

Position Paper for Agenda Item

To: Cumberland County Board of Commissioners
From: Sandra Warren, Compliance and Audit Manager
Date: 05/08/2026
Subject: Debarment and Suspension Policy

Requested Action or Motion

Requesting approval from the Board of Commissioners to adopt a new written Suspension and Debarment Policy. The board is being asked to approve Administrative Regulations Appendix G2, Suspension and Debarment Policy and Procedure. Upon approval, Appendix G2 will be incorporated as a formal appendix to Administrative Regulations No.16, Accepting Grants and Other Funding Sources.

Background and Purpose of Request

Federal Requirements prohibit awarding grants or contracts to entities that are suspended, debarred, or otherwise excluded from receiving federal funds. Cumberland County has historically complied with these requirements by verifying contractors, subrecipients, and grant partners as part of the County's existing internal controls and grant administration practices. However, those practices have not been documented in a formal written policy.

Adoption of Administrative Regulations Appendix G2 will formalize existing practice, ensure consistent procedures across County departments, and provide documented procedures that demonstrate compliance with current federal grant requirements when requested.

Funding Amount and Source

This action has no fiscal impact. Adopting this policy costs nothing. SAM.gov is a free public website, and the verification work described in the policy is carried out using existing staff resources.

Effective Date

May 18,2026

Attachments

- Administrative Regulations Appendix G2, Suspension and Debarment Policy and Procedure.