114.20</b>	<b>102.07</b>		<b>109.98</b>	
<i>Increase</i> \$	<i>(0.49)</i>	<i>(10.86)</i>	<i>(12.13)</i>		<i>7.91</i>	

**COUNTY OVERVIEW:  
Revenue and Expenses from all Sources**

<b>COUNTY OF CUMBERLAND- BUDGET 25-26 ASSESSMENT</b>								
Tax Calculation	Budget 2021	Budget 2022	Budget 23-24	Budget 24-25	24-25 BUDGET REQUEST	24-25 PRELIM	24-25 FC Recommend	24-25 FINAL Budget
Total Estimated Expenditures	47,151,594	48,760,713	51,474,728	51,350,607	56,221,578	56,713,430	-	-
Total Estimated Revenues	(12,886,408)	(13,175,573)	(14,006,987)	(12,088,664)	(13,393,825)	(13,393,825)	(13,393,825)	(13,393,825)
Designated Surplus	(200,000)	(200,000)	(200,000)	(200,000)	(150,000)	(200,000)	(200,000)	(200,000)
Tax Revenue Required	34,065,186	35,386,140	37,267,759	39,091,943	42,627,753	42,119,605	(13,593,825)	(13,593,825)
					9.04%	7.74%		

**COUNTY OF CUMBERLAND- Enterprise Funds 25-26**

Budget	24-25 Budget	25-26 Budget
Total Estimated Expenditures	Enterprise	15,992,484
Total Estimated Revenues	Enterprise	15,992,484
Tax Revenue Required		\$0.00

**Enterprise Funds:** (Prior year numbers at present)  
The County has contracts to provide services beyond the basic services provided by the County. See the Enterprise section of the budget for details.

**COUNTY OF CUMBERLAND- Grants and other Funds 25-26**

Budget	24-25 Budget	25-26 Budget
Total Estimated Expenditures		2,785,100
Total Estimated Revenues		2,785,100
Tax Revenue Required		\$0.00

**Grants and Other Funds:** (Prior year numbers at present)  
The County receives Grants from other Federal agencies for special programs and services.  
Funds are also received from inmate commissary funds and from the Department of Corrections for other services

**COUNTY OF CUMBERLAND- Summary Budget from all Sources 25-26**

Budget	24-25 Budget	25-26 Budget
Total Estimated Expenditures	70,128,191	74,491,014
Total Estimated Revenues	30,836,248	32,171,409
Designated Surplus	200,000	200,000
Tax Revenue Required	\$ 39,091,943	\$ 42,119,605

**Summary Overview**  
This is a presentation of all dollars that come into the County, regardless of source.:  
Budget  
Enterprise Recreational District  
Grants

NON-DEPARTMENTAL DEBT SERVICE

COUNTY OF CUMBERLAND

NON-DEPARTMENTAL & DEBT SERVICE										
ACCT #	ACCT #	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	23-24 ACTUAL	24-25 FINAL BUDGET	25-26 BUDGET REQUEST	25-26 PRELIM BUDGET	25-26FC BUDGET	25-26 FINAL BUDGET
11-120		<b>PRINCIPAL</b>								
		2012- County CIP Debt	766,580	599,753	545,305	60,000	60,000	60,000	60,000	60,000
		2014- County CIP Debt				70,000	25,000	25,000	25,000	25,000
		2016- County CIP Debt				160,000	160,000	160,000	160,000	160,000
		2018- County CIP Debt				201,527	201,527	201,527	201,527	201,527
		2022- County CIP Debt				294,092	210,000	210,000	210,000	210,000
		MBB 2020 Debt				29,019	29,019	29,019	29,019	29,019
		25-26 NEW Debt				-	230,000	230,000	230,000	230,000
		<b>TOTAL BOND DEBT SERVICE</b>	<b>766,580</b>	<b>599,753</b>	<b>545,305</b>	<b>814,638</b>	<b>915,546</b>	<b>915,546</b>	<b>915,546</b>	<b>915,546</b>
11-120		<b>INTEREST</b>								
		2012- County CIP Debt	178,268	124,200	194,482	14,050	10,017	10,017	10,017	10,017
		2014- County CIP Debt				7,800	5,850	5,850	5,850	5,850
		2016- County CIP Debt				21,117	19,212	19,212	19,212	19,212
		2018- County CIP Debt				50,800	38,052	38,052	38,052	38,052
		2022- County CIP Debt				78,193	151,925	151,925	151,925	151,925
		MBB 2020 Debt				2,737	2,327	2,327	2,327	2,327
		25-26 NEW Debt				-	140,000	140,000	140,000	140,000
		<b>TOTAL BOND DEBT INTEREST</b>	<b>178,268</b>	<b>124,200</b>	<b>194,482</b>	<b>174,697</b>	<b>367,383</b>	<b>367,383</b>	<b>367,383</b>	<b>367,383</b>
11-120	9205	<b>DEBT EXPENSE - LOANS</b>								
		TAN Bank Charge/and Rating Agencies	22,003	22,655	6,398	-	-	-	-	-
		TAN Legal Fees	5,000	1,913	-	-	-	-	-	-
		TAN Interest	119,229	59,908	150,521	81,000	-	-	-	-
		<b>TOTAL DEBT EXPENSE - LOANS</b>	<b>146,231</b>	<b>84,476</b>	<b>156,918</b>	<b>81,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
11-140	5520	<b>NON-DEPARTMENTAL</b>								
		Retiree Life Insurance	7,516	11,063	11,997	6,000	10,000	10,000	10,000	10,000
		Unemployment Insurance	56,772	631	4,101	5,000	5,000	5,000	5,000	5,000
		Salary / Benefits / Termination Pay	335,000	435,000	435,000	435,000	435,000	435,000	435,000	435,000
		Maine Family & Medical Leave Act				60,000	120,000	120,000	120,000	120,000
		County Capital Improvement Reserve for CIP	1,352,200	1,265,800	278,100	376,600	299,600	299,600	299,600	299,600
		Civic Center Operational Subsidy	821,931	349,033	668,637	598,000	600,000	600,000	600,000	600,000
		Contingent Appropriation	47,798	15,000	45,000	45,000	45,000	45,000	45,000	45,000
		Referendum and Public Information	57,270	49,192	109,617	95,000	95,000	95,000	95,000	95,000
		Regional Public Health				160,000	240,000	240,000	240,000	240,000
		<b>TOTAL NON-DEPARTMENTAL</b>	<b>2,678,488</b>	<b>2,125,719</b>	<b>1,507,452</b>	<b>1,620,600</b>	<b>1,849,600</b>	<b>1,849,600</b>	<b>1,849,600</b>	<b>1,849,600</b>
		<b>TOTAL NON-DEPARTMENTAL &amp; DEBT SERVICE</b>	<b>3,769,568</b>	<b>2,934,149</b>	<b>2,404,158</b>	<b>2,690,935</b>	<b>3,132,529</b>	<b>3,132,529</b>	<b>3,132,529</b>	<b>3,132,529</b>
							441,594	441,594	(2,690,935)	(2,690,935)



These organizations receive funding from varied sources and provide services to residents throughout Cumberland County. Each year requests for funding are reviewed and evaluated based on services provided to the County.

11130 Grants & Social Service Funding								
ACCT. #	DESCRIPTION	2022 FINAL BUDGET	23-24 FINAL BUDGET	24-25 FINAL BUDGET	25-26 GRANT REQUEST	25-26 PRELIM.	25-26 FC BUDGET	25-26 FINAL BUDGET
8002	Cumberland County Extension Association	115,000	120,000	125,000	125,000	125,000		
8003	Cumberland County Soil & Water	18,000	18,000	18,000	18,000	18,000		
8005	Portland Public Library	10,000	10,000	10,000	10,000	10,000		
	Casco Bay CAN	16,000	-					
	Tedford House - Homeless Shelter Brunswick	15,000	15,000	15,000	15,000	15,000		
	Coastal County Workforce Board	1,000	-					
	Thrive2027 - Annual Social Service Contribution	100,000	100,000	100,000	100,000	100,000		
	Total	275,000	263,000	268,000	268,000	268,000	-	-

**Cumberland County Extension Association:** Programs are focused in major issue areas of agriculture and natural resources; families, health, and nutrition; youth, 4-H, and child development; business and economics; and leadership.

**Cumberland County Soil & Water:** Provides for the conservation of the soil and water resources of Cumberland County and for the control and prevention of soil erosion.

**Portland Public Library:** Provides a full range of services to Cumberland County residents to include lending library materials, interlibrary loans, access to computerized data banks, and is a community resource center.

**Casco Bay CAN:** Casco Bay CAN is a Coalition of dedicated community members representing all 12 Drug-Free Community sectors: businesses, media, schools, youth-serving organizations, law enforcement, parents, youth, religious and fraternal organizations, civic and volunteer groups, healthcare professionals, state and local government, and other organizations involved in reducing youth substance use. The Casco Bay CAN service area is: Cumberland, Falmouth, Freeport, Gray, New Gloucester, North Yarmouth, Yarmouth and Pownal.

**Tedford House:** Emergency Housing for individuals in the Mid-Coast Region. Operates a number of individual and family shelters. Located in an area not served by Thrive2027

**Coastal Counties Workforce:** As the administrative entity for our Local Area, CCWI undertakes the administration of all required workforce development responsibilities for our regional programs. CCWI strives to provide access to jobs, skill development and business services vital to the social and economic well-being of our communities.

**Thrive2027:** Annual contribution of County funds towards Social Service activities throughout the County (exception of Brunswick and Harpswell). Consolidation of multiple County grants into a single contribution to Thrive2027 who earmarks the funding over a number of agencies who are meeting the goals of the region.





# Emergency Management

Michael Durkin, Director

Wages for full & part time staff.

The Cumberland County Emergency Management Agency is committed to providing quality services in the protection of all its citizens and their property.

REVENUES	2022 Actual	23-24 Actual	24-25 Budget	25-26 Budget
EMA Allocation	\$ 324,795	\$ 398,772	\$ 360,000	\$ 360,000
AT&T Tower Lease	\$ 17,441	\$ 17,220	\$ 17,220	\$ 17,220
<b>Total Revenues</b>	<b>\$ 342,236</b>	<b>\$ 415,992</b>	<b>\$ 377,220</b>	<b>\$ 377,220</b>

EXPENSES	2022 Actual	23-24 Actual	24-25 Budget	25-26 Budget
Labor	\$ 510,887	\$ 521,343	\$ 581,641	\$ 602,668
O&M	\$ 66,477	\$ 64,531	\$ 81,108	\$ 67,590
Capital	\$ 100,698	\$ 86,263	\$ 98,000	\$ 33,000
<b>Total Expenses</b>	<b>\$ 678,062</b>	<b>\$ 672,136</b>	<b>\$ 760,749</b>	<b>\$ 703,258</b>

<b>Net Cost</b>	<b>\$ 335,826</b>	<b>\$ 256,144</b>	<b>\$ 383,529</b>	<b>\$ 326,038</b>
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## Budget Objectives

Works with 28 communities to provide all-hazards preparedness mitigation, response, and recovery from disaster; coordinates county wide NIMS compliance; manages Department of Homeland Security Grant Programs; coordinates county effort with municipal, state, and federal partners and across Critical Infrastructure Sectors

## Grant Funding:

See last page of this section for data on the Grant funded activities of this department

## Personnel

EMA Positions	Full Time	Part Time	Grant
EMA DIRECTOR	1		
DEPUTY EMA DIRECTOR	1		
PLANNER	2		
PROGRAM COORD	1	1	
LEPC PLANNER	1		
FINANCE ASSISTANT		1	
	<b>6</b>	<b>2</b>	

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-101 DEPARTMENT: EMERGENCY MANAGEMENT AGENCY		ACTIVITY CENTER: EMERGENCY MANAGEMENT									
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET		
	PERSONNEL SERVICES		Wages for full & part time staff.								
5120	Wages & Salaries (FT)	377,563	379,163	406,104	356,222	442,944	421,911	-	-		
5401	Overtime	74	1,020	30,000	18,520	30,900	30,900	-	-		
5500	Benefits	133,251	141,159	144,537	417	1,030	1,000	-	-		
	TOTAL PERSONNEL SERVICES	510,887	521,343	581,641	504,204	623,733	602,668	-	-		
	OPERATIONS AND MAINTENANCE										
6130	Transportation & Lodging	1,416	2,917	4,500	3,976	4,500	4,500	-	-		
6131	Gasoline	1,071	2,328	2,600	1,245	3,300	2,500	-	-		
6231	Base Radio Repair	815	266	1,000	953	1,000	1,000	-	-		
6232	Mobile Radio Repair	364	416	2,500	1,844	2,500	2,500	-	-		
6400	Insurance- Building & Contents	2,836	2,977	4,014	3,816	4,415	4,415	-	-		
6401	Insurance- Liability	6,197	6,506	8,770	8,339	9,647	9,647	-	-		
6404	Insurance- Radio Equipment	560	587	792	753	828	828	-	-		
6500	Office Supplies	6,274	2,987	2,000	2,374	2,000	2,000	-	-		
6501	Training Supplies	1,247	1,166	1,500	1,460	1,500	1,500	-	-		
6504	Maintenance Supplies			1,000	-	1,000	1,800	-	-		
6505	Printing & Engraving	5,881	1,026	3,200	791	2,600	2,600	-	-		
6506	Postal Expenses	347	368					-	-		
6508	Dues	1,330	565	1,000	978	1,000	1,000	-	-		
6509	Books, Periodicals, & Subscriptions	873	201					-	-		
6512	Training, Education, & Seminars	2,463	3,242	12,000	3,519	12,000	12,000	-	-		
6513	Leases & Service Agreements	3,465	6,530	8,500	3,852	8,500	8,500	-	-		
6800	Telephone & Communication	8,363	8,503	8,182	9,465	3,400	3,400	-	-		
6801	Electricity Utility	7,846	288	5,000	2,991	-	-	-	-		
6802	Gas Utility	3,446	4,335	4,500	3,501	-	-	-	-		
6803	Water Utility	780	845	750	814	-	-	-	-		

EMERGENCY MANAGEMENT AGENCY

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
6806	Fuel Oil	-	-	-	-	-	-	-	-
6903	Food & Groceries	2,458	3,966	5,000	2,743	5,300	5,000	-	-
6904	Institutional Supplies	369	247	600	96	600	600	-	-
6913	Safety Equipment	5,285	12,210	2,300	3,760	2,300	2,300	-	-
6914	Non-Food Items Purchases	2,793	2,055	1,500	926	1,500	1,500	-	-
6950	Other	-	-	-	-	-	-	-	-
	TOTAL O&M	66,477	64,531	81,108	58,195	67,891	67,590	-	-
71701	CAPITAL OUTLAY								
	Homeland Security HazMat/WMD CIP	94,982	47,371	40,000	85,368	30,000	30,000	-	-
7350	Office Equipment	9,353	6,434	3,000	3,898	3,000	3,000	-	-
7355	Computer Hardware	637	932	2,100	-	2,100	-	-	-
	TOTAL CAPITAL OUTLAY	104,971	54,737	45,100	89,266	35,100	33,000	-	-
	TOTAL DEPARTMENT	682,335	640,610	707,849	651,665	726,724	703,258	(707,849)	(707,849)

18,875 2.7%  
 (4,591) -0.6%  
 (707,849) -100.0%  
 -100.0%

EMERGENCY MANAGEMENT AGENCY

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-101 DEPARTMENT: EMERGENCY MANAGEMENT AGENCY		ACTIVITY CENTER: EMERGENCY MANAGEMENT							
ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET	
PERSONNEL SERVICES									
5120	Wages & Salaries (FT)	406,104	356,222	421,911	Wages for full & part time staff.	421,911			
	Wages & Salaries (PT)	30,000	18,520	30,900	Interns & Fire Safety Coordinator	30,900			
5401	Overtime	1,000	417	21,033		1,000			
				1,030	(\$21,033) Est. salary increase to bring pt. admin staff to full time status, not including benefits.				
5510	Health Insurance	80,097	65,184	73,786		73,786			
5520	Retirement	16,425	13,173	20,496		20,496			
5530	Social Security	30,945	29,910	34,719		34,717			
5540	Workers Comp	1,315	1,166	1,489		1,489			
5560	Deferred Comp	15,755	19,613	18,369		18,369			
5500	Total Employee Benefits	144,537	129,045	148,859	Taxes and benefits for departmental employees.	148,857			
	TOTAL PERSONNEL SERVICES	581,641	504,204	623,733		602,668			
					7.2% TOTAL				
OPERATIONS AND MAINTENANCE									
6130	Transportation & Lodging	4,500	3,976	4,500		4,500			
6131	Gasoline	2,500	1,245	3,300	Increased based on FY24-25 usage.	2,500			
6231	Base Radio Repair	1,000	953	1,000	Repair expenses for radios.	1,000			
6232	Mobile Radio Repair	2,500	1,844	2,500	Cost to replace/repair deployable communications equipment as well as UAS equipment.	2,500			
6400	Insurance- Building & Contents	4,014	3,816	4,415	Agency share of insurance costs.	4,415			
6401	Insurance- Liability	8,770	8,339	9,647	Agency share of insurance costs.	9,647			
6404	Insurance- Radio Equipment	792	753	828	Agency share insurance on EMA radio equipment.	828			
6500	Office Supplies	2,000	2,374	2,000	General consumable office supplies.	2,000			

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024/25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
6501	Training Supplies	1,500	1,460	1,500		1,500		
6504	Maintenance Supplies	1,000	-	1,000	Maintenance of deployable assets.	1,800		
6505	Printing & Engraving	3,200	791	2,600	Reduced after one-time increase for bulk printing.	2,600		
6508	Dues	1,000	978	1,000		1,000		
6512	Training, Education, & Seminars	12,000	3,519	12,000		12,000		
6513	Leases & Service Agreements	8,500	3,852	8,500		8,500		
6800	Telephone & Communication	8,182	9,465	3,400	Landlines to IT	3,400		
6801	Electricity Utility	5,000	2,991	-	To Facilities	-		
6802	Gas Utility	4,500	3,501	-	To Facilities	-		
6803	Water Utility	750	814	-	To Facilities	-		
6903	Food & Groceries	5,000	2,743	5,300	Expenses from T&E, public outreach, planning meetings.	5,000		
6904	Institutional Supplies	600	96	600	Consummable supplies in the shelter trailer.	600		
6913	Safety Equipment	2,300	3,760	2,300		2,300		
6914	Non-Food Items Purchases	1,500	926	1,500	Other EMA supplies such as propane for trailer, and durable equipment for training and outreach.	1,500		
	TOTAL O&M	81,108	58,195	67,891	TOTAL	67,590		
	CAPITAL OUTLAY							

EMERGENCY MANAGEMENT AGENCY

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	2024 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREMIUM	25-26 FC BUDGET	25-26 FINAL BUDGET
7111	Homeland Security HazMat/WMD CIP	40,000	85,368	30,000	Support to HazMat Teams.	30,000		
7350	Office Equipment	3,000	3,898	3,000	Kept line for refitting bunker space into storage.	3,000		
7355	Computer Hardware	2,100		2,100	Laptops for deployment			
	TOTAL CAPITAL OUTLAY	45,100	89,266	35,100	TOTAL	33,000		
	TOTAL EMA	707,849	651,665	726,724	TOTAL	703,258		
			18,875			(4,591)	(707,849)	(707,849)
			2.7%			-0.6%	-100.0%	-100.0%

EMERGENCY MANAGEMENT AGENCY



**DISTRICT ATTORNEYS OFFICE**

Jackie Sartoris, DA  
Wages for full & part time staff.

*The District Attorney is committed to ensuring public safety and promoting public respect for government through the prompt, effective and compassionate prosecution of cases in a manner that advocates for all victims, respects law enforcement agencies, responsibly stewards public resources, and holds offenders accountable while at the same time protecting the constitutional and legal right of the accused.*

REVENUES				EXPENSES				
	2021 Actual	2022 Actual	23-24 Actual	25-26 Budget	Labor	O&M	Capital	TOTAL
DA	\$ 133,074	\$ 78,826	\$ 194,403	\$ 185,000	2,380,961	316,600	1,500	2,699,061

The Office has approx 17 District Attorneys, who are employees of the State, and salary and benefits are paid directly from the State  
By statute, the County is responsible to pay and provide support to the Office.

**Budget Objectives**

Prosecutes approx 11,000 cases per year  
Coordinates Check Enforcement Program  
Coordinates the "Deferred Disposition Program"  
Coordinates collection and disbursement of approx \$600,000 each year back to victims.  
Has five teams of attorneys dedicated to Adult Felony and Misdemeanor, Juvenile, and Domestic Violence Crimes

**Personnel**

	DISTRICT ATTORNEY	
	Full Time	Part Time
Business & Communication Coordinator	1	
Executive Assistant	1	
Intern		6
Staff Development Specialist	1	
Paralegal	1	
Legal Administrative Supervisor	1	
Receptionist	2	
Trial Assistant	11	
Victim Assistant	5	
Coord of Rehab & diversion program	1	1
Diversion Clerk	1	
Restitution Clerk		1
	25	7

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-102 DEPARTMENT: DISTRICT ATTORNEY										
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET	
	PERSONNEL SERVICES		Jackie Sartoris, DA							
5120	Wages & Salaries (FT)	1,267,146	1,252,209	1,564,132	1,450,326	1,640,006	1,640,006	-	-	
5205	Wages & Salaries (PT)	9,275	-	-	-	-	-	-	-	
5210	Seasonal/Temporary/Intern	57,358	46,282	82,300	73,915	82,300	82,300	-	-	
3500	Employee Benefits & Taxes	526,543	504,305	646,614	555,039	658,656	658,656	-	-	
	TOTAL PERSONNEL SERVICES	1,860,322	1,802,796	2,293,046	2,079,280	2,380,962	2,380,961	-	-	
	OPERATIONS AND MAINTENANCE									
6130	Transportation & Lodging	2,647	13,829	28,000	20,770	32,000	32,000	-	-	
6301	Professional Services	1,700	-	1,800	-	1,800	1,800	-	-	
6305	Stenographer-Transcripts	1,361	2,604	4,000	2,834	4,000	4,000	-	-	
6307	Witness Fees & Expenses - DA	6,621	25,920	10,000	27,088	30,000	30,000	-	-	
6308	Witness Fees & Expenses - AG	-	-	1,000	10,123	10,000	1,000	-	-	
6309	Laboratory Tests	37	-	250	-	250	250	-	-	
6400	Insurance - Building & Contents (Bath)	1,966	2,064	2,500	2,645	2,910	2,910	-	-	
6401	Insurance- Liability	6,023	6,273	7,500	8,218	9,040	9,040	-	-	
6500	Office Supplies	13,678	8,806	13,000	10,567	13,000	14,000	-	-	
6505	Printing and Engraving	4,797	8,000	8,000	4,933	7,000	7,000	-	-	
6506	Postal Expenses	3,531	2,578	4,000	2,263	3,000	3,000	-	-	
6507	Advertising	1,252	924	1,000	1,384	1,400	-	-	-	
6508	Dues	6,927	6,270	7,800	5,597	7,800	7,800	-	-	
6516	Restorative Justice			40,000		40,000	40,000	-	-	
6509	Books, Periodicals, & Subscriptions	15,212	16,755	17,250	14,877	16,500	16,500	-	-	
6511	Equipment Rental	1,176	1,029	1,300	1,176	1,300	1,300	-	-	
6512	Training, Education, & Seminars	10,620	10,761	12,000	5,174	12,000	12,000	-	-	
6513	Leases & Service Agreements	41,734	45,749	83,701	45,484	112,000	112,000	-	-	
6800	Telephone & Communication	17,862	16,661	22,000	19,177	22,000	22,000	-	-	
	TOTAL O&M	137,142	168,223	265,101	182,312	325,999	316,600	-	-	



DEPARTMENTAL BUDGET SUMMARY COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
	CAPITAL OUTLAY								
7325	Furniture & Fixtures	1,835	3,950	1,500	2,042	5,000	1,500	-	-
7355	Computer Hardware	-	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	1,835	3,950	1,500	2,042	5,000	1,500	-	-
	TOTAL DEPARTMENT	1,999,299	1,974,969	2,559,647	2,263,633	2,711,961	2,699,061	-	-
						152,314	139,415	(2,559,647)	(2,559,647)
						6.0%	5.4%	-100.0%	-100.0%

DISTRICT ATTORNEY

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-102 DEPARTMENT: DISTRICT ATTORNEY		2024-25	23-24	25-26	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26	25-26 FC	25-26 FINAL
ACCT. #	ACCOUNT DESCRIPTION	ADOPTED BUDGET	ACTUAL EXPENSE	BUDGET REQUEST		PRELIM	BUDGET	BUDGET
PERSONNEL SERVICES								
5120	Wages & Salaries (FT)	1,564,132	1,450,326	1,640,006	Jackie Sartoris, DA Wages for full & part time staff. Legal Admin Supervisor to Staff Development/TA FT Victim Witness Advocate (Drop TA) FT Victim Witness Advocate	1,640,006		
5205	Wages & Salaries (PT)							
5401	Overtime		34,700	-				
5210	Seasonal/Temporary/Intern	82,300	73,915	82,300	Additional 3 Interns externships Wages for Interns-Largest block of Intern time requesting Request increase for additional 3 externship interns (15 weeks FT training expense \$15.45/hr)	82,300		
5510	Health Insurance	405,017	335,616	413,786	and other temporary positions	413,786		
5520	Retirement	107,863	86,440	93,726		93,726		
5530	Social Security	119,187	119,802	131,756		131,756		
5540	Workers Comp	4,684	4,152	5,152		5,152		
5560	Deferred Comp	9,863	9,030	14,235		14,235		
5500	Employee Benefits & Taxes	646,614	555,039	658,656	Taxes and benefits for departmental employees.	658,656		
TOTAL PERSONNEL SERVICES		2,293,046	2,113,979	2,380,962	3.8% TOTAL	2,380,961		
OPERATIONS AND MAINTENANCE								

DISTRICT ATTORNEY

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	25-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
6130	Transportation & Lodging	28,000	20,770	32,000	Departmental travel expenses including those incurred by providing service to satellite courts. Transportation to lodging for and meal expenses at conferences. Transportation costs associated with traveling to meetings with State agencies. MPA conference room expense doubled in cost w/fees/night & -more attendees.	32,000		
6301	Professional Services	1,800		1,800	Auditor expense - extradition/resitution accounts	1,800		
6305	Stenographer- Transcripts	4,000	2,834	4,000	Court transcripts required for case preparation and appeals.	4,000		
6307	Witness Fees & Expenses- DA	10,000	27,088	30,000	Allocation for legislative requirement.	30,000		
6308	Witness Fees & Expenses- AG	1,000	10,123	10,000	Allocation for legislative requirement.	1,000		
6309	Laboratory Tests	250		250	State legislated requirement for medical testing fees for victims of crime	250		
6400	Insurance - Building & Contents	2,500	2,645	2,910		2,910		
6401	Insurance Liability	7,500	8,218	9,040	Liability insurance / Tort / Bond / Non-owner vehicle /MCCA Risk Pool	9,040		
6500	Office Supplies	13,000	10,567	13,000	Departmental office supplies - additional public service event expenses	14,000		
6505	Printing and Engraving	8,000	4,933	7,000	Case Folders, letterhead, envelopes, event materials	7,000		
6506	Postal Expenses	4,000	2,263	3,000	Toner Cartridges (From IT) mail costs associated with the prosecution of criminal cases and statewide business	3,000		
6507	Advertising	1,000	1,384	1,400	Job Placement ads / PIO materials	-		

DISTRICT ATTORNEY

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
6508	Dues	7,800	5,597	7,800	Board of Bar Overseers. (20 memberships @ \$300/each) National District Attorney's Association. (1 DA membership & associates) \$862 Maine State Bar Dues Maine Prosecutor's Association membership (1K) Victim Advocate's Association. (6)	7,800		
6516	Restorative practices/diversionary	40,000	23,700	40,000	Contract Restorative justice liaison and Restorative Justice Institute to provide additional diversion opportunities to increase victim involvement and decrease defendant recidivism.	40,000		
6509	Books, Periodicals, & Subscriptions	17,250	14,877	16,500	5% Westlaw increase contract agreement/ Maine Court rules print/Ferdico statute reference books / few statute book updates /Newspaper	16,500		
6511	Equipment Rental	1,300	1,176	1,300	Stoneybrook water service	1,300		
6512	Training, Education, & Seminars	12,000	5,174	12,000	Maine Prosecutor's Conference Registration. (increased cost to \$250) Staff training Seminars management training ADA CLE Seminars Extradition training Nat'l center for prosecution of DV training National Sexual Assault Training	12,000		
6513	Leases & Service Agreements	83,701	45,484	112,000	Connected Office copiers(\$2116/mth) MedATs hosting shared db svc increase + \$13975 (\$41,622) Confidential Destruction (\$1000/yr) eProsecutor statewide licensing - (53 users/\$830/user) \$43,990	112,000		

DISTRICT ATTORNEY

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
6800	Telephone & Communication	22,000	19,177	22,000	Telephone Service - incr exp in 2024 expense? - \$777/mth) /Remote internet - savings \$1300/yr w new service offset some increased costs Wireless Service - 7 phones Language Translation Line - drastic use increase (ave \$167 / mth) Connection to state Metro line (\$1444/yr) Increased users @ \$198/license	22,000		
	TOTAL O&M	265,101	206,012	325,999	TOTAL	316,600		
7325	CAPITAL OUTLAY Furniture & Fixtures	1,500	2,042	5,000	To replace chairs & furniture & furnishings as they break and add ergonomic fixtures as needed. *** cost of furniture for relocation	1,500		
7355	Computer Hardware							
7400	Capital Improvement Program							
	TOTAL CAPITAL OUTLAY	1,500	2,042	5,000	TOTAL	1,500		
	TOTAL DISTRICT ATTORNEY	2,559,647	2,322,033	2,711,961	TOTAL	2,699,061		
				152,314		139,415	(2,559,647)	(2,559,647)
				6.0%		5.4%	-100.0%	-100.0%

DISTRICT ATTORNEY



## Executive Administration

James Gailey, County Manager

Wages for full & part time staff.

The County of Cumberland is committed to providing quality services to all citizens equitably, in a responsive and caring manner. The mission of the Executive Office is to implement the County Board's policies, represent the interests of the County with other governmental agencies and groups, as well as provide leadership to the departments to achieve the organization's goals and objectives.

EXPENSES		25-26	
Labor	O&M	Capital	TOTAL
869,792	174,200		1,043,992

### Grant funded activities of this department

Personnel	REGULAR		GRANT & CONTRACT	
	Full Time	Part Time	Full Time	Part Time
COUNTY MANAGER	1			
DEPUTY MANAGER	1			
EXECUTIVE ADMIN/SPECIAL PROJECTS	1			
DV MANAGER	1			
DIRECTOR OF PUBLIC AFFAIRS	1			
COMPLIANCE & AUDIT MANAGER			1	
PUBLIC HEALTH MANAGER			1	
RECRUITER			1	
COMMISSIONERS	5			
	10	0	3	

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-103 DEPARTMENT: EXECUTIVE		ACTIVITY CENTER: ADMINISTRATION							
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
	PERSONNEL SERVICES								
5120-01	Wages & Salaries (FT)	361,508	425,673	557,166	437,155	542,430	542,430	-	-
5205-01	Wages & Salaries (PT)	55,478	60,789	69,173	67,404	-	-	-	-
5401-01	Overtime	798	674	-	351	-	-	-	-
5500-01	Employee Benefits & Taxes	197,058	207,589	290,495	242,599	327,362	327,362	-	-
	TOTAL PERSONNEL SERVICES	614,841	694,726	916,834	747,508	869,792	869,792	-	-
	OPERATIONS & MAINTENANCE								
6130-01	Transportation & Lodging	2,438	5,875	12,000	13,857	14,000	14,000	-	-
6301-01	Professional Services	18,757	18,673	35,000	4,830	55,000	55,000	-	-
6302-01	Legal Services	28,818	24,218	30,000	26,020	32,000	32,000	-	-
6400-01	Building & Contents Insurance	3,759	3,946	5,400	5,059	5,940	5,940	-	-
6407-01	Surety Bond Premiums	3,174	3,332	3,500	4,271	3,850	3,850	-	-
6500-01	Office Supplies	2,928	3,846	4,500	1,384	3,800	3,800	-	-
6505-01	Printing & Engraving	498	214	950	936	950	950	-	-
6506-01	Postal Expenses	3,950	3,893	4,000	1,639	3,000	3,000	-	-
6507-01	Advertising	1,460	579	1,000	-	1,000	1,000	-	-
6508-01	Dues	39,173	34,357	41,000	41,827	42,000	42,000	-	-
6509-01	Books periodicals, subs	-	146	200	300	300	300	-	-
6512-01	Training, Education, & Seminars	1,742	703	5,000	2,447	5,000	5,000	-	-
6513-01	Leases & Service Agreements	1,823	2,302	6,000	3,484	3,500	3,500	-	-
6609-01	Equipment Repair	-	-	-	-	-	-	-	-
6800-01	Telephone & Communication	2,334	2,153	4,500	3,256	3,860	3,860	-	-
	TOTAL O&M	110,854	104,238	153,050	109,309	174,200	174,200	-	-
	CAPITAL OUTLAY								
7361-01	Occupational Health & Safety Equip	-	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-	-
	TOTAL ACTIVITY CENTER	725,695	798,964	1,069,884	856,817	1,043,992	1,043,992	(25,892)	(1,069,884)
								-2.4%	-2.4%
								-100.0%	-100.0%

EXEC-ADMINISTRATION

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-103 DEPARTMENT: EXECUTIVE		ACTIVITY CENTER: ADMINISTRATION					
ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PREM	25-26 FC BUDGET	25-26 FINAL BUDGET
	PERSONNEL						
5120-01	Wages & Salaries (FT)	557,166	437,155	542,430	542,430		
5401-01	Overtime/Taping		351	75,000	75,000		
5205-01	Wages & Salaries (PT)	69,173	67,404	-	-		
5510	Health Insurance	155,963	139,001	189,889	189,889		
5520	Retirement	35,459	19,422	43,110	43,110		
5530	Social Security	47,727	36,289	47,233	47,233		
5540	Workers Comp	1,861	1,650	2,047	2,047		
5560	Deferred Comp	49,485	46,237	45,083	45,083		
5500-01	Employee Benefits & Taxes	290,495	242,599	327,362	327,362		
	TOTAL PERSONNEL SERVICES	916,834	747,508	869,792	869,792		
	OPERATIONS & MAINTENANCE						
6130-01	Transportation & Lodging	12,000	13,857	14,000	14,000		
6301-01	Professional Services	35,000	4,830	55,000	55,000		
6302-01	Legal Services	30,000	26,020	32,000	32,000		
6400-01	Building & Content Insurance	5,400	5,059	5,940	5,940		
6407-01	Surety Bond Premiums	3,500	4,271	3,850	3,850		
6500-01	Office Supplies	4,500	1,384	3,800	3,800		
6505-01	Printing & Engraving	950	936	950	950		
	TOTAL						

EXEC-ADMINISTRATION



LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM	25-26 FIC BUDGET	25-26 FINAL BUDGET
6506-01	Postal Expenses	4,000	1,639	3,000	Departmental postage costs.	3,000		
6507-01	Advertising	1,000		1,000	Legal notices.	1,000		
6508-01	Dues	41,000	41,827	42,000	Professional Memberships International City/County Managers Assoc. \$ 1,300 Maine Municipal Association. \$ 600 NACO Association \$ 5,633 Maine County Commissioners Association. \$ 19,800 Maine County Administrators Association. \$ 100 Local/regional Chamber of Commerce \$ 800 ME Town & City Management Association. \$ 250 GPCOG Membership \$ 12,000	42,000		
6509-01	Books periodicals, subs	200	300	300	Various books, PPH and BDN	300		
6512-01	Training, Education, & Seminars	5,000	2,447	5,000	MCCA Convention, MMA, ICMA & NACO conference	5,000		
6513-01	Leases & Service Agreements	6,000	3,484	3,500	Lease agreement/ copier maintenance agreement for copier Postage meter lease/ maintenance. Postage machine service agreement.	3,500		
6609-01	Equipment Repair				Equipment maintenance not covered under service agreement.			
6800-01	Telephone & Communication	4,500	3,256	3,860	Provides for local and long distance calls, and associated communication. Cell phones	3,860		
	TOTAL O&M	153,050	109,309	174,200		174,200		
	TOTAL ADMINISTRATION	1,069,684	856,817	1,043,992	TOTAL	1,043,992		

(25,891) -2.4%  
 (25,892) -2.4%  
 (1,069,884) -100.0%  
 (1,069,884) -100.0%

EXEC-ADMINISTRATION



## Information Technology

Aaron Gilpatric Director  
Wages for full & part time staff.

*Information Technology is responsible for providing guidance, technical assistance, support and general supervision required to properly utilize the central computer system as well as personnel system computers throughout the County.*

		EXPENSES			24-25	
		Labor	O&M	Capital	TOTAL	
		592,774	688,256	-	1,281,030	

### Statistics

IT supports 400 County users providing technical assistance and support. Operates & maintains 60 physical & virtual servers, 450 personal computers, 92 printers, and networking equipment utilized by all County departments. Supports the Assessing department and external clients by providing cloud based storage and hosting services.

### Personnel

	Full Time	Part Time
IT DIRECTOR	1	
NETWORK ADMINISTRATOR	1	
COMPUTER SPECIALIST	1	
SOFTWARE SPECIALIST	2	
	5	

COUNTY OF CUMBERLAND

11-103 DEPARTMENT: INFORMATION TECHNOLOGY		ACTIVITY CENTER: INFORMATION TECHNOLOGY									
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET		
5120	PERSONNEL SERVICES Wages & Salaries (FT)	303,539	363,029	385,718	366,579	409,616	409,616	-	-		
5500	Employee Benefits & Taxes TOTAL PERSONNEL SERVICES	119,630 423,170	149,160 512,190	164,536 550,253	146,161 512,740	183,158 592,774	183,158 592,774	-	-		
6130	OPERATIONS & MAINTENANCE Transportation & Lodging	97	-	4,000	7,141	4,000	4,000	-	-		
6301	Professional Services	14,635	6,118	21,000	20,480	27,000	27,000	-	-		
6500	Office Supplies	859	2,328	1,000	1,429	1,500	1,500	-	-		
6503	Computer, Software, & Supplies	37,726	41,460	45,000	35,541	19,000	19,000	-	-		
6505	Printing & Engraving										
6512	Training, Education, & Seminars	9,889	10,436	10,000	5,931	6,000	6,000	-	-		
6514	Maintenance Contracts	284,708	375,546	404,077	392,764	547,756	547,756	-	-		
6811	Computer Repair	7,741	8,000	8,000	7,598	8,000	8,000	-	-		
6800	Telephone & Communication	64,790	58,721	59,000	73,989	75,000	75,000	-	-		
	TOTAL O&M	420,443	502,609	552,077	544,873	688,256	688,256	-	-		
7355-02	CAPITAL OUTLAY Computer Hardware	-	-	-	-	-	-	-	-		
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-	-		
	TOTAL ACTIVITY CENTER	843,613	1,014,799	1,102,330	1,057,613	1,281,030	1,281,030	178,700	(1,102,330)		
						16.2%	16.2%	(1,102,330)	-100.0%		
									-100.0%		

INFORMATION TECHNOLOGY

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-103 DEPARTMENT: IT		ACTIVITY CENTER: INFORMATION TECHNOLOGY							
ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	25-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET	
PERSONNEL SERVICES									
5120	Wages & Salaries (FT)	385,718	366,579	409,616	Wages for full & part time staff. OT & On-call stipend funding	409,616			
5510	Health Insurance	93,297	80,574	108,177		108,177			
5520	Retirement	40,524	37,391	42,190		42,190			
5530	Social Security	29,392	27,023	31,336		31,336			
5540	Workers Comp	1,323	1,173	1,455		1,455			
5560	Deferred Comp								
5500	Employee Benefits & Taxes	184,536	146,161	183,158		183,158			
	TOTAL PERSONNEL SERVICES	550,253	512,740	592,774		592,774			
OPERATIONS & MAINTENANCE									
6130	Transportation & Lodging	4,000	7,141	4,000	Mileage Expense	4,000			
6301	Professional Services	21,000	20,480	27,000	On site Technical Assistance Community GIS	27,000			
6500	Office Supplies	1,000	1,429	1,500	General Office Supplies	1,500			
6503	Computer, Software, & Supplies	45,000	35,541	19,000	Software, upgrades and licensing	19,000			
6505	Printing and Engraving				Printer and Toner cartridges				
6512	Training, Education, & Seminars	10,000	5,931	6,000	System training	6,000			
6514	Maintenance Contracts	404,077	392,764	547,756	Public Safety software packages, email, & data sharing	547,756			
					Spillman Maintenance (Net of reimbursements)		\$ 211,498		
					ME Endpoint Security		\$ 8,167		
								INFORMATION TECHNOLOGY (IT)	

7.7%

\$ 211,498  
\$ 8,167

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT. #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREMIUM	25-26 FC BUDGET	25-26 FINAL BUDGET
6611	Computer Repair	8,000	7,598	8,000	VMWare Meraki Antivirus & MDR Cybersecurity Monitoring Multifactor Authentication Licenses Cisco Smartnet PowerDMS ESRI- ARC GIS Maintenance Netmotion & Locality OpenFox GSuite (Google Mail) DocuSign Axon Justice Citrix Office 365			
6800	Telephone & Communication	59,000	73,989	-	Repair equipment formerly under maintenance contract.	8,000	-	-
	TOTAL O&M	552,077	544,873	688,256	System wide internet, wireless access and fiber lines	688,256	-	-
7355	Computer hardware for County	-	-	-	Communications, server and network hardware	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	TOTAL	-	-	-
	TOTAL IT	1,102,330	1,057,613	1,281,030	TOTAL	1,281,030	-	-
				178,700		178,700	(1,102,330)	(1,102,330)
				16.2%		16.2%	-100.0%	-100.0%

INFORMATION TECHNOLOGY (IT)



**Human Resources**

Amy Jennings, Director  
Wages for full & part time staff.

*The County of Cumberland Human Resource Office is committed to creating a work environment which enables employees to thrive as individuals & contributors to Cumberland County Government mission & goals.*

EXPENSES		25-26	
Labor	O&M	Capital	TOTAL
902,818	78,905	7,000	988,723

**Statistics**

Responsible for servicing & supporting over 405 employees  
 Responsible for recruitment & hiring of County personnel  
 Responsible for labor relations & collective bargaining  
 Responsible for employee benefits and compensation  
 Personnel and performance management  
 Manages FMLA, ADA Leaves, and Workers' Comp  
 Compliance with state/federal employment/labor laws  
 Employee training & development  
 Responsible for Safety Program, OSHA & BLS Compliance  
 Personnel policies and records management

**Personnel**

	Full Time	Part Time
HUMAN RESOURCE DIRECTOR	1	
LABOR RELATIONS SPECIALIST	1	
RECRUITER	1	
EMPLOYEE RELATIONS COORD.	1	
HUMAN RESOURCES SPECIALIST	1	
SAFETY COORDINATOR	1	
HR ASSISTANT	7	

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-103 DEPARTMENT: HUMAN RESOURCES		ACTIVITY CENTER: HUMAN RESOURCES									
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET		
	PERSONNEL SERVICES										
5120	Wages & Salaries (FT)	389,586	378,380	563,880	504,540	648,451	648,451	-	-		
5500	Employee Benefits & Taxes	145,096	134,150	213,043	185,722	254,367	254,367	-	-		
	TOTAL PERSONNEL SERVICES	534,682	512,530	776,923	690,263	902,818	902,818	-	-		
	OPERATIONS & MAINTENANCE										
6130	Transportation & Lodging	236	1,599	2,500	451	2,500	2,500	-	-		
6301	Professional Services	20,624	23,449	45,000	19,069	45,000	37,000	-	-		
6500	Office Supplies	2,092	3,105	4,500	4,393	4,500	4,500	-	-		
6505	Printing & Engraving	104	130	175	31	175	175	-	-		
6506	Postal Expenses	455	182	500	222	500	250	-	-		
6508	Dues	1,512	183	2,000	1,315	2,000	2,000	-	-		
6509	Books, Periodicals, & Subscriptions	3,191	3,042	4,150	209	4,150	4,150	-	-		
6512	Training, Education, & Seminars	856	4,056	15,900	12,574	15,900	15,900	-	-		
6513	Leases & Service Agreements	1,823	1,958		1,500	1,950	1,950	-	-		
6515	Wellness	7,050	10,745		9,595	10,000	10,000	-	-		
6800	Telephone & Communication	691	308		914	1,541	480	-	-		
	TOTAL O&M	38,634	48,758	80,216	50,273	88,216	78,905	-	-		
	CAPITAL OUTLAY										
7361	Occupational Health & Safety Equip.	6,855	4,288	7,000	2,552	7,000	7,000	-	-		
	TOTAL CAPITAL OUTLAY	6,855	4,288	7,000	2,552	7,000	7,000	-	-		
	TOTAL ACTIVITY CENTER	580,171	565,576	864,139	743,088	998,034	988,723	-	-		
						133,895	124,584	(864,139)	(864,139)		
						15.5%	14.4%	-100.0%	-100.0%		

HUMAN RESOURCES





LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM.	25-26 FC BUDGET	25-26 FINAL BUDGET
6500	Office Supplies	4,500	\$4,393	4,500	HR Office Supplies	4,500		
6505	Printing & Engraving	175	\$31	175	Misc. printing, brochures, engraving	175		
6506	Postal Expenses	500	\$222	500	HR Postage expenses	250		
6508	Dues	2,000	\$1,315	2,000	MLGHRA Memberships HR Assoc. of Southern ME (HRASM) National Safety Council SHRM Memberships SHRM Certifications NFPA Maine Motor Transport Assoc.	2,000		
6509	Books, Periodicals, & Subscriptions Move to IT?	4,150	\$209	4,150	HR Reference Materials/Books Jazz HR Other job posting & recruitment platforms	4,150		
6512	Training, Education, & Seminars  Some of this needs to go to HR for Pre-Employment physicals	15,900	\$12,574	15,900	Leadership Academy (based on 12 County attendees) Leadership Academy lunches at SMCC HR Conferences, Workshops - Staff Annual Maine HR Conference at Sarnoset MMA HR & Management Conference - June @ Thomas C Professional Development - Depts. & Supervisory Maine LERA Conference & Meetings Tuition Reimbursement	15,900		
6513	Leases & Service Agreement	1,950	1,500	1,950	Great America Financial Agreement	1,950		
6515	Wellness	2,000	9,595	10,000	Wellness (gym/health reimbursement)	10,000		
								HUMAN RESOURCES

LINE ITEM BUDGET JUSTIFICATION COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024/25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREM.	25-26 FC BUDGET	25-26 FINAL BUDGET
6800	Telephone expense	1,541	914	1,541	Move to IT	480	-	-
	TOTAL O&M	80,216	50,273	88,216		78,905	-	-
	CAPITAL OUTLAY							
7361	Occupational Health & Safety Equip.	7,000	2,552	7,000	Employee Ergonomic costs associated with workstations	7,000	-	-
	Safety Program	-	-	-	Safety training program	-	-	-
		7,000	2,552	7,000	TOTAL	7,000	-	-
		864,139	743,088	998,034	TOTAL	988,723	-	-
		133,895				124,584	(864,139)	(864,139)
		15.5%				14.4%	-100.0%	-100.0%

HUMAN RESOURCES



# Facilities Department

William Trufant, Director

Mission to provide a use Wages for full & part time staff. buildings, by maintaining the structures, systems, grounds and vehicles to the highest standards. The department is responsible for the physical operations of the County Courthouse complex, the County Jail, Law Enforcement Center, Pre-Release Center, Emergency Management Agency, the County Parking Garage, and the new County Communications Center.

REVENUES	EXPENSES				TOTAL
	Labor	O&M	Capital	TOTAL	
	1,978,939	1,022,909	-	3,001,848	
<b>ENTERPRISE</b>				443,603	
<b>TOTAL DEPT</b>				3,445,451	

**Enterprise Activities:**

See last page of this section for data on the other funded activities of this department

**Statistics**

Responsible for Fleet maintenance of over 140 Vehicles  
 Responsible for 7 buildings, and over 570K sq feet  
 Responsible to maintain operations for:  
 EMA Probate Executive  
 DA Finance Garage  
 Treasurer CCRCC Jail  
 Deeds Sheriff Office  
 Negotiate over \$1 million dollars in Utility costs  
 50% of all Courthouse costs covered by State of Maine

**Personnel**

Facility	Full Time	Part Time	Court lease	Jail
FACILITIES DIRECTOR	1			
MAINTENANCE SUPERVISOR	2			1
FACILITIES SUPERVISOR	1			1
CUSTODIAN SUPERVISOR	4		2	
CUSTODIAN	1			1
ELECTRICIAN SUPERVISOR	1			4
ELECTRICIAN	2		2	
MAINTENANCE TECHNICIAN II	1			
FLEET AUTOMOTIVE SUPERVISOR	1			
FLEET AUTOMOTIVE TECHNICIAN	1			
EXECUTIVE ASSISTANT	1			
	15	0	4	7

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-105 DEPARTMENT: FACILITIES										
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET	
	PERSONNEL SERVICES									
5120	Wages & Salaries (FT)*	876,527	995,142	1,262,623	1,205,720	1,346,798	1,346,798	-	-	
5210	Seasonal/Temporary/Intern	-	45,435	-	-	-	-	-	-	
5401	Overtime	27,594	44,385	35,000	21,729	36,050	36,050	-	-	
5500	Employee Benefits & Taxes	402,304	442,255	566,103	500,780	596,091	596,091	-	-	
	TOTAL PERSONNEL SERVICES	1,306,425	1,527,217	1,863,726	1,728,229	1,978,939	1,978,939	-	-	
	OPERATIONS & MAINTENANCE									
6130	Transportation & Lodging	131	125	1,500	89	1,500	800	-	-	
6131	Gas, Oil, & Grease	26,366	52,229	63,000	67,618	68,000	18,000	-	-	
6132	Vehicle Repair	77,196	75,076	70,000	(2,317)	70,000	120,000	-	-	
6301	Professional Services	11,652	15,592	13,000	8,502	10,500	10,500	-	-	
6303	Contract Special Services	16,623	12,124	9,500	5,198	9,500	9,500	-	-	
6304	Security Services	1,360	1,077	1,700	1,318	2,000	2,000	-	-	
6400	Insurance- Building & Contents	40,128	42,125	53,072	41,268	58,379	58,379	-	-	
6401	Insurance- Liability	2,206	2,315	16,163	2,968	17,779	17,779	-	-	
6402	Vehicle Insurance	10,505	11,027	13,893	14,135	15,282	15,282	-	-	
6405	Insurance - Boilers/ Mechanical	6,197	6,506	8,196	8,339	9,016	9,016	-	-	
6500	Office Supplies	1,383	1,897	1,500	2,887	2,000	2,000	-	-	
6502	Cleaning Supplies	12,227	17,367	15,000	17,036	20,000	20,000	-	-	
6504	Maintenance Supplies	3,093	6,599	10,000	17,896	15,000	15,000	-	-	
6505	Printing & Engraving	86	207	450	263	500	500	-	-	
6506	Postal Expenses	89	93	200	3	200	200	-	-	
6507	Advertising	434	-	-	-	1,000	1,000	-	-	
6508	Dues	540	172	450	307	450	450	-	-	
6509	Books, Periodicals, & Subscriptions	299	397	300	-	300	300	-	-	
6510	Tools & Implements	88	2,822	3,500	1,144	4,500	4,500	-	-	
6511	Equipment Rental	8,176	8,494	12,700	14,214	13,500	13,500	-	-	
6512	Training, Education, & Seminars	2,168	18,469	2,500	2,008	2,500	2,500	-	-	
6513	Lease & service Agreements	161,065	176,846	122,000	212,091	58,953	58,953	-	-	
6514	Maintenance Contracts	59,385	63,154	73,500	81,668	90,000	90,000	-	-	

FACILITIES

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
6600	Cleaning & Sanitary	11,392	159	-	26	-	-	-	-
6601	Snow Removal	2,619	4,815	5,000	1,949	5,000	5,000	-	-
6602	Lot & Grounds Maintenance	8,151	3,202	3,000	4,404	3,500	3,500	-	-
6603	Building & Structure Repair	32,709	19,693	30,500	16,062	30,500	30,500	-	-
6604	Heating & Cooling (HVAC) Repair	20,616	98,844	35,000	48,011	40,000	40,000	-	-
6605	Electrical Repair	46,487	19,045	23,500	38,340	30,000	30,000	-	-
6606	Painting Repair	1,919	11,012	7,000	4,862	7,000	7,000	-	-
6607	Plumbing Repair	8,449	12,324	10,000	7,898	10,000	10,000	-	-
6608	Elevator Repair	-	(179)	2,000	34,774	10,000	10,000	-	-
6609	Equipment Repair	15,579	2,887	5,000	2,836	5,000	5,000	-	-
6612	Furniture Repair	664	842	3,000	2,981	3,000	3,000	-	-
6800	Telephone & Communication	5,624	5,855	7,000	7,810	7,500	7,500	-	-
6801	Electricity Utility	121,627	272,767	114,148	96,068	150,000	150,000	-	-
6802	Gas Utility	53,326	48,605	155,000	66,413	165,000	165,000	-	-
6803	Water Utility	5,347	5,367	6,500	5,279	6,500	6,500	-	-
6804	Sewer Utility	27,582	35,586	32,000	25,721	32,000	32,000	-	-
6805	Rubbish Removal	13,256	14,309	17,500	18,318	24,000	24,000	-	-
6806	Fuel Oil	3,032	(2,171)	1,500	4,758	4,000	4,000	-	-
6906	Paper Goods	4,044	5,820	10,000	-	10,000	10,000	-	-
6908	Clothing- Uniforms	4,258	4,734	4,500	5,369	6,000	6,000	-	-
6909	Clothing- Cleaning	2,350	2,845	3,000	75	750	750	-	-
6913	Safety Equipment	2,077	2,309	3,000	2,028	3,000	3,000	-	-
6950	misc expense PRC	-	-	-	-	-	-	-	-
TOTAL O&M		832,501	1,083,379	970,272	890,619	1,023,609	1,022,909	-	-

FACILITIES

DEPARTMENTAL BUDGET SUMMARY COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
	<b>CAPITAL OUTLAY</b>								
7305	Building & Building Improvements	-	-	-	-	138,750	-	-	-
7315	Electrical Capital	-	-	-	-	-	-	-	-
7335	Maintenance Capital	-	-	-	-	-	-	-	-
7350	Office Equipment	810	-	-	-	-	-	-	-
7355	Computer Hardware	70	-	-	-	-	-	-	-
7361	Occupational Health & Safety Equip.	683	-	-	-	-	-	-	-
7360	Safety Equipment	703	-	-	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,266</b>	<b>53</b>	<b>-</b>	<b>-</b>	<b>138,750</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL DEPARTMENT</b>	<b>2,141,192</b>	<b>2,610,649</b>	<b>2,833,998</b>	<b>2,618,848</b>	<b>3,141,298</b>	<b>3,001,848</b>	<b>(2,833,998)</b>	<b>(2,833,998)</b>
						<b>307,300</b>	<b>167,850</b>	<b>(2,833,998)</b>	<b>(2,833,998)</b>
						<b>10.8%</b>	<b>5.9%</b>	<b>-100.0%</b>	<b>-100.0%</b>

FACILITIES

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-105	DEPARTMENT: FACILITIES	2024-25 ADOPTED BUDGET	25-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
5120	PERSONNEL SERVICES Wages & Salaries (FT)	1,262,623	1,205,720	1,346,798	Wages for full & part time staff. Wages for full-time departmental staff.	1,346,798		
5205	Wages & Salaries (PT)							
5210	Seasonal/Temporary/Intern							
5401	Overtime	35,000	21,729	36,050	Wages for maint./ special projects. Wages for required overtime work and call in work.	36,050		
5510	Health Insurance	319,145	267,809	329,011		329,011		
5520	Retirement	112,711	111,991	127,447		127,447		
5530	Social Security	99,268	92,362	105,788		105,788		
5540	Workers Comp	30,768	27,268	33,845		33,845		
5560	Deferred Comp	4,211	1,352	-				
5500	Employee Benefits & Taxes	566,103	500,780	596,091	Taxes and benefits for departmental employees.	596,091		
	TOTAL PERSONNEL SERVICES	1,863,726	1,728,229	1,978,939	6.2% TOTAL	1,978,939		
6130	OPERATIONS & MAINTENANCE Transportation & Lodging	1,500	89	1,500	Departmental travel expenses including for training.	800		
6131	Gas Oil & Grease	63,000	67,618	68,000	Gas, oil, grease, and maintenance for departmental vehicles and machines. Oil & grease for Sheriff vehicles.	18,000		
6132	Vehicle Repair	70,000	(2,317)	70,000	Parts and labor for automobile and machine repair. Sheriff Administration/ Support Services	120,000		
					Sheriff Law Enforcement			
					Sheriff General			
					Tires for all County vehicles.			
					New Vehicle equipment set up			
6301	Professional Services	13,000	8,502	10,500	Consultants: chemical, etc. Indoor Air Quality tests. Professional Cleaning services	10,500		

FACILITIES

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
					Courthouse. (done in house)	\$ 2,000		
					EMAVRCC	\$ 1,500		
					Law Enforcement Center.	\$ 1,500		
6303	Contract Special Services	9,500	5,198	9,500	Pest control Courthouse LEC EMA CRCC	\$ 3,000	9,500	
					Hazardous Mats (lamp)	\$ 3,000		
					Backflow testing	\$ 750		
					work order system fleet	\$ 2,000		
6304	Security Services	1,700	1,318	2,000	Security	\$ 1,700	2,000	
6400	Insurance - Building & Contents	53,072	41,268	58,379	Courthouse. Garage.	\$ 53,072	58,379	
6401	Insurance- Liability	16,163	2,968	17,779	Departmental share of insurance.	\$ 16,163	17,779	
6402	Vehicle Liability	13,893	14,135	15,282	Departmental share of insurance.	\$ 13,893	15,282	
6405	Insurance - Boilers/ Mechanical	8,196	8,339	9,016	Departmental share of insurance.	\$ 8,196	9,016	
6406	Insurance- Deductible				Deductible for any insurance claim.			
6500	Office Supplies	1,500	2,887	2,000	Office supplies and copy paper.	\$ 1,500	2,000	
6502	Cleaning Supplies	15,000	17,036	20,000	Custodial supplies. (Does not include jail secure area.) Car Cleaning Supplies	\$ 400	20,000	
					Courthouse.	\$ 8,000		
					Dispatch/EMA (Events only)	\$ 3,000		
					Northport	\$ 6,000		
					LEC	\$ 3,000		
6504	Maintenance Supplies	10,000	17,896	15,000	Repair supplies. Courthouse/Northport Communications	\$ 11,500	15,000	
						\$ 3,700		

FACILITIES



LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FO BUDGET	25-26 FINAL BUDGET
6505	Printing & Engraving	450	263	500	Law Enforcement Center.	\$ 2,000		
6506	Postal Expenses	200	3	200	Printing for work orders, forms, and blueprints.	\$ 450		500
6507	Advertising	-		1,000	Departmental postage costs.	\$ 200		200
6508	Dues	450	307	450	For material bids and personnel	\$ 200		1,000
					NFPA			450
					ASHRAE (Heating and AC Eng.)	\$ 50		
					NSEE (Energy Engineers)	\$ 50		
					Electrician Licensing Fees.	\$ -		
					fleet	\$ 200		
					recertification	\$ 150		
6509	Books, Periodicals, & Subscriptions	300		300	Manager's Legal Bulletin.			300
					Vehicle manuals.	\$ 150		
					ASHRAE Handbooks.			
					Reference manuals and code books.	\$ 150		
6510	Tools & Implements	3,500	1,144	4,500	Hand tools.	\$ 3,500		4,500
6511	Equipment Rental	12,700	14,214	13,500	Pagers.	\$ 1,000		13,500
					Offsite Storage	\$ 7,000		
					Safety Klean for Mechanic/Jail (oil)	\$ 200		
					Copier	\$ 1,500		
					lift rental	\$ 3,000		
6512	Training, Education, & Seminars	2,500	2,008	2,500	OSHA Training			2,500
					Training safety	\$ 1,100		
					work order system			
					seminars.	\$ 1,400		

FACILITIES

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT. #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM. BUDGET	25-26 EC BUDGET	25-26 FINAL BUDGET
6513	Leases and Service Agreements	122,000	212,091	58,953	Northport Business Park Dues 25 Pearl Street Lease Removed	\$ -		58,953
6514	Maintenance Contracts	73,500	81,668	90,000	HVAC Contract CCRCC, CCCH, Northport Sprinkler system Extinguishers Fire alarm Elevator/lifts Telephone Identitcard Work order Systems Support Automatic Doors	\$ 39,900 \$ 1,850 \$ 900 \$ 2,500 \$ 13,000 \$ 3,000 \$ 2,500 \$ 5,000 \$ 1,200		90,000
6600	Cleaning & Sanitary	-	26	-	Moved to Professional Services			-
6601	Snow Removal	5,000	1,949	5,000	Courthouse complex (includes parking lot). CCRCC	\$ 4,000 \$ 1,000		5,000
6602	Lot & Grounds Maintenance	3,000	4,404	3,500	Loam, seed, sod. Landscape timbers, fencing. Asphalt maintenance or repair:	\$ 1,000 \$ 500 \$ 1,500		3,500
6603	Building & Structure Repair	30,500	16,062	30,500	Doors, walls, ceilings, stairs, & windows. Replacement locks and keys Roof patches and repairs. CCCH Replacement Air Conditioners Carpeting and repairs Exterior building repairs. Replacement ceiling tiles.	\$ 3,000 \$ 3,000 \$ 5,000 \$ 3,000 \$ 10,000 \$ 4,000 \$ 2,500		30,500
6604	Heating & Cooling (HVAC) Repair	35,000	48,011	40,000	Heating & Cooling (HVAC) Repair Courthouse.	\$ 15,500		40,000

FACILITIES

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
					CCRC Law Enforcement Center.	\$ 3,500 \$ 3,000		
6605	Electrical Repair	23,500	38,340	30,000	Identical and control repairs. Lighting-lamps and ballast, light bulbs Power outlets & wiring. Electrical repairs.	\$ 7,500 \$ 4,000 \$ 2,000 \$ 10,000	30,000	
6606	Painting Repair	7,000	4,862	7,000	Preventative & Ongoing maintenance. Courthouse/Windham Community Corrections Law Enforcement Center	\$ 3,000 \$ 500 \$ 500	7,000	
6607	Plumbing Repair	10,000	7,898	10,000	Preventative/ ongoing maintenance. Courthouse. EMA, And Communications Law Enforcement Center.	\$ 7,000 \$ 1,000 \$ 1,000	10,000	
6608	Elevator Repair	2,000	\$ 34,774	10,000	Non-contract repairs	\$ 1,000	10,000	
6609	Equipment Repair	5,000	2,836	5,000	Repair for County equipment.	\$ 5,000	5,000	
6612	Furniture Repair	3,000	2,981	3,000	Repair material for any County furniture.	\$ 3,000	3,000	
6800	Telephone & Communication	7,000	7,810	7,500	Telephone Costs	\$ 4,500	7,500	
6801	Electricity Utility	114,148	96,068	150,000	Electricity costs for county properties Communications CCCH/Northport LEC		150,000	

FACILITIES

COUNTY OF CUMBERLAND

LINE ITEM BUDGET JUSTIFICATION

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
6802	Gas Utility	155,000	66,413	165,000	Natural Gas costs for county properties	165,000		
6803	Water Utility	6,500	5,279	6,500	LEC CCRCC Courthouse Northport	6,500		
6804	Sewer Utility	32,000	25,721	32,000	Courthouse LEC Communication 25 Pearl Courthouse Lec EMA Communications LEC	\$ 5,500 \$ 1,300 \$ 24,000		
6805	Rubbish Removal	17,500	18,318	24,000	storm water charges Courthouse/Northport Law Enforcement Center/Communication Corrections	\$ 5,000 \$ 15,000		
6806	Fuel Oil	1,500	4,758	4,000	Generator Fuel	\$ 1,500		
6906	Paper Goods	10,000	-	10,000	Toilet paper, sanitary napkins, paper towels.	\$ 10,000		
6908	Clothing- Uniforms	4,500	5,389	6,000	Facilities employees (4 sets)	\$ 4,500		
6909	Clothing- Cleaning	3,000	75	750	Mechanic Uniforms. And rags	\$ 3,800		
6913	Safety Equipment	3,000	2,028	3,000	Safety shoes. Gloves & wipes for chemicals & blood pathogens. First-aid kit maintenance.	\$ 2,000		
	TOTAL O&M	970,272	890,619	1,023,609	TOTAL	1,022,909		
7305	CAPITAL OUTLAY Building & Building Improvement			\$ 90,000	Conditional Building Assessment of County Properties			

FACILITIES

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 IFC BUDGET	25-26 FINAL BUDGET
7315	Electrical Capital			\$ 48,750	New Work Order System with Financial/Capital Tracking			
7335	Maintenance Capital							
7350	Office Equipment	-			Replace misc office equipment			
7355	Computer Hardware	-						
7361	Occupational Health & Safety Equip.		-		Moved to HR Budget			
7360	Safety Program			138,750	Moved to HR budget			
	TOTAL CAPITAL OUTLAY							
	TOTAL FACILITIES	2,833,998	2,618,848	3,141,298	TOTAL	3,001,848		

14  
10.8%

167,850 5.9%  
-100.0%  
(2,833,998) -100.0%

ENTERPRISE ACTIVITIES TOTAL	443,603
OVERALL DEPARTMENTAL EXPENSES	3,445,451

FACILITIES



# Facilities-Garage Operation

Wages for full & part time staff.

Mission of the parking garage is to provide a safe parking environment for staff and visitors of the Cumberland County Courthouse and surrounding areas, including business and residential customers.

REVENUES		EXPENSES			25-26		
	2020 Actual	2022 Actual	25-26 Budget	Labor	O&M	Capital	TOTAL
GAR	-	-	-	98,234	42,300	-	140,534
GAR	121,167	157,991	250,000				
GAR	655,114	751,025	700,000				
GAR	776,280	909,016	950,000				

## Statistics

Gross spaces available in the Garage  
 Dedicated to the Portland Police Dept.  
 Monthly contacts with the State \*100  
 Monthly contracts with local business -130  
 County Employee parking daily -50  
 Public parking for Jury Duty varies  
 and General Public

## Personnel

	Full Time	Part Time
PARKING GARAGE OPERATOR	0	
GARAGE ATTENDANT*	1	
	1	0

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-103 DEPARTMENT: Facilities		ACTIVITY CENTER: PARKING GARAGE							
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
	PERSONNEL SERVICES				Wages for full & part time staff.				
5120-03	Wages & Salaries (FT)	52,353	99,984	55,253	53,092	58,059	58,059	-	-
5205-03	Wages & Salaries (PT)	-	-	-	-	-	-	-	-
5401-03	Overtime	3,600	3,836	4,000	889	4,120	4,120	-	-
5500-03	Employee Benefits & Taxes	17,483	42,094	25,513	25,199	36,055	36,055	-	-
	TOTAL PERSONNEL SERVICES	73,437	145,914	84,766	79,180	98,234	98,234	-	-
	OPERATIONS & MAINTENANCE								
6500-03	Office Supplies	1,786	979	1,000	245	750	750	-	-
6502	Cleaning Supplies	-	-	600	353	600	600	-	-
6504	Maintenance Supplies	-	806	1,000	417	1,000	1,000	-	-
6505-03	Printing & Engraving	90	2,433	2,500	1,145	2,500	2,500	-	-
6507-03	Advertising	-	-	500	-	500	500	-	-
6514-03	Maintenance Contracts	-	3,044	10,000	9,515	11,500	11,500	-	-
6602-03	Lot & Grounds Maintenance	-	223	500	-	500	500	-	-
6603-03	Building & Structural Repair	-	36,603	2,000	14,919	4,000	4,000	-	-
6605-03	Electrical Repair	-	17,669	1,500	849	1,500	1,500	-	-
6606-03	Painting Repairs	-	-	2,500	7,800	5,000	5,000	-	-
6607-03	Plumbing Repairs	-	7,148	2,500	22	1,500	1,500	-	-
6609-03	Equipment Repair	37,607	26,581	25,000	12,803	9,000	9,000	-	-
6800-03	Telephone & Communication	733	1,523	1,100	801	1,000	1,000	-	-
6801-03	Electricity Utility	-	466	-	-	-	-	-	-
6803-03	Water Utility	-	134	350	199	350	350	-	-
6804-03	Sewer Utility	-	750	750	946	1,000	1,000	-	-
6805-03	Rubbish Removal	-	344	1,000	-	1,000	1,000	-	-
6905-03	Medical Supplies	-	-	100	-	100	100	-	-
6908-03	Clothing-Uniforms	-	-	250	0	250	250	0	0
6913-03	Safety Equipment	-	-	400	185.39	250	250	0	0
	TOTAL O&M	40,216	98,703	53,550	50,199	42,300	42,300	-	-
	CAPITAL								

PARKING GARAGE

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
7325-03	Furniture & Fixtures	-	48,916	-	-	-	-	-	-
7365-03	Radio Equipment	-	-	-	-	-	-	-	-
	TOTAL CAPITAL	-	-	-	-	-	-	-	-
	TOTAL ACTIVITY CENTER	113,653	244,616	138,316	129,379	140,534	140,534	(138,316)	(138,316)
						2,218	2,218	(138,316)	(138,316)
						1.6%	1.6%	-100.0%	-100.0%

PARKING GARAGE



LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-103 DEPARTMENT: FACILITIES		ACTIVITY CENTER: PARKING GARAGE						
ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
5120-03	PERSONNEL Wages & Salaries (FT)	55,253	53,092	58,059	Wages for full & part time staff.	58,059		
5205-03	Temporary				Wages for full-time departmental staff.			
5401-03	Overtime	4,000	889	4,120	Wages for part-time departmental staff.	4,120		
5510	Health Insurance	12,752	13,138	22,667	Wages for required overtime work.	22,667		
5520	Retirement	5,524	5,484	5,637		5,637		
5530	Social Security	4,515	4,165	4,757		4,757		
5540	Workers Comp	2,722	2,412	2,994		2,994		
5560	Deferred Comp							
5500-03	Employee Benefits & Taxes	25,513	25,199	36,055	Taxes and benefits for departmental employees.	36,055		
	TOTAL PERSONNEL	84,766	79,180	98,234		98,234		
6500-03	OPERATIONS & MAINTENANCE							
6500-03	Office Supplies	1,000	245	750	General office supplies used in garage operation.	750		
6502	Cleaning Supplies	600	353	600	Signage	600		
6504	Maintenance Supplies	1,000	417	1,000	Cleaning Supplies	600		
6505-03	Printing & Engraving	2,500	1,145	2,500	Mx Supplies	1,000		
6507-03	Advertising	500		500	60,000 garage tickets + shipping. (Now only available in 20k lots.)	2,500		
6514-03	Maintenance Contracts	10,000	9,515	11,500	Newspaper job advertisements	500		
					Sprinkler System	3,000		
					Elevators	5,300		
					Garage Gates	1,000		

PARKING GARAGE

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREM	25-26 FC BUDGET	25-26 FINAL BUDGET
	Automatic Doors					\$ 700		
6602-03	Lot & Grounds Maintenance	500		500	Flowers, shrubbery, landscape Asphalt Repair	\$ 250 \$ 750	500	
6603-03	Building & Structural Repair	2,000	14,919	4,000	Repairs to overall structures	\$ 2,000	4,000	
6605-03	Electrical Repair	1,500	849	1,500	Cameras, Lighting, and repairs	\$ 1,500	1,500	
6606-03	Painting Repairs	2,500	7,800	5,000	Painting of structure	\$ 2,500	5,000	
6607-03	Plumbing Repairs	2,500	22	1,500	Drain repair and cleaning	\$ 1,000	1,500	
6609-03	Equipment Repair	25,000	12,803	9,000	Repair material for gate swing-arms, and mechanical readers.	\$ 6,500	9,000	
6800-03	Telephone & Communication	1,100	801	1,000	Garage telephone costs. New system bank connection	\$ 950	1,000	
6801-03	Electricity Utility	-						
6803-03	Water Utility	350	199	350	Water usage	\$ 350	350	
6804-03	Sewer Utility	750	946	1,000	Storm Water charges	\$ 750	1,000	
6805-03	Rubbish Removal	1,000		1,000	Trash Removal	\$ 1,000	1,000	
6905-03	Medical Supplies	100		100	Replacement medical supplies. (Expiration of existing medical supplies.)	\$ 50	100	
6908-03	Clothing-Uniforms	250		250	Employee yearly clothing allowance	\$ 500	250	
6913-03	Safety Equipment	400	185	250	Safety Shoes, gloves & wipes, blood pathogens	\$ 400	250	

PARKING GARAGE

LINE ITEM BUDGET JUSTIFICATION COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREMIA BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
	TOTAL O&M	53,550	50,199	42,300		42,300	-	-
	CAPITAL OUTLAY							
7325-03	Furniture & Fixtures				\$225,000 Ongoing Garage Repairs			
	Operation Equipment							
	TOTAL CAPITAL OUTLAY	-	-	-		-	-	-
	TOTAL GARAGE	138,316	129,379	140,534		140,534	-	-
				2,218			(138,316)	(138,316)
				1.6%			-100.0%	-100.0%

PARKING GARAGE



# Sheriff's Office-Administration

Kevin Joyce , Sheriff

Wages for full & part time staff.

Administration and support services are responsible for providing administrative services to all aspects of the Sheriff's Office. Areas included are the Office of the Sheriff, Chief Deputy, Administrative Investigator, and Business Office. The administration focuses of the managerial needs of the organization, while the Business Office supports the financial coordination of the entire department

REVENUES					EXPENSES				TOTAL
	2021 Actual	2022 Actual	23-24 Actual	25-26 Budget	Labor	O&M	Capital		
SHER	21,026	19,831	24,180	40,000	1,390,756	298,587	3,000	1,692,343	
	\$ 21,026	\$ 19,831	\$ 24,180	\$ 40,000					

### Objectives

Coordinate agendas and provide analysis for all Sheriff Office Activities  
 Provide leadership for strategic planning and budget development and implementation  
 Lead and coordinate Sheriff initiatives for more contracts with communities for cost efficient, effective delivery of law enforcement services.

### Personnel

	Full Time	Part Time
SHERIFF	1	
CHIEF DEPUTY	1	
ADMINISTRATIVE INVESTIGATOR	1	
ADMINISTRATIVE LIEUTENANT	1	
EXECUTIVE ASSISTANT	1	
INVESTIGATIONS CLERK	2	
RECEPTION/CLERK	1	
CAPTAIN-SUPPORT SERVICES	1	
ACCREDITATION COORD	1	
ADMINISTRATIVE SERGEANT	1	
MEDIA SPECIALIST	1	
IA ANALYST	1	
STAFF DEVELOPMENT SPECIALIST	1	
	14	

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-106 DEPARTMENT: SHERIFF		ACTIVITY CENTER: ADMINISTRATION/ SUPPORT SERVICES							
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
	PERSONNEL SERVICES								
5120-05	Wages & Salaries (FT)	742,913	750,813	933,658	909,408	1,017,518	969,526	-	-
5205-05	Wages & Salaries (PT)	-	-	-	-	-	42,792	-	-
5401-05	Overtime	16,486	37,089	5,000	8,169	5,150	5,150	-	-
5500-05	Employee Benefits & Taxes	260,399	278,711	345,769	327,419	373,288	373,288	-	-
	TOTAL PERSONNEL SERVICES	1,019,798	1,066,613	1,284,427	1,244,996	1,395,956	1,390,756	-	-
	OPERATIONS & MAINTENANCE								
6130-05	Transportation & Lodging	6,754	13,631	15,000	22,189	22,000	20,000	-	-
6131-05	Gas, Oil, & Grease	101	4,764	9,000	4,444	9,000	9,000	-	-
6301-05	Professional Services	7,469	15,699	18,200	8,896	18,200	16,000	-	-
6302-05	Legal Services	7,206	7,587	12,000	1,834	12,000	12,000	-	-
6401-05	Insurance - Liability	52,158	54,755	62,060	70,187	68,266	68,266	-	-
6402-05	Insurance- Vehicle	18,462	19,382	21,400	24,844	23,540	23,540	-	-
6500-05	Office Supplies	11,762	9,529	11,000	8,869	9,500	9,500	-	-
6505-05	Printing & Engraving	11,119	11,623	12,000	9,875	12,000	12,000	-	-
6506-05	Postal Expenses	3,374	3,457	3,500	2,922	3,500	3,500	-	-
6507-05	Advertising	2,078	-	1,500	1,617	1,500	1,500	-	-
6508-05	Dues	3,658	4,071	4,800	4,283	4,800	4,800	-	-
6509-05	Books, Periodicals, & Subscriptions	2,078	3,434	3,000	5,032	3,500	3,500	-	-
6511-05	Equipment Rental	4,320	4,068	8,320	3,504	8,000	7,000	-	-
6512-05	Training, Education, & Seminars	4,023	13,488	16,800	11,781	16,800	16,800	-	-
6800-05	Telephone & Communication	61,228	69,975	77,181	68,340	77,181	77,181	-	-
6908-05	Clothing- Uniforms	3,010	5,191	3,000	5,093	3,000	3,000	-	-

ADMINISTRATION/ SUPPORT SERVICES

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
6910-05	Criminal Investigation	1,125	50	3,000	485	3,000	3,000	-	-
6950-05	CALEA			5,000		5,000	5,000	-	-
	NEW LINE ITEM Special Projects/Events/Programs			3,000		3,000	3,000	-	-
	TOTAL O&M	199,925	240,704	289,761	254,184	303,787	298,587	-	-
	CAPITAL OUTLAY								
7350-05	Office Equipment	3,000	450	3,000	4,602	3,000	3,000	-	-
	TOTAL CAPITAL OUTLAY	3,000	450	3,000	4,602	3,000	3,000	-	-
	TOTAL ACTIVITY CENTER	1,222,723	1,307,767	1,577,188	1,503,782	1,702,743	1,692,343	-	-
				125,554	115,155	125,554	115,155	(1,577,188)	(1,577,188)
				8.0%	7.3%	8.0%	7.3%	-100.0%	-100.0%

ADMINISTRATION/ SUPPORT SERVICES

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-106 DEPARTMENT: SHERIFF		ACTIVITY CENTER: ADMINISTRATION & SUPPORT SERVICES						
ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREMIM	25-26 FC BUDGET	25-26 FINAL BUDGET
5120-05	PERSONNEL SERVICES Wages & Salaries (FT)	933,658	909,408	964,326	Wages for full & part time staff. Wages for full-time agency staff.	964,326		
				10,400	On-Call Stipend (52 weeks)	5,200		
5205-05	Wages & Salaries (PT)			42,792	NEW POSITION: Administrative Training Assistant (w/ benefits estimate) Jan 1 2026 Start Date	\$ 42,792		
5401-05	Overtime	5,000	8,169	5,150	Wages for required overtime work.	5,150		
5510	Health Insurance	176,749	160,354	186,869		186,869		
5520	Retirement	66,768	66,665	75,056		75,056		
5530	Social Security	71,807	68,395	74,165		74,165		
5540	Workers Comp	17,556	15,559	19,312		19,312		
5560	Deferred Comp	12,889	16,447	17,886		17,886		
5500-05	Employee Benefits & Taxes	345,769	327,419	373,288	Taxes and benefits for agency employees.	373,288		
	TOTAL PERSONNEL SERVICES	1,284,427	1,244,996	1,395,956		1,390,756		
6130-05	OPERATIONS & MAINTENANCE Transportation & Lodging	15,000	22,189	22,000	Agency mileage and travel expenses- CALEA CONFERENCE, IAPRO Training, NIAIA Training Conf., Axon Conf.	20,000		
6131-05	Gas, Oil, & Grease	9,000	4,444	9,000	To provide gas for vehicles assigned to the administration bureau. (3000 gal @ \$3.00).	9,000		
6301-05	Professional Services	18,200	8,886	18,200	Polygraph and psych testing.	16,000		
				-	Transcription services emergency needs.			
				-	Pre-employment Medical Evals			
						\$ 4,000		
						\$ 4,200		
					TOTAL			

ADMINISTRATION/ SUPPORT SERVICES

## ACTIVITY CENTER BUDGET SUMMARY

## COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
					Respiratory Evaluations/Medical Review/Supplies \$ 5,000			
					Promotions Exams \$ 5,000			
6302-05	Legal Services	12,000	1,334	12,000	To provide legal advice and representation in preparing and presenting cases of employee misconduct for all activity centers. Due to increase in legal services due to FOAA	12,000		
6401-05	Insurance - Liability	62,060	70,187	68,266	Provides agency share of liability insurance.	68,266		
6402-05	Insurance- Vehicle	21,400	24,844	23,540	Fleet insurance needs through current carrier.	23,540		
6500-05	Office Supplies	11,000	8,869	9,500	General Administrative needs from pens to paper.	9,500		
6505-05	Printing & Engraving	12,000	9,875	12,000	Generic printing needs of the agency from business cards to letterhead and includes recognition program (coins, community policing, awards, shadowboxes, display posters, brochures) Toner Cartridges	12,000		
6506-05	Postal Expenses	3,500	2,922	3,500	Agency postage expenses & rate increase. Postage meter rental @ 171 * 4. Postage meter maintenance agreement.	3,500		
6507-05	Advertising Expense	1,500	1,617	1,500	Recruiting and other necessary advertisements for Sheriff's Office.	1,500		

ADMINISTRATION/ SUPPORT SERVICES



ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREM. BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
6508-05	Dues	4,800	4,283	4,800	Funding to continue affiliation with local police and law enforcement organizations and support networks. Assoc.: Maine Sheriff Assoc., Maine Chief of Police, National Sheriff's Assn., American Jail Assoc., International Associations	4,800		
6509-05	Books, Periodicals, & Subscriptions	3,000	5,032	3,500	Legal reference material, new title updates.	3,500		
6511-05	Equipment Rental	8,320	3,504	8,000	Rental of equipment used in the facility. Base rental for copiers (2) @ \$313 * 12. Naples Copier. Copier fees based on estimated copies. Circuit to tie to ME Public Safety for data.	7,000		
6512-05	Training, Education, & Seminars	16,800	11,781	16,800	Ongoing educational needs (usually outside the facility). Administrative support staff development training (NIJIA, IAPro, Axon) Educational reimbursements for agency PoliceOne and additional positions require more training	16,800		
6800-05	Telephone & Communication	77,181	68,340	77,181	Telephone services. GPS Trackers \$1000 In-State/Out State service. Wireless Phone Services Replacement-wireless equipment. Substation service. Phone maintenance. Pagers for key personnel @ \$142 * 12. GPS Units-ESU/K-9 \$3500 65 Patrol Aircards (From IT Budget) Patrol Deputy Phones	77,181		\$ 13,449

ADMINISTRATION/ SUPPORT SERVICES

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
6908-05	Clothing- Uniforms	3,000	5,093	3,000	Provided to staff.	3,000		
6910-05	Criminal Investigation	3,000	485	3,000	General expenses for investigations including CD/DVD, batteries (Internal investigations). Material, Jail Investigation, Law Suit Prep	3,000		
6915-05	Polygraph		7,463	-				
6950-05	CALEA Expenses	5,000	4,642	5,000	CALEA Annual Fee/NEPAC	5,000		
	Special Projects	3,000		3,000	Yellow Dot, Project Lifesaver, National Night Out, Retirements.	3,000		
	TOTAL O&M	289,761	266,289	303,787	TOTAL	298,587		
7350-05	CAPITAL OUTLAY Office Equipment	3,000	4,602	3,000	Misc replacement of broken/worn furniture.	3,000		
	TOTAL CAPITAL OUTLAY	3,000	4,602	3,000		3,000		
	TOTAL ADMIN/ SUPPORT SERVICES	1,577,188	1,515,887	1,702,743	TOTAL	1,692,343		
			125,554			115,155	(1,577,188)	(1,577,188)
			8.0%			7.3%	-100.0%	-100.0%

ADMINISTRATION/ SUPPORT SERVICES

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
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ADMINISTRATION/ SUPPORT SERVICES



# Sheriff's Office- Law Enforcement

Kevin Joyce, Sheriff

Wages for full & part time staff.

The Law Enforcement Division maintains the responsibility to protect life, and welfare of residents of the County. As evidence of this commitment the agency patrols assigned neighborhoods, implements community policing initiatives, investigates crimes, arrests suspected violators, maintains hostage response teams, provides emergency services, maintains search and rescue teams, and supports other agencies throughout Cumberland County.

REVENUES				EXPENSES			25-26		
	2021 Actual	2022 Actual	23-24 Actual	25-26 Budget	Labor	O&M	Capital	TOTAL	
LEC					6,503,839	633,616	686,800	7,824,255	
<b>ENTERPRISE</b>				2,768,095	<b>ENTERPRISE</b>			2,768,095	
				\$ 2,768,095	<b>TOTAL DEPT.</b>			10,592,350	

**Enterprise Fund:**

See Enterprise Fund Section for

Enterprise activities of this department

**Statistics**

Department includes Patrol and Detectives  
 Patrol deputies respond to approx 24,000 calls annually  
 Detectives investigate approx. 700 cases per year

The department performs, crime scene investigation  
 polygraph exams, community policing, accident  
 reconstruction, marine patrol, OUI roadblocks,  
 license and OAS activities, drug investigations,  
 maintain local sex offender registry, works with  
 local television to promote "fugitive files"  
 The Department has 13 contracts with  
 communities and school districts for police  
 services

**Personnel**

	Regular		Grant & Contract	
	Full Time	Part Time	Full Time	Part Time
CAPTAIN	2			
LIEUTENANT	4			
SERGEANT	7			
DEPUTY	22		16	3
DETECTIVE	8			
COMPLAINANT OFFICER	1			
CRIME ANALYST	1			
	45	0	16	3

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-106 DEPARTMENT: SHERIFF		ACTIVITY CENTER: LAW ENFORCEMENT						
ACCT. #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM BUDGET	25-26 FINAL BUDGET
PERSONNEL SERVICES								
5120-06	Wages & Salaries (FT)	2,596,583	2,573,985	3,576,512	3,640,190	3,743,370	3,743,370	-
5401-06	Overtime	805,486	939,084	655,578	426,081	53,245	-	-
5500-06	Employee Benefits & Taxes	1,512,547	1,573,041	1,962,949	1,785,892	2,065,555	2,065,556	-
TOTAL PERSONNEL SERVICES		4,914,615	5,086,110	6,195,039	5,852,163	6,557,083	6,503,839	-
OPERATIONS & MAINTENANCE								
6130-06	Transportation & Lodging	8,770	14,316	18,000	27,217	25,000	25,000	-
6131-06	Gas, Oil, & Grease	182,967	259,955	231,417	218,533	231,417	231,417	-
6232-06	Electronic Equipment Repair	15,503	18,244	21,000	17,424	77,000	17,000	-
6501-06	Training Supplies	7,156	5,902	9,750	1,796	9,750	6,000	-
6314-06	Ammunition	58,010	55,620	61,437	55,074	55,922	55,922	-
6509-06	Books, Periodicals, & Subscriptions	10,548	10,016	34,858	22,274	130,107	130,107	-
6512-06	Training, Education, & Seminars	65,231	55,296	57,200	46,565	57,200	57,200	-
6905-06	Medical Supplies	1,699	781	3,500	1,713	3,500	3,500	-
6908-06	Clothing- Uniforms	38,199	44,658	42,000	24,117	37,000	37,000	-
6910-06	Criminal Investigation	51,647	22,861	40,470	32,545	48,750	40,470	-
6911-06	Canine Supplies & Equipment	20,472	17,486	20,000	11,030	30,000	30,000	-
6950-06	CALEA Expenses							
TOTAL O&M		460,202	505,137	539,632	458,289	705,646	633,616	-
CAPITAL OUTLAY								
7345-06	Vehicles	416,176	422,705	539,600	331,200	640,000	640,000	-
7350-06	Office Equipment	4,011	643	4,000	623	4,000	4,000	-
7360-06	Employee Safety Equipment	34,214	23,598	20,150	27,761	18,400	18,400	-
7367	Dive Team	1,887	7,224	6,500	2,687	5,500	5,500	-
7366	Emergency Services Unit	3,819	13,445	14,400	12,046	14,400	14,400	-
7368	Honor Guard	1,328	1,714	2,500	360	2,500	2,500	-
7369	VIPS	2,014	-	2,000	1,526	2,000	2,000	-
7370	Explorers							
TOTAL CAPITAL OUTLAY		463,449	469,329	589,150	376,203	686,800	686,800	-
TOTAL ACTIVITY CENTER		5,838,266	6,060,575	7,323,821	6,686,655	7,949,529	7,824,255	-

625,708 8.5% 500,434 6.8% (7,323,821) -100.0% (7,323,821) -100.0%

LAW ENFORCEMENT

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-106 DEPARTMENT: SHERIFF		ACTIVITY CENTER: LAW ENFORCEMENT						
ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREMIUM	25-26 EC BUDGET	25-26 FINAL BUDGET
5120-06	PERSONNEL SERVICES Wages & Salaries (FT)	3,576,512	3,640,190	3,743,370	Wages for full & part time staff. Wages for full-time departmental staff.	3,743,370		
5401-06	Overtime	655,578	426,081	694,913	NEW POSITION: Detective (Computer Forensics) half year Start Jan 2026	694,913		
5510	Health Insurance	1,060,132	901,369	1,097,321	Wages for required overtime for coverage of vacations, sickness, holiday, worker's compensation, disability, etc., contract holiday changes and training. Plus 3% to cover raises.	1,097,321		
5520	Retirement	465,763	481,322	504,393		504,393		
5530	Social Security	323,755	300,680	339,529		339,529		
5540	Workers Comp	110,245	97,709	121,270		121,270		
5560	Deferred Comp	3,054	4,812	3,043		3,043		
5500-06	Employee Benefits & Taxes	1,962,949	1,785,892	2,065,555	Benefits and taxes for departmental employees.	2,065,555		
	TOTAL PERSONNEL SERVICES	6,195,039	5,852,163	6,557,083	5.8% TOTAL	6,503,839		
6130-06	OPERATIONS & MAINTENANCE Transportation & Lodging	18,000	27,217	25,000	To pay Sheriffs office expenses for required travel (training, firearms training, etc.). Includes overnight lodging, meals, tolls, and other costs incidental to travel. New SRD Training, advanced forensic reconstruction Tactical/Negotiator Team Specialized Training	25,000		
6131-06	Gas, Oil, & Grease	231,417	218,533	231,417	To provide gas for vehicles assigned to the law enforcement bureau @ 77,139 gals * \$3.00	231,417		

LAW ENFORCEMENT

ACTIVITY CENTER BUDGET SUMMARY COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
6232-06	Electronic Equipment Repair	21,000	17,424	77,000	Fund repairs and operational costs for radios (mobile/portables) at the Sheriff's Office Radar Calibration. Accident Reconstruction FARO forensic/crime scene mapping cables/license/subscription/EDR Cables/Licenses	17,000		
6501-06	Training Supplies	9,750	1,796	9,750	Misc Training Supplies Targets, Gun Cleaning Materials First Aid/CPR/AED Supplies Sims Equipment Training Ammo	6,000		
6314	Ammunition	61,437	55,074	55,922	Required firearm training- Law Enforcement 9mm Training Ammo 9mm Duty Ammo Shotgun - Rifle 223 cal - Rifle .308 cal Less Lethal ESU- Smoke, Non-Lethal, Distraction Devices and Gas (Increased Cost of Product)	55,922		
6509-06	Books, Periodicals, & Subscriptions	34,868	22,274	130,107	New Title 29 and 17A updates CID GPS Tracker \$400, Callyo \$3,600, Dragon Speak \$2914, IAPro/Blue Team/EIPro \$10,500, Lexis nexis (ClearPro) software \$3312, Project Lifesaver \$2,000 DroneSense Software Annual Subscription PowerDMS	130,107		

LAW ENFORCEMENT

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
6512-06	Training, Education, & Seminars	57,200	46,565	57,200	<p>Law enforcement statute literature required by law. Incl. LEO's</p> <p>SBI Livescan Subscription \$ 1,000</p> <p>L-tron Camera Software \$ 2,310</p> <p>MIRAP Axon Vehicle Camera (Annual Subscription) \$ 2,420</p> <p>Axon DraftOne \$ 24,600</p> <p>Axon BodyCam \$ 66,378</p> <p>Provide for the training of agency members through in-house training, training workshops and conferences to maintain the Maine Criminal Justice Academy Certifications, Federal, and accreditation training standards and to improve our member's skills, knowledge and abilities to deliver superior law enforcement services to our customers. Examples include: MC-JA mandated annual training, K-9 handler, Emergency Services Unit, Dive Team, Investigations, School Resource and Response to Active Shooter training.</p> <p>Accident Reconstruction Training \$ 3,000</p> <p>Tactical/Negotiator Team Specialized Training \$ 2,000</p> <p>NYPD Homicide School - 2 Detectives \$ 7,500</p> <p>CSI - Advanced Blood Stain Pattern Analysis - 2 Det. \$ 6,000</p> <p>Police 1 Training \$ 4,500</p> <p>UAV Training \$ 2,500</p>	57,200		
6905-06	Medical Supplies	3,500	1,713	3,500	Mandatory inoculation for: Hepatitis B, TB, PPE equip.	3,500		
6908-06	Clothing- Uniforms	42,000	24,117	37,000	Provided to staff under ongoing contract, increased due to staff turnover, including clothing allow/ CID. Increase due to uniform cost increases.	37,000		

LAW ENFORCEMENT



ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	2024 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
6810-06	Criminal Investigation	40,470	32,545	48,750	For drug analysis, lab supplies and chemicals used in the booking process. Vehicle Towing (increase) Metro Forensic Unit Storage facility (property/evidence)	40,470		
6811-06	Canine Supplies & Equipment	20,000	11,030	30,000	General supplies for canine requirements. Food, equipment, Boarding of K9 Dogs and medical expenses for dog Replacement K9 (Murphy)	30,000		
	TOTAL O&M	539,632	458,289	705,646		633,616		
7345-06	CAPITAL OUTLAY Vehicles	539,600	331,200	640,000	Cost of reinstalling all equipment on new vehicle; on old vehicle remove decals, repaint, repair rust, and refurbish. New light bars-on other rotation. Vehicle fit up -9 new vehicles and refit step downs @ \$20000 9 new vehicles (Patrol/CID)- \$50000/ea Stepdown Emergency Vehicle Equipment (downgraded vehicles from front line patrol)	640,000		
7360-06	Office Equipment	4,000	623	4,000	Replace broken and worn out equipment. Internet access for 4 substations at \$50 month.	4,000		
7360-06	Employee Safety Equipment	20,150	27,761	18,400	Equipment for employees that enhance agency and public safety. Replacement equipment ( 3 radar units) @ \$3100 Replacement of Misc. Safety Equipment Long Guns 2 X \$1200 Small item electronics - \$1000. 1 - portable radio units P25/DIMR @ \$1,450	18,400		

LAW ENFORCEMENT

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM/BUDGET REQUEST JUSTIFICATION	25-26 PREM	25-26 EC BUDGET	25-26 FINAL BUDGET
					1 Mobile Radios - \$1,900.			
					Misc. Firearm Replacement Parts			
						\$ 1,900		
						\$ 750		
7367-06	Dive Team	6,500	2,687	5,500	Dive Team Equipment (tanks, resp. dry suit replaced - QTY 1 \$3500). Tank fills = \$3000 per year incl. inspection, cert., etc.	5,500		
7366-06	Emergency Services Unit	14,400	12,046	14,400	Misc. Equipment (incl. Night Vision Scope Batteries)	14,400		
7368-06	Honor Guard	2,500	360	2,500		2,500		
7369-06	VIPS	2,000	1,526	2,000		2,000		
7370-06	Explorers					-		
	TOTAL CAPITAL OUTLAY	589,150	376,203	686,800	TOTAL	686,800		
	TOTAL LAW ENFORCEMENT	7,323,821	6,686,655	7,949,529	TOTAL	7,824,255		
				625,708		500,434	(7,323,821)	(7,323,821)
				8.5%		6.8%	-100.0%	-100.0%

ENTERPRISE ACTIVITIES TOTAL  
OVERALL DEPARTMENTAL EXPENSES

2,768,095  
10,592,350

LAW ENFORCEMENT



**Sheriff's Office- Cumberland County Jail**

Kevin Joyce, Sheriff  
Wages for full & part time staff.

REVENUES	EXPENSES					25-26		
	22-23 Actual	23-24 Actual	24-25 Budget	25-26 Budget	Labor	O&M	Capital	TOTAL
Miscellaneous Revenue	1,818	87	2,000	2,000	16,111,791	6,817,942	119,300	23,049,033
Term Reimbursements	(450)	825	-	-				
US Marshall Service	266,001	-	1,697,250	1,149,750				
ICE	117,650	12,510	50,000	1,149,750				
Work Release	406	-	-	-				
Other County Inmates	225,294	(104,627)	-	-				
State Dept of Corrections	3,525,176	3,269,002	3,150,000	3,500,000				
Property Taxes	15,355,672		15,969,898	16,608,694				
	<b>\$ 19,491,567</b>	<b>\$ 3,177,797</b>	<b>\$ 20,869,148</b>	<b>\$ 22,410,194</b>	<b>TOTAL DEPT. 23,049,033</b>			

11-106 DEPARTMENT: SHERIFF		ACTIVITY CENTER: Jail									
ACCT.#	ACCOUNT DESCRIPTION	2021-22 BUDGET	2022-23 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET		
	PERSONNEL SERVICES										
5120	Wages & Salaries (FT)	\$ 5,764,894	\$ 7,050,962	7,872,271	8,541,082	9,928,608	9,606,544	-	-		
5401	Overtime	\$ 2,972,936	\$ 1,546,935	1,575,000	846,208	1,636,032	1,636,032	-	-		
	Employee Benefits & Taxes	3,653,387	3,527,725	3,944,271	3,777,240	4,871,353	4,869,215	-	-		
	TOTAL PERSONNEL SERVICES	12,391,217	12,125,622	13,391,542	13,164,530	16,435,993	16,111,791	-	-		
	OPERATIONS & MAINTENANCE										
6130	Transportation & Lodging	\$ 12,351	\$ 12,421	14,500	8,739	14,790	14,500	-	-		
6131	Gas, Oil, & Grease	\$ 29,676	\$ 28,215	27,500	32,161	27,500	27,500	-	-		
6132	Vehicle Repair	\$ 4,373	\$ 21,967	5,500	58,345	10,200	10,000	-	-		
6231	Base Radio Repair	\$ 3,007	\$ 3,751	3,500	122	3,570	3,500	-	-		
6300	Audit Services	\$ -	\$ -	2,000	-	5,000	2,000	-	-		
6301	Professional Services	\$ 5,965	\$ 27,893	5,000	5,516	20,000	5,000	-	-		
6302	Legal Services	\$ 44,652	\$ 4,095	20,000	21,471	20,000	20,000	-	-		
6303	Contract Special Services	\$ 3,657,368	\$ 3,869,394	3,800,000	3,997,088	4,095,000	4,095,000	-	-		
6304	Security Services	\$ 1,685	\$ 2,086	1,100	2,106	1,100	2,000	-	-		
6400	Insurance- Building & Contents	\$ 90,939	\$ 92,661	91,122	94,060	100,234	100,234	-	-		
6401	Insurance- Liability	\$ 176,581	\$ 191,003	176,936	182,641	194,633	194,633	-	-		
6402	Insurance- Vehicle	\$ 17,139	\$ 6,386	17,173	17,727	18,890	18,890	-	-		
6500	Office Supplies	\$ 18,669	\$ 17,788	20,000	22,023	20,000	20,000	-	-		
6501	Training Supplies	\$ 23,383	\$ 10,822	15,000	6,182	15,300	12,000	-	-		
6504	Maintenance Supplies	\$ 5,355	\$ 6,163	15,500	8,850	15,500	15,500	-	-		
6505	Printing & Engraving	\$ 149	\$ 565	1,000	1,323	1,000	1,000	-	-		
6506	Postal Expense	\$ 8,068	\$ 17,715	5,500	11,111	5,500	5,500	-	-		
6507	Advertising	\$ 420	\$ 599	2,500	377	1,000	1,000	-	-		
6508	Dues	\$ 2,790	\$ 3,042	1,550	2,104	1,550	1,550	-	-		
6510	Tools & Implements	\$ 1,299	\$ 2,053	3,750	4,222	3,750	3,750	-	-		
6511	Equipment Rental	\$ 18,551	\$ 12,395	12,600	17,473	12,600	12,600	-	-		
6512	Training, Education, & Seminars	\$ 35,559	\$ 40,784	35,000	55,727	15,300	36,100	-	-		
6514	Maintenance Contracts	\$ 62,515	\$ 69,472	43,000	71,756	43,000	43,000	-	-		
6600	Cleaning & Sanitary	\$ 129,901	\$ 106,427	100,000	100,488	102,000	100,000	-	-		
6601	Snow removal & Grounds	\$ 6,524	\$ 2,636	6,000	3,024	6,000	6,000	-	-		
6602	Lots & Grounds Maintenance	\$ 2,654	\$ 4,154	4,000	515	4,000	3,000	-	-		
6603	Building & Structure Repair	\$ 32,513	\$ 23,348	25,000	26,508	25,000	25,000	-	-		
6604	Heating & Cooling Repair	\$ 30,854	\$ 28,809	55,000	25,314	55,000	45,000	-	-		
6605	Electrical Repair	\$ 60,113	\$ 28,703	45,000	44,040	45,000	45,000	-	-		

6606	Painting Repair	\$ 13,158	\$ 18,655	15,000	2,446	15,000	15,000	15,000	-	-
6607	Plumbing Repair	\$ 43,218	\$ 11,670	14,000	15,675	15,000	15,000	14,000	-	-
6609	Equipment Repair	\$ 19,413	\$ 31,640	35,000	72,340	3,500	3,500	3,500	-	-
6800	Telephone & Communication	\$ 24,707	\$ 40,708	23,000	36,793	23,000	23,000	2,300	-	-
6801	Electricity Utility	\$ 188,404	\$ 67,655	200,000	207,057	45,000	200,000	200,000	-	-
6802	Gas Utility	\$ 165,194	\$ 146,717	175,000	222,672	175,000	175,000	175,000	-	-
6803	Water Utility	\$ 19,553	\$ 17,015	19,775	18,350	19,775	19,775	19,775	-	-
6804	Sewer Utility	\$ 142,796	\$ 121,529	130,000	126,639	130,000	130,000	130,000	-	-
6805	Rubbish Removal	\$ 25,221	\$ 35,975	18,500	31,731	29,500	29,500	29,500	-	-
6806	Fuel Oil	\$ 693	\$ 5,392	3,000	2,862	3,000	3,000	3,000	-	-
6900	Alternative Sentencing	\$ -	\$ -	5,500	-	5,610	5,610	5,610	-	-
6903	Food & Groceries	\$ 714,807	\$ 738,367	680,000	835,109	714,000	800,000	800,000	-	-
6904	Institutional Supplies	\$ 47,824	\$ 73,048	39,000	30,518	39,780	39,000	39,000	-	-
6907	Clothing- Inmates	\$ 18,187	\$ 21,826	30,000	15,374	29,000	29,000	29,000	-	-
6908	Clothing- Uniforms	\$ 34,342	\$ 83,583	65,000	63,974	66,300	65,000	65,000	-	-
6912	Booking Supplies	\$ 6,992	\$ 11,992	15,000	15,192	15,300	15,000	15,000	-	-
6914	Non Food Items - Kitchen	\$ 57,845	\$ 70,907	40,000	69,320	40,800	45,000	45,000	-	-
6917	PRE/ACA	\$ 6,750	\$ 6,750	13,000	-	13,260	13,000	13,000	-	-
9954	Drug Testing	\$ 3,102	\$ 4,584	12,000	11,877	12,240	10,000	10,000	-	-
6950	Pre-Trial Expenses	\$ 342,104	\$ 361,934	310,000	373,218	335,000	335,000	335,000	-	-
	<b>TOTAL O&amp;M</b>	<b>6,357,423</b>	<b>6,505,294</b>	<b>6,397,509</b>	<b>6,972,156</b>	<b>6,612,482</b>	<b>6,817,942</b>	<b>6,817,942</b>	<b>-</b>	<b>-</b>
	<b>CAPITAL OUTLAY</b>									
7305	Cameras	\$ -	\$ -	9,000	-	9,180	9,000	9,000	-	-
7345	Vehicles	\$ -	\$ 23,987	-	-	11,220	40,800	40,800	-	-
7350	Office Equipment	\$ -	\$ 2,345	3,500	2,583	40,800	3,500	3,500	-	-
7360	Safety Equipment	\$ 24,288	\$ 21,182	35,000	18,294	3,570	25,000	25,000	-	-
7325	Furniture & Fixtures	\$ 11,023	\$ 11,211	20,000	5,041	30,600	11,000	11,000	-	-
7355	Computer Hardware	\$ 22,414	\$ 26,320	30,000	31,578	35,700	30,000	30,000	-	-
7410	Fixtures/CIP					-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>57,726</b>	<b>85,045</b>	<b>97,500</b>	<b>57,496</b>	<b>131,070</b>	<b>119,300</b>	<b>119,300</b>	<b>-</b>	<b>-</b>
	<b>TOTAL ACTIVITY CENTER</b>	<b>18,806,365</b>	<b>18,715,961</b>	<b>19,886,551</b>	<b>20,194,182</b>	<b>23,179,545</b>	<b>23,049,033</b>	<b>23,049,033</b>	<b>-</b>	<b>-</b>
						<b>3,292,994</b>	<b>3,162,482</b>	<b>(19,886,551)</b>	<b>15.9%</b>	<b>-100.0%</b>
						<b>16.6%</b>	<b>15.9%</b>	<b>(19,886,551)</b>	<b>-100.0%</b>	<b>-100.0%</b>



6132	Vehicle Repair	10,000	58,345	10,200	Repairs to transport vehicles	10,000
6231	Base Radio Repair	3,500	122	3,570	Repairs for hand-held radios	3,500
6300	Audit Services	2,000	-	2,000	Portion of overall County audit expenses	2,000
6301	Professional Services	5,000	5,516	5,000	Miscellaneous professional services	5,000
6302	Legal Services	20,000	21,471	20,000	Legal expenses specific to Jail	20,000
6303	Contract Special Services	3,900,000	3,997,088	4,095,000	Inmate Medical Contract and Associated fees, including 3rd part oversight, maintenance of electronic inmate records systems, and other miscellaneous medical staff expenses	4,095,000
6304	Security Services	1,100	2,106	1,100	Alarm monitoring	2,000
6400	Insurance- Building & Contents	91,122	94,060	100,234	Portion of overall County P&L Insurance	100,234
6401	Insurance- Liability	176,939	182,641	194,633	Portion of overall County P&L Insurance	194,633
6402	Insurance- Vehicle	17,173	17,727	18,890	Portion of overall County P&L Insurance	18,890
6500	Office Supplies	20,000	22,023	20,000	Miscellaneous office supplies	20,000
6501	Training Supplies	15,000	6,182	15,300	Supplies and Software specific to trainings, including practice ammo	12,000
6504	Maintenance Supplies	15,500	8,850	15,500	Minor maintenance supplies	15,500
6505	Printing & Engraving	1,000	1,323	1,000	Forms and certificates of achievement	1,000
6506	Postal Expense	5,500	11,111	5,500	Postal expenses for meter & rental	5,500
6507	Advertising	1,000	377	1,000	Various advertising for jail activities	1,000
6508	Dues	1,550	2,104	1,550	Funding for continued affiliation with regional and national associations	1,550
6510	Tools & Implements	3,750	4,222	3,750	Purchase of various tools for jail facilities crew	3,750

6511	Equipment Rental	12,600	17,473	-	Rental of various equipment used in the facility.	12,600
6512	Training, Education, & Seminars	35,000	55,727	-	Ongoing educational needs for staff development. Conferences local, regional and national	36,100
6514	Maintenance Contracts	43,000	71,756	-	HVAC, Sprinkler, Fire Alarm, Elevator, Telephone, Extinguishers	43,000
6600	Cleaning & Sanitary	100,000	100,488	102,000	Supplies for the upkeep of the jail complex	100,000
6601	Snow removal & Grounds	6,000	3,024	6,000	Removal of snow on the complex	6,000
6602	Lots & Grounds Maintenance	4,000	515	4,000	Various supplies - loam, seed, hardscape	3,000
6603	Building & Structure Repair	25,000	26,508	25,000	Doors, walls, ceilings, stairs, windows, locks, carpeting etc.	25,000
6604	Heating & Cooling Repair	55,000	25,314	55,000	Heating and Cooling repair for jail	45,000
6605	Electrical Repair	45,000	44,040	45,000	Lighting, door controls, power outlets, mechanical infrastructure	45,000
6606	Painting Repair	15,000	2,446	15,000	Prevention and ongoing maintenance	15,000
6607	Plumbing Repair	14,000	15,675	14,000	Prevention and ongoing maintenance	14,000
6609	Equipment Repair	35,000	72,340	3,500	Various repairs for jail equipment	3,500
6800	Telephone & Communication	23,000	36,793	23,000	Telephone costs for the jail complex	2,300
6801	Electricity Utility	200,000	207,057	200,000	Electrical costs for jail complex	200,000
6802	Gas Utility	175,000	222,672	175,000	Natural gas costs for jail complex	175,000
6803	Water Utility	19,775	18,350	19,775	Water costs associated with the jail	19,775



6804	Sewer Utility	130,000	126,639	130,000	-	Sewer costs based off from water cfs	-	130,000
6805	Rubbish Removal	29,500	31,731	29,500	29,500	Removal of solid waste from complex	-	29,500
6806	Fuel Oil	3,000	2,862	3,000	3,000	Fuel associated with various pieces of equipment	-	3,000
6900	Alternative Sentencing	5,500	-	5,500	5,610	Electronic Monitoring Services	-	5,610
6903	Food & Groceries	700,000	835,109	714,000	714,000	Food costs associated with kitchen meal preparation for 350+/- inmates	800,000	800,000
6904	Institutional Supplies	39,000	30,518	39,780	39,780	Various supplies to aid the jail operation. Paper towels, toilet paper, blankets etc	39,000	39,000
6907	Clothing- Inmates	30,000	15,374	29,000	29,000	Inmate uniforms, shoes, jackets	29,000	29,000
6908	Clothing- Uniforms	65,000	63,974	66,300	66,300	Jail staff uniforms and accessories	65,000	65,000
6912	Booking Supplies	15,000	15,192	15,300	15,300	Supplies associated with intake bookings	15,000	15,000
6914	Non Food Items - Kitchen	40,000	69,320	40,800	40,800	Various costs associated with running a commercial kitchen	45,000	45,000
6917	PREA/ACA	13,000	-	13,260	13,260	Costs associated with National Accreditation	13,000	13,000
9954	Drug Testing	12,000	11,877	12,240	12,240	Costs associated with drug testing at the jail	10,000	10,000
6950	Pre-Trial Expenses	335,000	373,218	335,000	335,000	Contract with Maine Pre-Trial	335,000	335,000
	TOTAL O&M	6,556,509	6,972,156	6,769,282	6,769,282		6,817,942	6,817,942
	CAPITAL OUTLAY							
7305	Cameras	9,000	-	9,180	9,180	Security cameras for the facility	9,000	9,000
7345	Vehicles	40,000	-	11,220	11,220	Transport vehicle for inmate transport	40,800	40,800

7350	Office Equipment	3,500	2,583	40,800	Various replacement of office equipment	3,500	
7360	Safety Equipment	35,000	18,294	3,570	Various forms of safety equipment of the jail	25,000	
7325	Furniture & Fixtures	11,000	5,041	30,600	Replacement and repair of furniture and various types of fixtures as jail	11,000	
7355	Computer Hardware	30,000	31,578	35,700	Annual upkeep and replacement of computer hardware in jail	30,000	
7410	Fixtures/CIP	-	-	-		-	
	TOTAL CAPITAL OUTLAY	128,500	57,496	131,070	TOTAL	119,300	-
	TOTAL LAW ENFORCEMENT	20,869,148	20,194,182	23,336,345	TOTAL	23,049,033	-
				2,467,197		2,179,885	(20,869,148)
			11.8%			10.4%	-100.0%
							-100.0%

ENTERPRISE ACTIVITIES TOTAL 2,591,844  
 OVERALL DEPARTMENTAL EXPENSES 25,640,877



## Sheriff's Office-Civil Division

Kevin Joyce, Sheriff  
Wages for full & part time staff.

The Civil Processing Division services documents through the Sheriff's Department to individuals throughout the County. A key aspect of the division is the record keeping and review that ensures process serving is complete in every case. Documents involved in the civil process include civil complaints, summonses, divorce complaints, notices to quit, forcible entry and detainees, subpoenas, debtor capias, petitions, motions and orders.

REVENUES				EXPENSES				
	2021 Actual	2022 Actual	23-24 Actual	25-26 Budget	Labor	O&M	Capital	TOTAL
CIV	147,217	185,239	300,038	420,000	454,870	57,317	2,000	514,187
				\$ 420,000				

**Enterprise Fund:**

See last page of this section for data on the Enterprise activities of this department

### Statistics

The Civil Division of the Sheriff's Office served approximately 10,000 services per year (See above list for types of services)

Areas served from this office:

- Portland
- South Portland
- Cape Elizabeth
- Scarborough
- Westbrook
- Windham

Other areas served by "outside enterprise deputies"

### Personnel

	Full Time		Part Time		ENTERPRISE
	1	3			
ADMINISTRATIVE CIVIL DEPUTY					
CIVIL DEPUTY					
	4		0	0	0

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-106 DEPARTMENT: SHERIFF		ACTIVITY CENTER: CIVIL PROCESS									
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET		
	PERSONNEL SERVICES										
5120-08	Wages & Salaries(FT)	220,989	227,855	257,507	265,764	348,665	348,665	-	-		
5500-08	Employee Benefits & Taxes	90,932	79,916	100,526	91,261	106,204	106,205	-	-		
	TOTAL PERSONNEL SERVICES	311,921	307,771	358,033	357,025	454,869	454,870	-	-		
	OPERATIONS & MAINTENANCE										
6130-08	Transportation & Lodging	25,938	22,166	37,000	21,745	37,000	37,000	-	-		
6500-08	Office Supplies	328	1,179	1,500	681	1,500	1,500	-	-		
6505-08	Printing & Engraving	1,000	-	750	1,290	750	750	-	-		
6506-08	Postal Expenses	6,876	1,435	13,460	5,050	13,460	13,460	-	-		
	NEW LINE ITEM Training, Education, & Seminars			750		1,000	1,000	-	-		
6800-08	Telephone & Communication	1,872	1,794	2,000	1,649	2,007	2,007	-	-		
6908-08	Clothing- Uniforms	1,200	1,200	1,200	1,240	1,600	1,600	-	-		
	TOTAL O&M	37,215	27,774	56,660	31,655	57,317	57,317	-	-		
	CAPITAL OUTLAY										
7350-08	Office Equipment	-	-	2,000	274	2,000	2,000	-	-		
	TOTAL CAPITAL OUTLAY	-	-	2,000	274	2,000	2,000	-	-		
	TOTAL ACTIVITY CENTER	349,135	335,545	416,693	388,954	514,186	514,187	-	-		

Wages for full & part time staff.

23.4% 97,493 (416,693) 23.4% 97,493 (416,693) -100.0%

23.4% 23.4% -100.0%

CIVIL PROCESS



ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREM	25-26 EC BUDGET	25-26 FINAL BUDGET
7350-08	Office Equipment	2,000	274	2,000	Office equipment for Civil division. 3 chairs - \$500/piece, replace old/broken	2,000		
	TOTAL CAPITAL OUTLAY	2,000	274	2,000		2,000		
	TOTAL CIVIL PROCESS	416,693	388,954	514,186		514,187		
				97,493		97,493	(416,693)	(416,693)
				23.4%			-100.0%	-100.0%

CIVIL PROCESS



# Registry of Deeds

Jessica Spaulding Registrar of Deeds

Wages for full & part time staff.

*Mission is to maintain and preserve all documents recorded in the Registry, and to provide the public with rapid and convenient access to all recorded documents in a professional and courteous manner. The Registry is the office that processes information as it relates to the buying and selling of real property. It maintains and preserves documents such as mortgages, contracts liens and plans of surveyed property. Data is available on the internet as well as the Registry.*

REVENUES		EXPENSES				25-26			
	2021 Actual	2022 Actual	23-24 Actual	25-26 Budget	Type of Revenue	Labor	O&M	Capital	TOTAL
Deeds	16,182	825	538	2,500	Register of Deeds - Misc. Revenue	699,538	154,700	4,000	858,238
Deeds	2,612,207	1,721,910	1,255,244	1,350,000	Register of Deeds - Recording Fees				
Deeds	2,090,867	1,931,058	1,534,010	1,450,000	Register of Deeds - Transfer Tax				
Deeds	278,665	167,754	92,079	155,000	Register of Deeds - Copies				
Deeds	-								
<b>Deeds</b>	<b>\$ 4,997,921</b>	<b>\$ 3,821,547</b>	<b>\$ 2,881,871</b>	<b>\$ 2,957,500</b>					

## Statistics

Approx number of recorded documents each year, deeds etc	50,000
Average number of plans	500
Revenues derived from recording is \$1.4 million	
Transfer tax to State at 90%	\$ 14,000,000
Transfer tax to the County	\$ 1,400,000

## Personnel

	Full Time	Part Time
REGISTER OF DEEDS	1	
DEPUTY REGISTER	1	
CLERK II	5	
	7	

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-107 DEPARTMENT: REGISTRY OF DEEDS										
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET	
	PERSONNEL SERVICES									
5120	Wages & Salaries (FT)	352,563	381,137	458,024	384,694	480,958	480,958	-	-	
5401	Overtime	-	-	-	-	-	-	-	-	
5500	Employee Benefits & Taxes	161,255	148,041	199,141	177,338	218,580	218,580	-	-	
	TOTAL PERSONNEL SERVICES	513,818	529,178	657,165	562,032	699,538	699,538	-	-	
	OPERATIONS & MAINTENANCE									
6130	Transportation & Lodging	173	851	5,500	5,265	5,500	5,500	-	-	
6500	Office Supplies	4,290	5,411	6,000	5,046	6,000	6,000	-	-	
6505	Printing & Engraving	375	240	700	616	700	700	-	-	
6506	Postal Expenses	10,833	10,136	12,000	10,045	12,000	12,000	-	-	
6507	Advertising	-	-	-	-	-	-	-	-	
6508	Dues	430	430	500	480	500	500	-	-	
6512	Training & Education	200	700	2,500	1,155	2,500	2,500	-	-	
6513	Leases & Service Agreements	170,045	148,308	140,000	131,371	120,000	120,000	-	-	
6800	Telephone & Communication	4,952	5,262	6,000	6,969	7,500	7,500	-	-	
	TOTAL O&M	191,300	171,338	173,200	160,947	154,700	154,700	-	-	
	CAPITAL OUTLAY									
7350	Office Equipment	2,776	3,604	4,000	2,298	4,000	4,000	-	-	
	TOTAL CAPITAL OUTLAY	2,776	3,604	4,000	2,298	4,000	4,000	-	-	
	TOTAL DEPARTMENT	707,894	704,120	834,365	725,277	858,238	858,238	-	-	

23,873 (834,365) 23,873 (834,365) 2.9% -100.0%

2.9% 2.9%

858,238 858,238 2.9%

(834,365) -100.0%



LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-107 DEPARTMENT: REGISTRY OF DEEDS		2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
	PERSONNEL							
5120	Wages & Salaries (FT)	458,024	384,694	480,958	Wages for full-time departmental staff.	480,958		
5401	Overtime				Wages for required overtime work.			
5510	Health Insurance	130,076	119,808	140,934		140,934		
5520	Retirement	30,118	25,473	36,663		36,663		
5530	Social Security	35,039	28,505	36,793		36,793		
5540	Workers Comp	2,116	1,875	2,328		2,328		
5560	Deferred Comp	1,792	1,677	1,862		1,862		
5500	Employee Benefits & Taxes	199,141	177,338	218,580	Taxes and benefits for departmental employees.	218,580		
	TOTAL PERSONNEL SERVICES	657,165	562,032	699,538	6.4% TOTAL	699,538		
	OPERATIONS & MAINTENANCE							
6130	Transportation & Lodging	5,500	5,265	5,500	Travel expenses to be associated with Registry meetings and MCCA Convention, PRIA Conference Participating/testifying at legislative hearings	5,500		
6500	Office Supplies	6,000	5,046	6,000	General office supplies used in the Registry, Soap for bathrooms and kitchen, used by Registry and Assessing Subscription to Portland Press Herald, Water (used by public and Assessing)	6,000		
6505	Printing & Engraving	700	616	700	Printing letterhead, stationary, & business cards. Toner Cartridges (From IT Budget)	700		
6506	Postal Expenses	12,000	10,045	12,000	Registry postal costs in mail back of original docs	12,000		
6507	Advertising				Posting position vacancies.			

REGISTRY OF DEEDS

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
6508	Dues	500	480	500	Membership fees associated with the Registry of Deeds Association, PRIA	500		
6512	Training & Education	2,500	1,155	2,500	Seminars & Supervisor Training, PRIA Conference	2,500		
6513	Leases & Service Agreements	140,000	131,371	120,000	Avenu contract (with maintenance.) Lease copy machines. (1) Plan machine contract. Records retention Postage Meter lease/maintenance?	120,000		
6800	Telephone & Communication	6,000	6,969	7,500	Telephone exp at Pearl Street @ \$380 Time Warner Internet \$175 month	7,500		
	TOTAL O&M	173,200	160,947	154,700	TOTAL	154,700	-	-
7350	CAPITAL OUTLAY Office Equipment	4,000	2,298	4,000	Plan cabinets , Bookcases, stools and fatigue mats	4,000		
	TOTAL CAPITAL OUTLAY	4,000	2,298	4,000	TOTAL	4,000	-	-
	TOTAL DEEDS	834,365	725,277	858,238	TOTAL	858,238		

23,873  
2.9%

(834,365)  
-100.0%

(834,365)  
-100.0%

REGISTRY OF DEEDS



# Registry of Probate

Susan Schwartz, Register

Wages for full & part time staff.

Mission is to fulfill legal requirements for processing estates, guardianships, name changes and adoptions. The Probate Code and rules govern the department procedures. We are dedicated to high quality service, friendly, helpful and efficient.

REVENUES					EXPENSES			25-26
	2021 Actual	2022 Actual	23-24 Actual	25-26 Budget	Labor	O&M	Capital	TOTAL
Prob	660,918	713,005	801,565	675,000	739,742	245,200	-	984,942
Prob	53,842	48,748	47,870	45,000				
Prob	33,719	30,645	31,176	25,000				
Prob	20,983	22,047	16,735	17,000				
Prob	32,220	38,832	33,995	22,000				
Prob	\$ 801,682	\$ 853,277	\$ 931,341	\$ 784,000				

## Statistics

### Some general statistics:

Estate Matters	2022	2023*
Guardianship Matters	1551	1431
Name Changes	356	690
Adoption Matters	319	299
Foreign Domiciliary	48	29
Civil Matters	80	63
Annual types of cases:	0	0
	2,354	2,512

\* 2023 Figures are from 1/1/23 to 11/27/23

## Personnel

PROBATE	Full Time	Part Time
REGISTER OF PROBATE	1	
DEPUTY REGISTER	1	
CLERK II	4	
JUDGE OF PROBATE	1	
LEGAL ASSISTANT	1	
	8	0

DEPARTMENTAL BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-108. DEPARTMENT: REGISTRY OF PROBATE									
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
5120	PERSONNEL SERVICES								
	Wages & Salaries (FT)	405,607	424,724	506,549	465,508	530,169	530,169	-	-
5500	Employee Benefits & Taxes	143,575	153,779	201,078	173,705	209,573	209,573	-	-
	TOTAL PERSONNEL SERVICES	549,182	578,503	707,627	639,213	739,742	739,742	-	-
	OPERATIONS & MAINTENANCE								
6130	Transportation & Lodging	324		2,500	563	2,500	1,500	-	-
6301	Professional Services	4,849		5,000	6,585	7,000	7,000	-	-
6305	Stenographer - Transcripts	251		-	1,015	1,250	1,250	-	-
6306	Attorneys - Court Appointed	40,609		75,000	145,900	150,000	130,000	-	-
6401	Insurance- Liability	264		400	493	500	500	-	-
6500	Office Supplies	6,639		7,500	7,849	8,000	8,000	-	-
6505	Printing & Engraving	345		750	1,294	1,500	1,000	-	-
6506	Postal Expenses	10,170		12,000	15,411	15,000	15,000	-	-
6507	Advertising	13,121		12,000	8,487	9,000	9,000	-	-
6508	Dues	400		550	500	600	600	-	-
6509	Books, Periodicals, & Subscriptions	5,702		6,500	7,550	8,000	8,000	-	-
6512	Training, Education, & Seminars	100		1,000	632	1,000	1,000	-	-
6513	Leases & Service Agreements	1,823		1,900	1,373	1,900	1,400	-	-
6700	Abstract Fees	18,258		20,000	17,361	20,000	20,000	-	-
6800	Telephone & Communication	944		950	424	950	950	-	-
6807	Visitor Expenses	33,475		40,000	38,744	40,000	40,000	-	-
	TOTAL O&M	137,272	-	186,050	254,179	267,200	245,200	-	-
	CAPITAL OUTLAY								
7325	Furniture & Fixtures	-	-	-	-	-	-	-	-
7355	Computer Hardware	-	-	-	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-	-
	TOTAL DEPARTMENT	686,455	578,503	893,677	893,393	1,006,942	994,942	(893,677)	(893,677)
						113,265	91,265	(893,677)	(893,677)
						12.7%	10.2%	-100.0%	-100.0%

REGISTRY OF PROBATE

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-108 DEPARTMENT: REGISTRY OF PROBATE		2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
	PERSONNEL							
5120	Wages & Salaries (FT)	506,549	465,508	530,169	Wages for full & part time staff. *we would like to discuss hiring a part time administrative assistant.	530,169		
5510	Health Insurance	117,885	105,667	128,676		128,676		
5520	Retirement	35,894	29,600	31,215		31,215		
5530	Social Security	38,751	34,612	40,558		40,558		
5540	Workers Comp	1,384	1,226	1,522		1,522		
5560	Deferred Comp	7,164	2,600	7,602		7,602		
5500	Employee Benefits & Taxes	201,078	173,705	209,573	Benefits and taxes for departmental employees.	209,573		
	TOTAL PERSONNEL SERVICES	707,627	639,213	739,742	4.5% TOTAL	739,742		
	OPERATIONS & MAINTENANCE							
6130	Transportation & Lodging	2,500	563	2,500	Direct travel expenses related to judicial conferences, registers' meetings, educational seminars/workshops, legislative hearings.	1,500		
6301	Professional Services	5,000	6,585	7,000	Paralegal Services for the Judge of Probate; Interpreter fees; Sheriff Service. Judge handles the bulk of his own case research and writing without the assistance of a contracted paralegal however does use a paralegal for some of the more unwieldy cases	7,000		
6305	Stenographer - Transcripts		1,015	1,250	Expenses for recording and transcription	1,250		

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT.#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FIC BUDGET	25-26 FINAL BUDGET
6306	Attorneys - Court Appointed	75,000	145,900	150,000	Appointed counsel for unprotected wards in judicial proceedings (Maine law requirement) and indigent parties . Probate Code amended 9/2019 will produce greater number of court apprd attorneys in Guardianship cases and we continue to see a rise in the amount of attorneys needed as well as increasing hourly rates for attorneys to \$150 to continue to attract attorneys to court appointed work.	130,000		
6401	Insurance- Liability	400	493	500	Liability Insurance \$138; MCCA RISK POOL \$192.52; BROKER FEE \$21.64	500		
6500	Office Supplies	7,500	7,849	8,000	Paper, electronic storage media, toner, docket pages, case folders and label system, reproduction supplies, office sundries	8,000		
6505	Printing & Engraving	750	1,294	1,500	Printing of official probate and court forms for resale: general office printing, including letterhead, envelopes, will security labels, receipts, forms, cards: public information and education materials and brochures	1,000		
6506	Postal Expenses	12,000	15,411	15,000	Toner Cartridges (From IT Budget) Postage	15,000		
6507	Advertising	12,000	8,487	9,000	Newspaper legal notice advertising. We no longer have to publish name changes therefore our expenses have gone down on this line item.	9,000		
6508	Dues	550	500	600	ME Probate Judges \$275; Nat'l College of Probate \$150; Cleaves Law Library \$150; ME Assn. Registers \$100	600		
6509	Books, Periodicals, & Subscriptions	6,500	7,550	8,000	Bar Directory; Law books and statutes updates: Probate & Family Law, Civil Rules;	8,000		

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024/25 ADOPTED BUDGET	2024 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
6512	Training, Education, & Seminars	1,000	632	1,000	Online Legal Research Subscriptions (case law) Legal Education Seminars; Staff Development. Increased training demands for Judge and Register during 2020 as a result of new Probate Code.	1,000		
6513	Leases & Service Agreements	1,900	1,373	1,900	Photocopier In the past, ICON service fee was charged to this account; 2017 ICON fees are now charged to surcharge account	1,400		
6700	Abstract Fees	20,000	17,361	20,000	Required recording fees to Register of Deeds for deed transfers concerning probated estates. **Pass through expense	20,000		
6800	Telephone & Communication	950	424	950	Local and long distance telephone charges, mobile telephone services, radio paging services for on call response	950		
6807	Visitor Expenses	40,000	38,744	40,000	Visitor fees in adult guardianship cases as required by Maine law. Additional duties of Visitors under the new Probate Code will result in an increase to the Visitor costs. **Pass through expense	40,000		
	TOTAL O&M	186,050	254,179	267,200	TOTAL	245,200		
7325	CAPITAL OUTLAY Furniture & Fixtures		-		Judges chambers, lights, chair paint			
7355	Computer Hardware		-		Court Recording - New Probate Code requires audio/visual opportunity be provided for guardianship cases.			

REGISTRY OF PROBATE

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	2024 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREM.	25-26 FC BUDGET	25-26 FINAL BUDGET
	TOTAL CAPITAL OUTLAY	-	-	-		-	-	-
	TOTAL PROBATE	893,677	893,393	1,006,942		984,942	-	-
				113,265		91,265	(893,677)	(893,677)
				12.7%		10.2%	-100.0%	-100.0%
	TOTAL							
	TOTAL							

REGISTRY OF PROBATE




  
**FINANCE DEPARTMENT**  
 Theresa Grover, Finance Director

*Mission of the Finance Office is to administer to the financial needs of the County, in a prudent and professional manner in accordance with the generally accepted accounting practices called GAAP. To provide strategic financial advice to the Manager and Commissioners of the County.*

REVENUES				EXPENSES				25-26
2021 Actual	2022 Actual	23-24 Actual	25-26 Budget	Labor	O&M	Capital	TOTAL	
	No revenues	-		562,116	152,882	1,000	715,998	
			\$ -					

**Statistics**

Process cash exceeding \$50 million dollars annually  
 Produce over 21,000 paychecks annually  
 Administer benefits for 400 employees  
 Purchase orders for over \$1.3 million annual  
 Pay over 10,000 invoices annually  
 Provide all financial reporting and analysis  
 Preparation and completion finance audit

**Personnel**

	Full Time	Part Time
Finance Director	1	
Accounting Clerk	2	0
Payroll Supervisor	1	
AP Clerk	1	
	5	0



LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-109 DEPARTMENT: FINANCE		Department - FINANCE DEPARTMENT					
ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FINAL BUDGET
	<b>PERSONNEL SERVICES</b>						
5120	Wages & Salaries (FT)	326,058	454,658	427,015	Wages for full & part time staff. Wages for full-time departmental staff.	427,015	
5401	Overtime	500	277	515	Wages for required overtime work.	515	
5510	Health Insurance	72,915	71,065	71,931		71,931	
5520	Retirement	33,258	45,313	35,402		35,402	
5530	Social Security	24,982	34,331	25,731		25,731	
5540	Workers Comp	1,384	1,226	1,522		1,522	
5560	Deferred Comp	-	-	-		-	
5500	Employee Benefits & Taxes	132,539	151,935	134,586	Taxes and benefits for departmental staff.	134,586	
	<b>TOTAL PERSONNEL SERVICES</b>	<b>459,097</b>	<b>606,870</b>	<b>562,116</b>		<b>562,116</b>	
	<b>OPERATIONS &amp; MAINTENANCE</b>						
6130	Transportation & Lodging	3,000	2,676	3,000	Costs to attend conferences and mileage	3,000	
6300	Accounting & Audit Fees	26,000	58,200	32,000	Annual Audit Fees and ACFR prep	32,000	
6401	Insurance- Liability	400			Departmental share of insurance costs.		
6500	Office Supplies	4,000	3,355	4,000	Departmental office supply costs.	4,000	
6505	Printing & Engraving	550	248	550	Envelope, pr checks, ap checks and printing . NO Budget Books	550	
6506	Postal Expenses	5,000	5,725	5,500	Postage costs.	5,500	
6508	Dues	1,700	1,427	1,700	GFOA. For Finance and County- Increase due to pop increase	1,700	
6512	Training, Education, & Seminars	3,000	2,561	3,200	NESSFOA Conference, day classes	3,200	

LINE ITEM BUDGET JUSTIFICATION

COUNTY OF CUMBERLAND

11-109 DEPARTMENT: FINANCE		Department: FINANCE DEPARTMENT						
ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET
6513	Leases & Service Agreements				Photocopier			
6514	Maintenance Contract	72,900	72,419	100,432	Maintenance contract for munis software	100,432		
					AOD was \$21,300 New TCP is \$14,313.	\$ 52,719		
					New Scheduling Software Aladtec	\$ 14,313		
6800	Telephone & Communication	2,500	2,092	2,500	Phone expenses. Cell phone \$40 stipend	2,500		
	TOTAL O&M	119,050	148,703	152,882		152,882		
7325	CAPITAL OUTLAY				Office replacement needs.			
	Furniture & Fixtures	1,000	588	1,000		1,000		
	CAPITAL OUTLAY	1,000	588	1,000		1,000		
	TOTAL FINANCE	579,147	756,161	715,998	TOTAL	715,998		

136,851 (579,147) (579,147) (579,147) (579,147)  
 23.6% -100.0% -100.0% -100.0%



**Cumberland County Regional Communications Center**  
**Melinda Dyer, Director**

*Mission to provide the citizens of Cumberland County, and the public safety agencies that we service, with the highest possible standards of Public Safety communications by providing well trained communications officers, updated technology and by working together with the communities we serve to reach these goals.*

REVENUES		24-25	25-26	25-26		
Revenue	Service	REVENUES	REVENUES	Labor	O&M	Capital
Baldwin	Fire & Rescue	12,950	13,339	3,671,233	355,557	1,000
Bridgton	PP/FD/EMS	136,859	140,964			
Casco	Fire & Rescue	31,064	31,996			
Chebeague Island	Fire & Rescue	2,905	2,992			
Cumberland	Fire/Res/PPD	214,028	220,449			
Frye Island	Fire/Res/PPD	3,976	4,095			
Gorham	Fire/Res/PPD	463,167	479,612			
Gray	Fire & Rescue	70,452	72,565			
Harpwell	Fire & Rescue	42,864	21,474			
Harrison	Fire & Rescue	20,848	44,150			
Long Island	Fire & Rescue	1,994	2,053			
Naples	Fire & Rescue	33,441	34,444			
New Gloucester	Fire & Rescue	48,360	49,810			
North Yarmouth	Fire & Rescue	34,693	35,734			
Pownal	Fire & Rescue	13,342	13,743			
Raymond	Fire & Rescue	38,647	39,806			
Sebago	Fire & Rescue	16,282	17,273			
Standish	Fire & Rescue	87,279	92,594			
Windham	Fire/Res/PPD	465,643	479,612			
Verizon Lease		24,000	24,000			
		<b>1,762,794</b>	<b>1,820,705</b>			
						<b>4,027,791</b>

**Statistics**

The CCRCC serves as the primary dispatch center for 19 communities in Cumberland County.

In 2023 we handled 105,231 calls for service.

In 2023 we answered 36,756 emergency 9-1-1 calls.

In 2022 we handled 95,529 calls for service

In 2022 we answered 35,376

**Personnel**

Communications	Full Time	Part Time
COMMUNICATIONS DIRECTOR	1	
DEPUTY DIRECTOR	1	
LEAD SUPERVISOR	1	
SHIFT SUPERVISOR	7	
DISPATCHER	27.5	
	<b>37.5</b>	<b>0</b>

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-110 DEPARTMENT: COMMUNICATIONS		ACTIVITY CENTER: COMMUNICATIONS									
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET		
PERSONNEL SERVICES											
5120	Wages & Salaries (FT)	1,685,339	1,765,163	2,207,876	2,235,390	2,350,186	2,350,186	-	-		
5205	Wages & Salaries (PT)	2,497	21,463	2,500	-	-	-	-	-		
5401	Overtime	398,455	486,245	220,346	185,229	229,160	229,160	-	-		
5500	Employee Benefits & Taxes	819,883	844,514	1,053,754	959,811	1,091,888	1,091,888	-	-		
	TOTAL PERSONNEL SERVICES	2,906,174	3,117,384	3,484,476	3,380,431	3,671,233	3,671,233	-	-		
OPERATIONS & MAINTENANCE											
6130	Transportation & Lodging	6,599	13,290	15,000	16,576	15,000	15,000	-	-		
6131	Gas, oil and Grease	-	385	600	376	400	400	-	-		
6230	Radio Site Rental	101,108	96,463	108,983	103,724	120,955	120,955	-	-		
6231	Base Radio Repair	4,502	5,090	10,000	5,594	10,000	10,000	-	-		
6301	Professional Services	636	-	1,000	5,970	2,250	5,000	-	-		
6401	Insurance-Liability	143	238	300	305	330	330	-	-		
6500	Office Supplies	6,948	9,257	7,000	7,387	7,000	7,000	-	-		
6505	Printing & Engraving	563	280	750	360	1,500	750	-	-		
6506	Postal Expenses	232	66	250	42	250	250	-	-		
6507	Advertising	-	-	-	-	-	-	-	-		
6508	Dues	534	3,012	2,000	2,975	3,500	3,500	-	-		
6509	Books, Periodicals, & Subscriptions	119	119	500	-	500	500	-	-		
6511	Equipment Rental	-	-	-	-	-	-	-	-		
6512	Training, Education, & Seminars	25,732	26,726	38,000	29,710	38,000	38,000	-	-		
6513	Leases & Service Agreements	117,223	141,750	143,404	144,135	153,707	126,872	-	-		
6609	Equipment Repair	-	-	-	-	-	-	-	-		
6800	Telephone & Communication	27,055	27,214	30,000	16,611	30,000	20,000	-	-		
6908	Clothing & Uniforms	7,041	6,286	7,000	7,125	7,000	7,000	-	-		
	TOTAL O&M	298,435	330,175	364,487	340,893	390,392	355,557	-	-		
CAPITAL OUTLAY											
7350	Office Equipment	-	-	2,000	815	1,000	1,000	-	-		
7365	Radio Equipment	5,063	523	-	-	-	-	-	-		
	TOTAL CAPITAL OUTLAY	5,063	523	2,000	815	1,000	1,000	-	-		
	TOTAL COMMUNICATIONS	3,209,672	3,448,082	3,850,963	3,722,139	4,062,626	4,027,791	-	-		
						211,663	176,828	(3,850,963)	(3,850,963)		
						5.5%	4.6%	-100.0%	-100.0%		

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

11-110 DEPARTMENT: EMERGENCY COMMUNICATIONS										
ACCT #	ACCOUNT DESCRIPTION	2024/25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM BUDGET	25-26 FC BUDGET	25-26 FINAL BUDGET		
5120	PERSONNEL SERVICES Wages & Salaries (FT)	2,207,876	2,235,390	2,350,186	Wages for full & part time staff. Wages for full-time departmental staff. Additional Holiday	2,350,186				
5205-05	Part-Time	2,500		-	We do not intend to need part time staff for the upcoming budget.					
5401	Overtime	220,346	185,229	229,160	Wages for required overtime work.	229,160				
5510	Health Insurance	615,509	508,848	619,561		619,561				
5520	Retirement	244,622	262,903	267,526		267,526				
5530	Social Security	185,950	181,260	197,320		197,320				
5540	Workers Comp	7,673	6,801	7,481		7,481				
5560	Deferred Comp			-		-				
5500	Employee Benefits & Taxes	1,053,754	959,811	1,091,888	Taxes and benefits for departmental employees.	1,091,888				
	TOTAL PERSONNEL SERVICES	3,484,476	3,380,431	3,671,233		3,671,233				
6130	OPERATIONS & MAINTENANCE Transportation & Lodging	15,000	16,576	15,000	Lodging, Food, Travel and mileage reimbursements out of state conference lodging	15,000				
6131	Gas, Oil and Grease	600	376	400	Force meals - mandatory academy training Gas for Communication vehicle/the vehicle is in need of replacement	400				
6230	Radio Site Rental	108,683	103,724	120,955	Towers at Rental and associated CMP bills Add 5 % annual increase	120,955				
	Gray Tower Rental - Monthly \$ 7502.30									
									EMERGENCY COMMUNICATIONS CCRCC	

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREM	25-26 FC BUDGET	25-26 FINAL BUDGET
6231	Base Radio Repair	10,000	5,594	10,000	Crown Castle - Harrison Tower - Monthly \$991.11 Harpwell CMP - changes monthly approx \$350 Portland Back Bay Rental - Monthly \$634.45 Portland Back Bay CMP Bill - changes monthly approx \$150	11,893		
6301	Professional Services	1,000	5,970	2,250	Funds radio transmitter and receiver repairs and preventative maintenance.	10,000		
6401	Insurance-Liability	300	305	330	Polygraph expenses for applicants \$ 450 each average 5 per year	5,000		
6500	Office Supplies	7,000	7,387	7,000	General Administrative needs from pens to paper. Paper, envelopes, notebooks, paper clips Fax machine printer cartridges. Toner cartridges.	330		
6505	Printing & Engraving	750	360	1,500	Business Cards Holiday Cards for customers & recognition wall for staff one time approx \$ 1000	7,000		
6506	Postal Expenses	250	42	250	Departmental postage expenses.	750		
6507	Advertising							
6508	Dues	2,000	2,975	3,500	National Emergency Number Association - Staff APCC Membership - Staff \$ 972 Justice Clearing House - Staff / MECCA \$ 900	3,500		
6509	Books	500		500	Pub Education supplies			
								EMERGENCY COMMUNICATIONS CCRCC



COUNTY OF CUMBERLAND

ACTIVITY CENTER BUDGET SUMMARY

ACCT #	ACCOUNT DESCRIPTION	2024/25 ADOPTED BUDGET	22-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PREM	25-26 FIC BUDGET	25-26 FINAL BUDGET
6511	Equipment Rental	-	-	-	\$	-	-	-
6512	Training, Education, & Seminars	38,000	29,710	38,000	Yearly Staff Training to maintain skills and certifications	38,000		
6513	Leases & Service Agreements	143,404	144,135	153,707	CISM Supplies CTO/ETC/911/METRO/CPRE/M/EFD Spillman Conference education/ reward / retention APCO Conference education/ reward / retention NENA Conference education/ reward / retention Denise Amber Lee Conference education/ reward / retention Other 1 day trainings	126,872		
					Acorn Recorder Maintenance Lease new photo copier Critical (current \$770) (proposed \$4,395) Frontline former Guardian Tracker & Bluepeak Code Red Annual plus 9-1-1 Data I Am Responding expires June 30,2025 Schedule Express Power DMS RCM Annual Microwave Frequency Protection RCM Maintenance agreement - Monthly \$ 7,074.82	3,299 3,882 4,050 26,980 14,275 3,432 4,565 500 65,889		
6609	Equipment Repair	-	-	-	Funds to support ongoing equipment maintenance. Shredder, fax, recorder maintenance.	\$ 126,872		

EMERGENCY COMMUNICATIONS  
CCRCC

ACTIVITY CENTER BUDGET SUMMARY

COUNTY OF CUMBERLAND

ACCT#	ACCOUNT DESCRIPTION	2024/25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	LINE ITEM BUDGET REQUEST JUSTIFICATION	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET
6800	Telephone & Communication	30,000	16,611	30,000	Equipment repairs not covered by the maintenance contract. Telephone services. Deployable Lap Top First net plans - Monthly \$353.07 x 9 4,237	20,000		
					Charter Communications monthly \$149.41 \$ 1,793			
					Go net speed monthly \$170 \$ 2,040			
					First Net Monthly \$217.61 \$ 2,612			
					METRO Link Monthly \$75 \$ 900			
					Language Link Calls - unable to determine amount			
					Consolidated monthly \$750 split with EMA \$ 9,000			
6908	Clothing- Uniforms	7,000	7,125	7,000	Uniforms for dispatchers	7,000		
	TOTAL O&M	364,487	340,893	390,392		355,557		
7350	Office Equipment	2,000	815	1,000	Dispatcher chair replacement	1,000		
7365	Needed Equipment				This would cover a new chair each year.			
	TOTAL CAPITAL OUTLAY	2,000	815	1,000		1,000		
	TOTAL COMMUNICATIONS	3,850,963	3,722,139	4,062,626		4,027,791		
				211,663		176,828	(3,850,963)	(3,850,963)
				5.50%		4.6%	-100.0%	-100.0%

EMERGENCY COMMUNICATIONS  
CCRCC


  
**PUBLIC HEALTH DEPARTMENT**  
 Liz Blackwell-Moore  
**Cumberland County**

REVENUES		EXPENSES			25-26		
2021 Actual	2022 Actual	23-24 Actual	25-26 Budget	Labor	O&M	Capital	TOTAL
	No revenues	-	30,000	304,177	19,275	-	323,452
				\$ -			

**Statistics**

Brought in over \$2.2M in state and federal grants in FY24-25. Provides coordination and program management to several projects aimed at improving reentry supports, treatment and housing stability, and resource navigation for people with substance use disorders who are involved in the criminal legal system. Oversees and implements strategies to prevent commercial tobacco use and youth substance use and improve healthy eating, active living. Coordinates a Violence Intervention Partnership to ensure a coordinated community response to domestic violence and sexual assault. Manages the distribution and use of opioid settlement funds to improve coordination, increase innovative treatment practices, and prevent future opioid addiction among young people who have been most impacted by opioid use disorders.

Personnel	General Fund		Grants & Contracts	
	Full Time	Part Time	Full Time	Part Time
Liz Blackwell-Moore	1			
Brandon Irwin		0.75	1	
Jen Annis				
Bridget O'Connor			1	
Sadie Dalzell	0.5		0.5	
Angela Giordano			1	
Alexis Guy			1	
Eilish Carpenter			1	
Andrew Forsthoefel				0.75
	1.5	0.75	5.5	0.75

11-109 DEPARTMENT: PUBLIC HEALTH										PUBLIC HEALTH DEPARTMENT			
ACCT #	ACCOUNT DESCRIPTION	2021 ACTUAL	2022 ACTUAL	24-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PRELIM	25-26 FC BUDGET	25-26 FINAL BUDGET				
	PERSONNEL SERVICES		Wages for full & part time staff:										
5120	Wages & Salaries (FT)					151,810	151,810						
5205	Wages & Salaries (PT)					73,423	73,423						
5401	Overtime					-	-						
5500	Employee Benefits & Taxes					78,944	78,944						
	TOTAL PERSONNEL SERVICES					304,177	304,177						
6130	Transportation & Lodging					3,900	3,900						
6500	Office Supplies					100	100						
6508	Dues					2,300	2,300						
6512	Training, Education, & Seminars					1,075	1,075						
	Food & Groceries					1,000	1,000						
	Professional Services					10,000	10,000						
6800	Telephone & Communication					900	900						
	TOTAL O&M					19,275	19,275						
	CAPITAL OUTLAY												
7325	Furniture & Fixtures												
	TOTAL CAPITAL OUTLAY												
	DEPARTMENT TOTAL					323,452	323,452						

#DIV/0! #DIV/0! #DIV/0! #DIV/0!

11-109 DEPARTMENT: Public Health		Department: Public Health Department					
ACCT #	ACCOUNT DESCRIPTION	2024-25 ADOPTED BUDGET	23-24 ACTUAL EXPENSE	25-26 BUDGET REQUEST	25-26 PREMIM	25-26 FC BUDGET	25-26 FINAL BUDGET
LINE ITEM BUDGET REQUEST JUSTIFICATION							
5120	PERSONNEL SERVICES Wages & Salaries (FT)	160,000		151,810	151,810		
5205	Wages & Salaries (PT)			73,423	73,423		
5401	Overtime						
5510	Health Insurance			40,006	40,006		
5520	Retirement			15,333	15,333		
5530	Social Security			17,231	17,231		
5540	Workers Comp			500	500		
5560	Deferred Comp			5,874	5,874		
5500	Employee Benefits & Taxes			78,944	78,944		
	TOTAL PERSONNEL SERVICES	160,000	-	304,177	304,177		
6130	OPERATIONS & MAINTENANCE Transportation & Lodging			3,900	3,900		
6500	Office Supplies			100	100		
6508	Dues			2,300	2,300		
6512	Training, Education, & Seminars			1,075	1,075		
	Food & Groceries			1,000	1,000		
	Professional Services			10,000	10,000		
6800	Telephone & Communication			900	900		
	TOTAL O&M			19,275	19,275		
	TOTAL Public Health	160,000	-	323,452	323,452		
				163,452	163,452		
				(160,000)	(160,000)		
				102.2%	102.2%		
				-100.0%	-100.0%		
				-100.0%	-100.0%		

## COUNTY OF CUMBERLAND BONDED CIP PROJECTS

Project Code	Project Title	24-25	#YRS	25-26	#YRS	26-27	#YRS	27-28	#YRS	28-29	#YRS	29-30	#YRS
	Roof Replacement Jail		30	2,500,000									
	Roof Replacement CCCH							2,500,000	30				
	Garage Repairs		20	673,901				440,366	20				
	27 Northport Window Replacement							250,000	20				
	Window Replacement Stateside		20	800,000				700,000	20				
	<b>Total CIP Allocation</b>			<b>3,973,901</b>				<b>3,890,366</b>					
	<b>Summary Totals</b>	24-25	#YRS	25-26	#YRS	26-27	#YRS	27-28	#YRS	28-29	#YRS	29-30	#YRS
	Two Year Total												

### Non-Debt CIP

Project Code	Project Title	24-25	#YRS	25-26	#YRS	26-27	#YRS	27-28	#YRS	28-29	#YRS	29-30	#YRS
E/MA	HazMat Equipment Replacement												
IT	Technology Upgrades	110,000		110,000		110,000		110,000		110,000		110,000	
IT	Patrol and CID Upgrades	20,000		20,000		20,000		20,000		20,000		20,000	
LEC	Ballistic Vests	10,000		10,000		10,000		10,000		10,000		10,000	
LEC	Tactical Vests	7,600		7,600		7,600		7,600		7,600		7,600	
LEC	Taser Replacement	26,000											
LEC	Radio Replacement	10,000		10,000		10,000		10,000		10,000		10,000	
Jail	General Jail CIP	100,000		100,000		100,000		100,000		100,000		100,000	
CCCH	Elevator Replacement	35,000		35,000		35,000		35,000		35,000		35,000	
CCRC	Workstation Replacement	7,000		7,000		7,000		7,000		7,000		7,000	
LEC	Weapon Replacement (9mm)	44,000											
CCRC	Tower Batteries					18,000		18,000		18,000			
CCCH	Panic Stations					30,000		30,000		30,000			
IT	County Aerial Flyover	7,000				7,000		7,000		7,000		7,000	
	<b>Non-Debt Total</b>	<b>376,600</b>		<b>299,600</b>		<b>354,600</b>		<b>324,600</b>		<b>324,600</b>		<b>306,600</b>	