FY 2026-27
COUNTY OF CUMBERLAND
ORGANIZATION CHART

Citizens of Cumberland County

County Commissioners
- Represent the Citizens of the County
- Adopt Policy and Oversee County Operations
- Oversight of County Spending

Boards and Commissions
- Civic Center Trustees
- Finance Committee
- Human Services Advisory Committee
- Strategic Advisory Council
- CCRCC Advisory Board
- CDBG Municipal Oversight Committee

County Manager
- Manages County Operations and implements policies adopted by the commissioners.

Assistant County Manager,
- Assists manager in operations and policy implementation

Registry of Probate
Elected Registrar and Elected Judge
- Process wills, estate matters, and adoptions
- Catalog and maintain all registry information
- Prepare guardianship and conservatorships
- Process name changes

Sheriff
Elected Sheriff
- Oversee County law enforcement
- Provide jail services for municipalities
- Support general sheriff operations
- Provide service to all citizens equitably

District Attorney
Elected District Attorney
- Provide staff support to State Attorneys
- Catalog and maintain all pertinent records
- Facilitate prosecution of criminal, civil and traffic cases

Emergency Management Agency
Appointed Department Head
- Oversee Emergency Management operations
- Staff HazMat committee
- Build cooperation between local industry and fire services

Registry of Deeds
Appointed Registrar
- Record deeds, liens, mortgages, etc.
- Catalogue and maintain all registry information
- Provide public access to registry

Treasurer
Appointed Treasurer
- Oversees county investments
- Collect taxes
- Issues the TAN
- Issues all county disbursements under the treasure's signa-ture

Finance
Appointed Department Head
- Manage fiscal affairs on a daily basis
- Manage centralized purchasing
- Draft and manage annual budget
- Produce and maintain payroll and benefits.

Executive
Appointed Department Head
- Lead management team
- Oversee Human Resources
- Staff committees and regular Commissioner meetings
- Prepare Draft Budget, staff budget committee
- Oversee Grants & Special Projects for County

Facilities
Appointed Department Head
- Maintain, clean, repair, and improve all buildings
- Provide snow removal and grounds maintenance
- Maintain County vehicle fleet
- Provide electrical, repair telephone,and

Activity Centers

Jail
- Maintain a safe, secure, humane environment
- Provide jail services for municipalities
- Transport inmates as necessary
- Reduce recidivism through targeted programs

Civil Processing
- Serve civil documents
- Track and record information for proceedings
- Provide process serving services to customers
- Operate efficiently

Administration/ Support Services
- Provide necessary detective services
- Preserve and maintain records
- Oversee sheriff operations

Law Enforcement
- Provide law enforcement services
- Support community coalitions like "Dare"
- Provide special services (ESU, canine, and dive team)
- Provide crime scene and accident investigation

Regional Assessing
Appointed Department Head
- Maintain assessing records for municipalities on a contract basis
- Enterprise Fund Department
- Accountable to each participat-ing municipality

Public Health
Appointed Department Head
- Administrator countywide public health program.

Emergency Communications
Appointed Department head
- Maintain 24 hour Communication Center
- Provide communication service to County sheriff units and other contacts towns
- Provide emergency dispatching services for fire, rescue, and police services to County contracts
- Provide information and reporting services
- Develop E-911 PSAP center

Management Information System
Appointed Department Head
- Maintain computer security
- Oversee computer automation efforts
- Troubleshoot technical problems
- Consult on technology needs

Human resources
Appointed Department Head
- Responsible for hiring of all county personnel
- Administer Work Comp and FMLA Programs
- Labor Relations
- Manage personnel policy

Activity Centers

Administration
- Maintain legal notices and oversee training
- Produce administrative regulations
- Schedule public hearings
- Support County operations
- Track and advocate on state and federal legislation
- Manage public relations & Legislative Affairs

Parking Garage
- Provide public parking
- Manage daily lot operations
- Maintain parking spaces
- Maintain lot safety

Community Development
- Administrator CDBG Pro-gram
- Staff Municipal oversight committee

General Assistance administration
- Administers General Assistance program to communities throughout the county.

Regional fire/EMS
- Fire/EMS personnel training