

Maine
Cumberland **County**
POSITION PAPER FOR AGENDA ITEM

TO:	Cumberland County Commissioners
FROM:	James H. Gailey
DATE:	March 17, 2025
SUBJECT:	MOA with Town of Windham

Requested Action:

Authorize the County Manager to signed the Memorandum of Agreement between the Town of Windham and Cumberland County for space within the proposed town fire station.

Background & Purpose of Request:

The Town of Windham and Cumberland County have been in discussions for over a year concerning a partnership that would use ARPA funds to help in the development cost of the Town’s proposed new fire station. The ARPA funds would be for the extension of the sewer line down Franklin Drive to service the proposed station. This is part of the Town’s bigger sewer development that is currently underway. The County, whose Sheriff Office is in much need of a greater presence in the Lakes Region, would receive upwards of 3,000 square feet of space within the fire station for a super-substation. This would provide a greater presence in the area the Sheriff’s Office primarily serves.

This arrangement would amend the current ARPA sewer subrecipient contract with the Town of Windham to include an additional 1.2 million in ARPA funds.

The interior space designed for the Sheriff’s Office would be fitted out by the County. The ongoing cost of building operations (lights, heat, etc.) would be through a simple formula for annual cost sharing between our organizations based on square footage and shared spaces.

Currently, the Town is going through a site design process through a committee working with Great Falls Construction. The County is participating in the committee process. The Town’s objective is to have design and pricing for the project before the voters in 2025.

This is an initial step in providing resources in the areas the Deputies serve.

The MOA is for 40 years and provides the County an escape clause if so warranted.

The Commissioners have been updated along the way on this project. Both the Town and the County are at a point where a binding document is an appropriate next step.

Funding Amount and Source: ARPA 1.2M for Sewer Ext (approval under a separate item)

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Attachments: Proposed Memorandum of Agreement

Agenda Item Number: _____

Date on Agenda: _____

Result

Mover: Secunder:

Vote Tally:

Vote Result:

Roll Call Vote if Meeting Remotely:

Chair of Board, Date