



# Cumberland County

## Board of Commissioners

### Meeting Minutes - Draft

142 Federal St  
Portland, ME 04101

The Board meets on the second Monday of each month at 5:30pm in the Peter Feeney Room unless otherwise noted.

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**Monday, August 14, 2023**

**5:30 PM**

**(Via Zoom) Feeney Conference Room,  
County Courthouse, 205 Newbury St,  
Portland ME 04101**

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**The meeting will be held on Zoom to view [www.cumberlandcounty.org/live](http://www.cumberlandcounty.org/live)  
Submit public comments to [gailey@cumberlandcounty.org](mailto:gailey@cumberlandcounty.org)**

#### **CALL TO ORDER**

The Board of Commissioners met for their regularly scheduled meeting via Zoom. The meeting was called to Order by Chair Neil Jamison at 5:31 pm.

#### **ATTENDANCE**

**Present:** 4 - Chair Neil Jamieson, Commissioner James Cloutier, Commissioner Susan Witonis, and Commissioner Patricia Smith  
**Excused:** 1 - Commissioner Stephen Gorden

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF THE MINUTES**

[CD 23-008](#) Approval of the minutes, July 10, 2023, meeting of the Board of Commissioners

*A motion was made by Commissioner Witonis, seconded by Commissioner Smith, that the Minutes Report be APPROVED. The motion carried by the following vote:*

**Yes:** 4 - Chair Jamieson, Commissioner Cloutier, Commissioner Witonis, and Commissioner Smith

**No:** 0

**Excused:** 1 - Commissioner Gorden

#### **INFORMATIONAL REPORT/PRESENTATIONS**

#### **COMMENTS FROM THE PUBLIC**

The public was directed to send comments to [gailey@cumberlandcounty.org](mailto:gailey@cumberlandcounty.org). There were no comments from the public.

## CONSENT AGENDA

### Approval of the Consent Agenda

*A motion was made by Commissioner Cloutier, seconded by Commissioner Witonis, to approve the Consent Agenda. The motion carried by the following vote:*

**Yes:** 4 - Chair Jamieson, Commissioner Cloutier, Commissioner Witonis, and Commissioner Smith

**No:** 0

**Excused:** 1 - Commissioner Gorden

[23-067](#) Authorization of a Law Enforcement Services contract between the Cumberland County Sheriff's Office and the Maine School Administrative District #61.

*This Order was APPROVED.*

[23-068](#) Authorization of a Law Enforcement Services contract between the Cumberland County Sheriff's Office and the Town of Gray

*This Order was APPROVED.*

[23-069](#) Authorization of a Law Enforcement Services contract between the Cumberland County Sheriff's Office, and Maine School District 6

*This Order was APPROVED.*

[23-070](#) Authorization to execute General Assistance contracts between Cumberland County with the Town of Falmouth; Town of North Yarmouth; and Town of Casco.

*This Order was APPROVED.*

[23-071](#) Authorization for the County Manager to sign the 8th contract amendment between Armor Medical and Cumberland County for the Jail medical services.

*This Order was APPROVED.*

## ARPA BUSINESS

## NEW BUSINESS

[23-072](#) Award of bid to Athletica Sports Systems, of Waterloo, Ontario Canada for the replacement of the dasher board system at the Cross Insurance Arena

County Manager Gailey introduced this item and explained that the new system will have a bench flip that will support the players and staff; and be safer for the public. He stated that the Athletica Sports Systems was the higher of the two bidders and introduced Cross Insurance Arena (CIA) General Manager Mike Locante to present the selection process. GM Loconte explained that the original dasher system was installed in 2003 and has significant wear and tear. It needs to be disassembled every time there is a show and sometimes the back end of the ice rink needs to be removed completely for larger shows. It's then put back together and this occurs multiple times a year. The system is past the end of the life cycle. The proposed system allows for faster disassembly and reassembly, it

requires less labor and less time due to the quick change dasher system. GM Loconte explained that because the CIA's events are not limited to only hockey, the arena needs an adaptable system and can't go with the lowest bidder. GM Loconte stated that the new system will look better, last longer, and be easier to use. Commissioner Smith thanked GM Loconte for his presentation and asked what the projected life span of the new system is, GM Loconte replied that the proposed system will last around 25 years which is longer than the typical 20 years. Commissioner Smith thanked GM Loconte for his due diligence.

*A motion was made by Commissioner Cloutier, seconded by Commissioner Smith, that the Order be APPROVED. The motion carried by the following vote:*

**Yes:** 4 - Chair Jamieson, Commissioner Cloutier, Commissioner Witonis, and Commissioner Smith

**No:** 0

**Excused:** 1 - Commissioner Gorden

[23-073](#)

Transfer 2023.5 Fund Balance to Reserve Account.

County Manager Gailey explained that staff had approved an 18 month budget presented in August and September of 2022. At the conclusion of the 6 month budget there is a remaining balance and county items that need additional funding. The memo submitted to the Commissioners requests approval for the transfer of anticipated \$388,000.00 balance to the Reserve Accounts to off-set the outlined projects.

*An amendment was proposed to correct the amount of the stated balance to reflect \$388,000.00. A motion was made by Commissioner Cloutier, seconded by Commissioner Smith, that the Order be AMENDED. The motion carried by the following vote:*

**Yes:** 4 - Chair Jamieson, Commissioner Cloutier, Commissioner Witonis, and Commissioner Smith

**No:** 0

**Excused:** 1 - Commissioner Gorden

*A motion was made by Commissioner Cloutier, seconded by Commissioner Witonis, that the Order be APPROVED AS AMENDED. The motion carried by the following vote:*

**Yes:** 4 - Chair Jamieson, Commissioner Cloutier, Commissioner Witonis, and Commissioner Smith

**No:** 0

**Excused:** 1 - Commissioner Gorden

## COMMENTS FROM THE COUNTY MANAGER

County Manager Gailey commented it is summer and operations have slowed in the Courthouse Offices allowing staff to catch up on work.

**COMMENTS FROM THE EXECUTIVE STAFF**

There were no comments from the executive staff.

**COMMENTS FROM THE COUNTY COMMISSIONERS**

Commissioner Smith stated that she was glad to hear that county employees at the Courthouse were able to enjoy the summer.

**ADJOURNMENT**

The meeting was adjourned at 5:51 pm, so moved by Commissioner Cloutier and seconded by Commissioner Witonis.

The next scheduled Board of Commissioners' meeting is on Monday, September 11, 2023.