

Cumberland County

142 Federal St
Portland, ME 04101



Agenda - Final-Amended

Monday, December 9, 2024

5:30 PM

The Board meets on the second Monday of each month at 5:30pm in the Peter Feeney Room unless otherwise noted.

Board of Commissioners

District 5 - Chair James Cloutier

District 1 - Neil Jamieson

District 2 - Susan Witonis

District 3 - Stephen Gorden

District 4 - Patricia Smith

CALL TO ORDER

ATTENDANCE

PLEDGE OF ALLEGIANCE

APPROVAL OF THE MINUTES

[CD 24-027](#) Approval of the minutes, November 18, 2024, meeting of the Board of Commissioners

Attachments: [2024.11.18 MeetingMinutes Draft](#)

INFORMATIONAL REPORT/PRESENTATIONS

*** [CD 24-028](#) Registry of Deeds - Informational Report

Attachments: [Recording and Surcharge Fee Increase Proposal Summary](#)
[Fee comparison CUMBERLAND](#)

*** Reports Updated to Amended 12/09/2024 Agenda

[24-113](#) Informational: 2025 Calendar Year Board of Commissioners Meeting Schedule

Attachments: [2025 Proposed Meeting and Agenda Schedule](#)

[24-115](#) Informational: 2025 Board of Commissioners Committee Assignments

Attachments: [Committee Assignments 2025 Draft](#)

RECOGNIZE OUTGOING COMMISSIONERS

Commissioner Jamieson and Commissioner Witonis

COMMENTS FROM THE PUBLIC

The Board Chair will limit comments to three (3) minutes per speaker.

CONSENT AGENDA

- [24-116](#) Appointment Ed Getty to the County's Board of Assessment Review for a Term of 2024-2027.
- Attachments:** [Getty Background Information](#)
[PP - Appointment of Ed Getty](#)
- [24-117](#) Review recommendations for changes to the Non-Union Personnel Policy of Article V., Section 9.5; Article VI, Section 6.17; Article IX, Section 9.4; Article IX Section for authorization from the County Commissioners.
- Attachments:** [Position Paper](#)
[ARTICLE V Section 5.9](#)
[ARTICLE VI Section 6.17](#)
[ARTICLE IX](#)
[ARTICLE IX Section 9.4](#)
- [24-118](#) Amendment of the Non-Union Personnel Policy Article VI. Section 6.15 Travel and Administration Regulation #4 Meals & Travel Allowance.
- Attachments:** [PP - Non-Union Personnel Policy & Admin Regulation Amendment.docx](#)
[County Training Request Form](#)
[Meal & Travel Amendment - Non Union Personnel Policy & Admin Reg #4.docx](#)
- [24-119](#) Acceptance of up to \$79,760 in pre-approved formula rebate funds through the Federal Department of Energy's Energy Efficiency and Block Grant program.
- Attachments:** [PP - DOE Block Grant Acceptance](#)
[DOE Funding Schedule](#)
[DOE Block Grant Website Information](#)
- [24-124](#) Authorization for the Sheriff's Office to apply for an AKC Reunite grant to pay for the 75% of the estimated \$10,000 cost to purchase of a Sheriff K-9 replacement and use the Canine Supplies account for the 25% match requirement of \$2,500.
- Attachments:** [2024 K-9 Grant Request](#)
- *** [24-125](#) Authorization for the County Manager to enter into a contract between Cumberland County and Town of Gray to provide part-time General Assistance services from July 1 2024 - June 30, 2024.
- Attachments:** [PP - Agreement for GA Services Town of Gray](#)
[Final GA Admin Back-Up contract Gray 2024](#)

*** Item 24-125 Added to Amended 12/09/2024 Agenda

ARPA BUSINESS

*** [24-120](#) Approval COR Office Furniture and DIRTT Modular Construction Solutions Contracts for 27 Northport building using ARPA funds.

- Attachments:** [PP - 27 Northport building furniture - Final pricing and plans 1](#)
[Northport Modular Wall - DIRTT pricing 1](#)
[Northport Furniture Pricing 1](#)
[Northport First Floor Layout 1](#)
[Northport Second Floor Layout 1](#)
[Northport Third Floor Layout 1](#)

*** Item 24-120 Pricing Updated Amended 12/09/2024 Agenda

[24-121](#) Approve and Adopt the Final ARPA budget to align with the Treasury Departments Final Rule "obligated"

- Attachments:** [24-121 Position Paper - ARPA Adoption Final Rule](#)
[ARPA BUDGET 24Memo to Position Paper .docx](#)
[Final Obligations SLFRF.pdf](#)

[24-122](#) Approve and Award the Commissioning Agent Bid for the Cumberland County Capital Improvements Project to Sparhawk Group in the amount of \$74,182.00.

- Attachments:** [24-122 Position Paper - Sparhawk Group](#)
[Cumberland County SLFRF Projects Commissioning Services RFP .pdf](#)
[Cumberland County SLFRF Projects Commissioning Proposal - November 22 2024 - Sparhawk Gr.pdf](#)
[BID Sheet.pdf](#)

NEW BUSINESS

*** [24-126](#) Authorization for County Manager to accept the Department of Justice Grant Award to the Cumberland County District Attorney's Office for the Cumberland County Sexual Assault Kit Tracking and Testing Initiative for the amount of \$2,496,072.00

- Attachments:** [Award Package FAW-186716](#)

*** Item 24-126 Added to Amended 12/09/2024 Agenda

[24-123](#) Authorize the County Manager to enter into a contract with Maine Solar Solutions for a solar array at 27 Northport Drive.

Attachments: [PP - Award of contract to Maine Solar Solutions](#)
[Solar Suitability & Location](#)
[Solar Proposal from Maine Solar Solutions](#)

[24-114](#) Appointment of Chair and Vice Chair for the Board of County Commissioners for 2025

Attachments: [PP - Nomination for Chair and Vice Chair 2025](#)

COMMENTS FROM THE COUNTY MANAGER

COMMENTS FROM THE EXECUTIVE STAFF

COMMENTS FROM THE COUNTY COMMISSIONERS

EXECUTIVE SESSION

Next Meeting: Monday, January 13, 2025

ADJOURNMENT