

Position Paper for Agenda Item

To: Cumberland County Board of Commissioners
From: Melinda J Fairbrother-Dyer
Date: June 8, 2026
Subject: Town of Windham Dispatch Contract

Requested Action or Motion

Authorize the County Manager to sign the Dispatch Contract with the Town of Windham.

Background and Purpose of Request

The current Communications Contract between the Cumberland County and the Town of Windham expires June 30, 2026.

This contract represents a change in pricing for dispatch services. The fee's associated with the contract are based on a per capita fee based on the town's 2020 census population of 18,434. Instead of the previous three-year projected increase of 3%, the contract now provides a range of 3-5% increase, after the initial FY27 increase of 6%.

Additionally, a \$2,000.00 IT fee for the Fire Departments connection to the County's CAD Software starts on July 1, 2026. This fee is in addition to the already accessed \$15,815.15 IT fee for Police IT CAD software. The Cost section of the contract has been modified to reflect these changes.

Funding Amount and Source

The FY27 Dispatch Contract is increased by 6%, resulting in an annual service fee of \$508,388.85 With an additional IT fee of \$17,815.15 for IT CAD software for Fire and Police.

Effective Date

July 1, 2026

Attachments

- Dispatch Contract signed by the town