



Cumberland County

142 Federal St
Portland, ME 04101

Item Details

File Number: 24-118

File ID:	24-118	Version:	2	Status:	Approved
File Created:	12/04/2024	Entered by:	gailey@cumberlandcounty.org		
Department:		File Type:	Order		
Assigned to:	Board of Commissioners			Final Action:	12/09/2024
Agenda Date:	12/09/2024			Enactment #:	
Related Files:					

Agenda Item Request:

Amendment of the Non-Union Personnel Policy Article VI. Section 6.15 Travel and Administration Regulation #4 Meals & Travel Allowance.

Background and Purpose of Request:

Staff are bringing forth revised language to the Non-Union Personnel Policy and Administrative Regulations that addresses policy around meals and travel. The amendment also requires staff to seek approval for conferences and provide an estimated amount for attendance. A new form in the Admin Regulation Appendix "G" is proposed.

Funding Amount and Source: N/A

Effective Date if Applicable: December 10, 2024

HISTORY OF LEGISLATIVE FILE

Date:	Acting Body:	Action:	Sent To:
12/09/2024	Board of Commissioners	APPROVED	
Action Text: This Order was APPROVED.			
Yes: 5 Commissioner Jamieson, Commissioner Witonis, Vice Chair Gorden, Commissioner Smith, and Chair Cloutier			
No: 0			

Attachments: PP - Non-Union Personnel Policy & Admin Regulation Amendment.docx, County Training Request Form, Meal & Travel Amendment - Non Union Personnel Policy & Admin Reg #4.docx