

*Maine*  
Cumberland **County**

**STAFF REPORT**  
DATE March 6, 2026

**TITLE:**            Congressionally Directed Spending for Windham FD/Cumberland County Sheriff's Office Joint Facility Special Vehicle Storage

**COUNTY MANAGER COMMENT:**

**BACKGROUND:**

The Cumberland County Sheriff's Office, the County of Cumberland government, and the Town of Windham are collaborating in building a new fire station for the WFD and office space for the Cumberland County Sheriff's Office. The Cumberland County Sheriff's Office has the need to have a central storage and response facility for its special operations vehicles. The Sheriff's Office is applying for federal funding through Congressionally Directed Spending in the amount of \$2,000,000.00 to build the incorporated storage space, provide contingency funds, and other equipment needs for the building.

**DISCUSSION**

If the funds are not awarded, the storage and response facility will not be built, and the storage of these vehicles will remain scattered throughout Cumberland County at the various towns' storage locations.

**FISCAL IMPACT:**

None.

**RECOMMENDATION:**

Approve the Congressionally Directed Spending application request.

  
\_\_\_\_\_  
Signature  
Title *Chief Deputy*



# Senator Collins' FY27 Congressionally Directed Spending (CDS) Request Application

## Name & Contact Info

Name:

Phone:

Phone:

Email

## Mailing Address

Street 1:

Street 2:

City:

State/Zip:

## Permanent Address

Street 1:

Street 2:

City:

State/Zip:

\* = Required information

## Section 1. Project Recipient

Please use the legal name of the entity requesting funds through Congressionally Directed Spending (CDS).

### 1. Requesting Entity \*

Characters: 0 / 100

### 2. Are you a nonprofit or government entity? \*

Yes

No

### 3. Head of Requesting Entity \*

Characters: 0 / 100

### 4. Head of Requesting Entity Email Address \*

**5. Requesting Entity Mailing Address \***

Characters: 0 / 100

**6. Requesting Entity Employer Identification Number (EIN) \***

Characters: 0 / 100

**7. Project Point of Contact (POC) Name and Title \***

Characters: 0 / 100

**8. Project POC Email Address \***

**9. Project POC Phone Number \***

**10. Project Name \***

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**11. Project Website**

*if applicable*



Enter text here...

## Section 2. Project Location

Please include the location(s) for this project. List all cities, towns, and counties as applicable.

### 12. Is the Project Statewide? \*

Yes

No

### 13. City/Town \*

Please indicate the City/Town where the project would take place.



Enter text here...

### 14. County in Maine \*

Please select the county or counties that would be served by this project.

Androscoggin County

Aroostook County

- Cumberland County
  - Franklin County
  - Hancock County
  - Kennebec County
  - Knox County
  - Lincoln County
  - Oxford County
  - Penobscot County
  - Piscataquis County
  - Sagadahoc County
  - Somerset County
  - Waldo County
  - Washington County
  - York County
- 

## Section 3. Project Details

### 15. CDS Request Amount \*

Please state the dollar amount of your organization's Congressionally Directed Spending (CDS) request.

Characters: 0 / 100

### 16. Project Purpose \*

Please provide a brief description (1-2 sentences) on how Congressionally Directed Spending for this proposal would be used (e.g. to build a new fire station, to upgrade communications equipment, to improve drinking water/wastewater infrastructure, etc.).

Characters: 0 / 100

**17. Project Justification and Benefit to the Taxpayer \***

Please indicate why this project deserves federal funding, and what unmet needs would be served if the project receives a CDS award.

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Enter text here...

**18. Jobs Created \***

Please provide a rough estimate of how many jobs would be created if this project received federal funding. If no new jobs would be created, please list 0 or N/A.

Characters: 0 / 100

**19. If funded, will the project become self-sustaining after a defined period of time? \***

If yes, please describe how the project would become self-sustaining and by what period of time.

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Enter text here...

**20. Estimated Start Date for the Project (if applicable) \***

Please indicate a date. If you would not start the project until you receive federal funding, please state that.

Characters: 0 / 100

**21. Estimated Completion Date for the Project (if applicable)**

If completion date is dependent on your organization receiving federal funding, please indicate that.

Characters: 0 / 100

**22. Could the project proceed if the Appropriations Committee cannot fully fund the request? \***

If yes, please specify the funding amount at which the project could proceed.



Enter text here...

**23. Is any part of this request subject to outside approval? \***

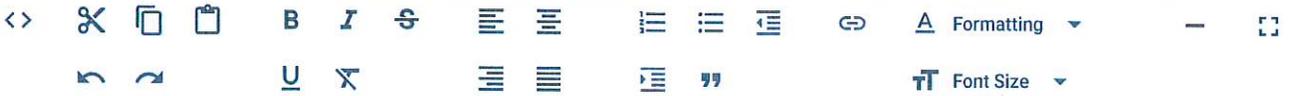
For example, will the project, a local match, or any project component(s) be subject to approval, vote, any licensing or permitting requirements, or referendum by the town, city, county, or leadership board associated with the requesting entity, etc. If yes, please describe and indicate the date(s) by which approval would be needed.



Enter text here...

**24. Was this request submitted to Senator Collins or another congressional office for consideration in prior fiscal years? \***

If yes, please indicate the year and the congressional office (e.g. "This project was submitted to Rep. Golden and Senator Collins in FY24.")



Enter text here...

**25. Has this project or initiative received Congressionally Directed Spending funds in the past? \***

If yes, please identify the fiscal year and the amount received. Please also indicate the congressional office that supported the request.



Enter text here...



MM/DD/YYYY



### 30. Soft Costs \*

Examples of soft costs include costs for design, permitting, planning, etc. Please list the soft costs associated with the project and list the status of each component of the budget (e.g., not yet begun, in progress, completed).



Enter text here...

### 31. Acquisition Cost(s) \*

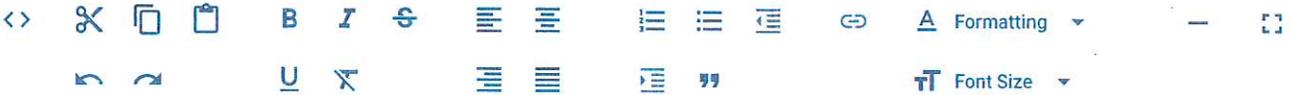
Examples of acquisition costs include the purchase of a building, facility, equipment, technology, etc. Please list the acquisition costs associated with the project and list the status of each component of the budget (e.g., not yet begun, in progress, completed).



Enter text here...

### 32. Construction/Renovation Costs \*

Please list the construction and/or renovation costs associated with the project and list the status of each component of the budget (e.g., not yet begun, in progress, completed).



Enter text here...

### 33. Other Costs

Please list other costs associated with the project and list the status of each component of the budget (e.g., not yet begun, in progress, completed). This may include contingency costs.



Enter text here...

### 34. Total Cost of the Project \*

Your answer should equal the sum of questions #30 - #33. The total cost of the project may be more than your request for Congressionally Directed Spending, depending on the scope of the project.

Characters: 0 / 100

### 35. What other sources of funding has your organization already secured for this project?

Other sources of funding may include federal funding (grants, tax credits), state or local funding, private funding, etc. Please provide other sources of funding the program has already received along with the status of the funding (e.g., application submitted, funding awarded, funding received).



Enter text here...

**36. What other sources of funding is your organization planning to apply to for this project?**

Is your organization planning to apply for other sources of funding for this project? If yes, please provide the sources of funding, which may include federal funding (grants, tax credits), state or local funding, private funding, etc. Please list the status of the funding (e.g., planning to submit, application submitted, etc.).



Enter text here...

**37. What is your organization's experience with administering federal funds? \***

Please indicate the source of funds (e.g. HUD CoC grant, FY22 CDS grant, etc.) and provide a brief narrative regarding your organization's experience administering these funds. If your organization has never administered federal funds, please respond "N/A."



Enter text here...

**38. Project Income \***

Does the project require income for sustainability? If yes, please list the sources.





This should include a list of your letters of support.



A rich text editor interface. The top toolbar contains icons for undo, redo, copy, paste, bold, italic, strikethrough, bulleted list, numbered list, decrease indent, increase indent, link, unlink, text color, and background color. Below the toolbar is a text area with the placeholder text "Enter text here...".

## Section 6. Attestations

- The fiscal year (FY) 2027 federal appropriations process includes opportunities to fund local projects through Congressionally Directed Spending (CDS). This opportunity is only available to nonprofit entities and state, county, and local governments. For-profit entities are **not** eligible for CDS funding. You certify that (1) you have taken this requirement into consideration when preparing your application, and (2) your organization is **not** a for-profit entity.
- This is a highly competitive process, which could take more than a year to complete, and fulfilling all eligibility requirements does not guarantee that funding will be provided through the CDS process. Congress may approve all, some, or none of the funding requested. Submission of an application serves as a commitment on behalf of the applicant that the entity is able to receive and process funding for the stated purpose(s) and in accordance with all applicable laws, rules, and regulations, including (but not limited to) those detailed in this Attestation.
- The *Build America, Buy America Act* requires that any infrastructure projects funded (in whole or in part) with federal assistance use only iron, steel, manufactured products, and construction materials produced in the United States. This requirement only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. You certify that (1) you have taken this requirement into account when determining the amount of funding that you are seeking as part of this request, and (2) you

understand that, if your organization is awarded CDS funding for infrastructure projects, you must adhere to *Build America, Buy America Act* requirements in order to accept funds.

- The *National Environmental Policy Act* (NEPA) requires every federal agency to follow a specific planning process to ensure that agency decision-makers and applicants have considered and the general public is fully informed about, with the opportunity to comment on, the environmental consequences of a federally funded action. This review and consultation process is used to evaluate the impact a project and its alternatives may have on the environment. The review process is required for federally financed projects – including CDS awards – to ensure that the proposed project does not have a negative impact on the surrounding environment and that the property site itself will not have an adverse environmental or health effect on end users.
  - Not every project is subject to a full environmental review (i.e., every project's environmental impact must be examined, but the extent of this examination varies), but every project must be in compliance with NEPA and other related federal and state environmental laws. For instance, construction or renovation activities are likely to require a higher level of NEPA review than equipment purchases or training activities. You certify that (1) you have taken this requirement into consideration when preparing your application, and (2) you understand that, if your organization is awarded CDS funding, you must adhere to the awarding agency's NEPA processes and requirements.
- The *National Historic Preservation Act* (NHPA) requires federal agencies to take into account the effects of their undertakings on historic properties. Federal agencies must consult with parties who have an interest in the effects of the undertaking in order to identify the affected historic properties, assess the effect of the undertaking on historic properties, and seek ways to avoid, minimize, or treat any adverse effects on historic properties. You certify that (1) you have taken this requirement into account, and (2) you understand that, if your organization is awarded CDS funding for a project that affects historic properties, you must adhere to the awarding agency's NHPA processes and requirements.
- Requesting entities must comply with the federal procurement standards from [2 CFR 200.317-327](#). This includes General Procurement Standards ([2 CFR 200.318](#)), Competition ([2 CFR 200.319](#)), and Procurement Methods including procurement transactions being conducted in a manner that provides full and open competition and is consistent with the standards of ([2 CFR 200.320](#)). You certify that, if your organization is awarded CDS funding, you will work with the federal agency administering your award to ensure compliance with all applicable procurement requirements.
- Certain federal programs require matching funds or an applicant contribution from a non-federal source in order to accept CDS funds, if awarded. You certify that (1) you have taken this requirement into account, and (2) you understand that, if your organization is awarded

- CDS funding through a federal program that requires matching funds, you will have the necessary matching funds on-hand by the time the funds are awarded in order to draw down the CDS funding.
- Some projects may require additional approvals within, or outside of, your organization (e.g., from a city council, state regulator, or board of directors). You certify that you will contact your nearest constituent service center to withdraw your request if a necessary approval is not granted or is revoked at any time while your CDS request remains under consideration.
- FY 2027 starts on October 1, 2026. However, the appropriations bills containing any FY 2027 CDS requests approved by the Appropriations Committee may not be enacted by that time. For instance, FY 2026 started on October 1, 2025, but FY 2026 appropriations bills were not signed into law until November 2025, January 2026, and February 2026. You certify that you have taken potential delays into account when preparing your request.
- Finally, you certify on behalf of the requesting organization that you acknowledge that submitting a request is not a guarantee of funding. However, if after review of your proposal your project advances through the annual Appropriations Committee process, and legislation is enacted into law appropriating funds for this request your organization will be a responsible steward of taxpayer funding and execute your project in accordance with all applicable requirements to the best of your ability.

#### 44. Certification \*

By clicking YES, you are certifying that you have read the above information with regard to Congressionally Directed Spending, and, on behalf of the requesting entity, you certify that you have taken the information into consideration prior to submitting a request for Congressionally Directed Spending. You also certify that your organization's submission serves as a commitment on behalf of the applicant that the entity is able to receive and process funding for the stated purposes and in accordance with all applicable laws, rules, and regulations.

Yes

No

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FY 27 Congressionally Directed Spending Request.

Application Responses

The application will be completed through an online portal. The following are the responses discussed with the Sheriff and Chief Deputy to be entered into the application system.

1) Cumberland County Sheriff's Office

2) Yes

3) Sheriff Kevin J. Joyce

4) joyce@cumberlandcounty.org

5) 36 County Way, Portland, Maine 04102

6) 01-6000004

7) Captain Craig C. Smith

8) smith@cumberlandcounty.org

9) 207-318-1005

10) Windham Fire Department/Cumberland County Sheriff's Office Joint Use Complex-  
Specialized Vehicle Storage and Response Facility.

11) N/A

12) No

13) Windham, Maine

14) Cumberland County, Maine

15) 2,000,000.00

16) The Congressionally Directed Spending funding would be used to build and equip adjoined storage bays at the new Windham Fire Department/Cumberland County Sheriff's Office facility being constructed in Windham. The bays will provide protection from the weather and help ensure operational readiness for the specialty vehicles.

17) By having various pieces of regional specialty equipment at a central facility, it will improve response times to the areas served by the Cumberland County Sheriff's Office. Additionally, having the equipment kept in a climate-controlled environment will help extend the operational lifespan of the equipment/vehicles.

18) This project will not create additional jobs as the work will be completed by the main facility's local contractor.

19) The project will become self-sustaining immediately after completion and occupancy of the building.

20) The main project (not funded by CDS) is set to begin construction in April of 2026. The expansion project covered by the Congressionally Directed Spending request start date is predicated on receipt of the funding. The project will not be started if the Congressionally Directed Spending funding is not approved.

21) The projected completion date range for this project is the 1<sup>st</sup> quarter 2028.

22) The main portion of the building will be constructed, as the CDS is not its funding source. The addition to the building is based on this request and can not go forward without approval of the Congressionally Directed Spending funding.

23) No, the permitting process has already been approved.

24) Yes, for the FY 25-26 Congressionally Directed Spending solicitation.

25) No.

26) Yes, for funding towards the purchase and implementation of the agency's Body Worn Camera program. \$250,000.00 was received for that project.

27) None.

28) First and only submission.

29) FY 2025

30) Already completed. \$0

31) Land was acquired by the Town of Windham.

32) \$1,150,000.00 plus 30 percent contingency cost equals \$1,495,000.00. Not yet begun.

33) Furniture, security enhancements, bay door openers, exhaust evacuation systems, other equipment to meet OSHA code and safety standards, other facility equipment to be determined, and technology equipment. \$505,000.00. Not yet begun.

34) Total cost of this project is \$2,000,000.00.

35) None.

36) None.

37) The Cumberland County Sheriff's Office has received federal funding many times in the past, to include pass through federal funding through state and local partners. These grants included COPS grants, Highway Safety grants, a previous Congressionally Directed Spending grant, as well as other state and local entity grants.

38) None.

39) The County of Cumberland has contributed funding for infrastructure for the main project.

40) Senator Susan Collins and Mr. Halsey Frank.

41) No.

42) To be attached.

43) Letter from Sheriff Joyce providing a greater description, history, and need for the project, and photographs of the equipment to be stored in the facility. Also, a list of the letters of support.



# CUMBERLAND COUNTY SHERIFF'S OFFICE

Kevin J. Joyce  
**SHERIFF**  
Brian R. Pellerin  
**CHIEF DEPUTY**

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36 County Way, Portland, Maine 04102

Phone (207)774-1444 – fax (207)828-2373

The Honorable Susan Collins  
United States Senate  
Washington, D.C. 20510

Dear Honorable Susan Collins,

The Cumberland County Sheriff's Office has always enjoyed a great working relationship with the Windham Police Department. A few years ago, conversations were had between Windham Town Manager, Barry Tibbets, and Cumberland County Manager, Jim Gailey, regarding the possibility of a shared public safety building that will be built in North Windham behind the Windham Mall. This project will be the first regional project in Maine involving a police department, a sheriff's office, and a fire department sharing space in a regional building.

The Town of Windham needs to replace a fire station located on Rte. 302 in North Windham, which is about 50 years old. With the construction of a fire station, the Town of Windham wants to also include a substation for the Windham Police Department. As part of the discussions with the County of Cumberland, an offer was made to also add space in the building for deputies of the Cumberland County Sheriff's Office to use as a substation. The location of this new public safety building will be nestled in the commercial business center of North Windham, nearby to a Wal-Mart, Home Depot, Lowes, Hannaford's, Marshalls, and numerous other businesses. This building will be located in an area that is virtually in the center of Cumberland County.

Preliminary negotiations have been made and, in exchange for space in this new building, Cumberland County would contribute \$1.2 million toward the ongoing sewer project in North Windham, over the span of 20 years. Additionally, Cumberland County would pay its share for electricity and heat on an annual basis. Currently, the agreement between the Town of Windham and the County of Cumberland will yield 3,000 square feet of office space for the Cumberland County Sheriff's Office. This office space is extremely helpful in providing space for many aspects of the Cumberland County Sheriff's Office Patrol Division to operate closer to the people whom we serve in western Cumberland County. However, with the design of a new building, it would be extremely beneficial if the Cumberland County Sheriff's Office could get some additional space to add two vehicle bays to the planned the five vehicle bays that will be built to accommodate the Windham Fire Department's apparatus.



The two additional bays would be utilized to store several large special service vehicles (photos attached) owned by the County of Cumberland. The vehicle bays would protect these very expensive vehicles that are currently kept inside various other fire stations throughout the community. The large special services vehicles include a Mine Resistant Ambush Protected Vehicle (MRAP) that is utilized by the Cumberland County Sheriff's Office Emergency Services Unit (ESU), a regional tactical team comprised of sheriff's deputies and police officers from Windham, Gorham, Westbrook, Falmouth, and Cumberland. Currently, the MRAP is temporarily housed at the Westbrook Public Safety building in Westbrook. Other vehicles include a large Command Post, utilized at large scale emergency scenes to conduct investigations or to set up communications for serious, yet occasional, crime scenes. Some of these events include police stand-offs, large fires, or large community events that occur over several days such as the Brunswick Air Show, Cumberland Fair, and the Barbara Bush Celebrity Golf Tournament in Falmouth. Currently, the Cumberland County Sheriff's Office Command Post is also stored inside the Westbrook Public Works building in Westbrook. In addition to the MRAP and Command Post, the Cumberland County Sheriff's Office stores a Dive Team boat in the South Windham Fire station and an Evidence Recovery Van inside the Raymond Fire Station. Many of the aforementioned specialized equipment is utilized by members of the Windham Police Department as well as may other law enforcement agencies in Cumberland County in addition to the Cumberland County Sheriff's Office staff.

The Cumberland County Sheriff's Office provides law enforcement services to 15 towns of the 28 towns in Cumberland County. Most of the towns we service are in the greater Sebago Lake area. To go from the west side of Sebago Lake to the east side of Sebago Lake or the towns on the Northside of Sebago Lake, it is not uncommon for deputies to travel through an area known as Boody's Corner (intersection of Rte. 302 and Rte. 35 as well as the intersection of Rte. 115 and Rte. 302-same intersection) in Windham to get there. Additionally, to get from the Sebago Lake area to the Gray-North Yarmouth-New Gloucester area, deputies will often go through Boody's Corner as well. The Boody's Corner area of North Windham is approximately a mile from the site of the proposed new public safety building and is known as the "crossroads" of Cumberland County.

The Cumberland County Sheriff's Office constantly supports the other law enforcement agencies in Cumberland County, especially those that are contiguous to the towns we patrol. The town police departments support the Cumberland County Sheriff's Office as well. The Cumberland County Sheriff's Office tends to work very closely with the Windham Police Department, specifically because of Boody's Corner in Windham being the "crossroads" of the County and our consistent presence, traveling through town.

While the new fire station, Windham Police substation and the Cumberland County Sheriff's Office substation have been funded, the additional space (vehicle bays) for our Special Services vehicles requires additional funding. To add two large vehicle bays to the existing building plans would cost \$2 million over the \$8.5-9.5 million originally set aside for the design and construction. With the appropriation of \$2 million from the FY27 Congressionally Directed Spending Funds, our plan is to have a 38 ft by 53 ft addition built to the originally planned project that will provide shelter for our most



expensive vehicles, the MRAP and the Command Post. The additional bays would provide a consistent and guaranteed location to store the Cumberland County Sheriff's Office special service vehicles, which, if kept out of the weather and maintained properly, should last another 10-15 years. Without the current partnerships, there are no other options for protecting the investment made to acquire these special service vehicles that are utilized to serve Cumberland County. As we know, the weather conditions in Maine can drastically shorten the life of a vehicle when not utilized on a daily basis and left outside to withstand our seasonal weather conditions.

The County of Cumberland and the Town of Windham respectfully requests \$2 million in FY27 Congressionally Directed Spending Funds to assist with the construction of this truly regional project.

Respectfully,



Kevin J. Joyce, Sheriff  
Cumberland County Sheriff's Office

