



Cumberland County

Finance Committee

Meeting Agenda - Final-Amended

Tuesday, January 16, 2024

5:00 PM

Meeting Will Be On Zoom

To View: www.cumberlandcounty.org/live
To Participate: See instructions on the agenda.
To Submit Public Comment: gailey@cumberlandcounty.org

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85413515562?pwd=VW1US2Y4SG1Ua0JmZHZOa05WVTdzUT09>
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CALL TO ORDER**WELCOME & INTRODUCTIONS****APPROVAL OF MINUTES**

1. [FC 24-001](#) Approval of the minutes, December 19, 2023, meeting of the County Finance Committee

Attachments: [December 19 2023 Finance Committee Meeting Minutes](#)

PUBLIC COMMENT**NEW BUSINESS**

2. Budget Presentation: Emergency Management Agency
3. Budget Presentation: Regional Communication Department
4. Budget Presentation: Cross Insurance Arena
5. Committee work on the 2024/2025 Budget

FINANCE COMMITTEE SCHEDULE

- a. Tuesday January 30, 2024 5:00 p.m. (Sheriff Office & Jail)
- b. Tuesday February 20, 2024 5:00 p.m. (Wrap-up)

ADJOURNMENT



Cumberland County

142 Federal St
Portland, ME 04101

Position Paper

File #: FC 24-001

Agenda Date: 1/16/2024

Agenda #: 1.

Title:

Approval of the minutes, December 19, 2023, meeting of the County Finance Committee

Background and Purpose of Request:

Review and approve the attached minutes.

Staff Contact: Katharine Cahoon, Executive Dept



Cumberland County

Finance Committee

Meeting Minutes - Draft

142 Federal St
Portland, ME 04101

Meeting Location: Feeney Conference Room

Tuesday, December 19, 2023

5:00 PM

Peter Feeney Room, 205 Newbury St,
Portland ME 04101

CALL TO ORDER

The Cumberland County Finance Committee met at the Cumberland County Courthouse in the Peter Feeney Conference Room, the meeting was called to Order by Chair Dustin Ward at 5:05 PM.

WELCOME AND INTRODUCTIONS

Present: 3 - Committee Member Bob Vail, Chair Dustin Ward and
Committee Member Paul Tworog

Excused: 1 - Committee Member Lee Pratt

County Staff:

James Gailey, County Manager

Alex Kimball, Deputy Manager

Theresa Grover, Director of Finance

Patricia Smith, District 4 Commissioner

PUBLIC COMMENT RECEIVED

There were no comments from the public.

NEW BUSINESS

1. [FC 23-001](#) Presentation of the 2024/2025 Budget

This Finance Committee Document was RECEIVED AND FILED.

County Manager Gailey gave an overview about the County's transition from a calendar year budget to a fiscal year budget. The transition was smooth thanks to the hard work of Deputy Manager Alex Kimball. He informed the Finance Committee (FC) that the Board of Commissioners purchased an administrative building using ARPA funding and will be outfitted using ARPA funding and no cost to the taxpayers. The District Attorney's office will occupy the existing space vacated in the Courthouse. The Assessing Department, Registry of Deeds and Public Health Department will be consolidated into the new building and eliminate the cost of two office space leases. County Manager went over overlapping themes of the budget and stated that hiring and retaining employees is a priority.

Committee Member Paul Tworog asked what the turnover rate is?

Committee Member Justin Ward asked why employees chose to leave

Committee Member Tworog - Seeing a similar trend, people move on to different jobs in municipal

government Asked Deputy Manager Alex Kimball if the turnover rate could be provided.

Committee Member Bob Vail asked why the Health Insurance increase was over the rate of inflation.

Committee Member Vail shared that the Town of Cumberland eliminated the ability to borrow a TAN.

Chair Ward Asked about status of Federal Inmates? How informed budget is going to be without those numbers.

Committee Member Vail - Is there excessive Over Time for Corrections Officers Positions? Will hiring more employees result less Overtime?

Committee Member Tworog - What is the plan when the Federal money runs out, will the Towns be responsible for escalating costs. For example, Public Health, a new area to be funded by the Towns.

Committee Member Tworog - Further Clarify question, what happens when Federal and State funding run out, how will the County fund operations? How are Towns benefiting from municipal services.

Committee Member Vail - Commented on the Cost of living adjustments (COLA) and consolidation of services such as emergency response.

Committee Member Tworog - discussed how Towns in Massachusetts took on the services offered by counties and experienced success.

Chair Ward -proposed instead of regionalization of services, could the County offer regionalization of products? Office supplies, fleet vehicles, etc. Could the County create other revenue sources?

2. Discussion of Department Presentations for Future Meetings

Chair Ward requested the following Departments present their budget, Sheriff and the Jail, Cross Insurance Arena, others proposed Emergency Management Agency and the Emergency Communications.

Committee Member Vail doe the County offer HR or IT services to municipalities?

Chair Ward requested the number of 911 Calls 2023 Total; What was handled for service; Answered for 911 Service; Hang ups; Type of Calls.

3. Finance Committee Schedule

Tuesday, January 16, 2024 at 5:00 PM

Tuesday, January 30, 2024 at 5:00 PM

Tuesday, February 20, 2024 at 5:00 PM

Chair Ward confirmed the following agenda and dates: January 16th Cross Insurance Arena, others proposed Emergency Management Agency, Emergency Communications and January 30th Sheriff and the Jail.

ADJOURNMENT

With no further business, the Committee adjourned at 6:12 pm.